



ADMISSION TO THE INTERNATIONAL MD PROGRAM A.Y 2017/2018

FOREWARD:

This call is reserved to Non-European Citizens. Details on the admission test for European Citizens will be published when the competition date and requirements have been resolved by the competent Boards. If you have a European citizenship therefore, or if you are a Non-European citizen residing in Italy you must compete with the EU quota and participate to the specific competition call.

GENERAL INFORMATION:

1. Admittance to the International MD Program is subject to selection through the University's admission test. **N° 44** places are reserved for Non-European Citizens in the A.Y 2017/2018 and the test will be held on **March 29, 2017**.
2. Non-EU Candidates must remember to check the Pre-Enrolment procedure opening and closing dates with their local Italian Consulate acknowledging they must complete that procedure in order to enrol to the International MD Program once admitted.
This procedure regulates the STUDY VISA request. For details please refer to this link: <http://vistoperitalia.esteri.it/home/en>
3. On line registration opens starting from **February, 1 2017** and **closes on March, 15 2017** at noon (CET). Registration to the test is done exclusively online through a registration platform available on the University website. Registration is considered complete once all requested fields have been filled in and the test fee corresponding to € 170, has been paid. Indications on the payment methods are found directly on the registration form. Each candidate will receive the **details on the selected test location** (address, beginning time and all relevant information) **by March, 22 2017**.
For this reason, the test fee must be paid no later than March, 15 at the closing of registration. Late payments will result in the impossibility of guaranteeing the booking of a seat in the selected testing site.
4. **Enrolment** will begin on **July, 17 2017** and end on **September, 18 2017** at 11:30 am (CET). Details are given in the dedicated point of this regulation. In all cases, as soon as you receive confirm of admittance, you must **contact your Local Italian Consulate** for completing the pre-enrolment procedure for obtaining the Study Visa and the translation and value declaration 'Dichiarazione di Valore' of your academic titles. The minimum requirement for enrolling is the possession of a high school diploma with at least 12 years of education. Further details on specific foreign High school diplomas can be found at this link: <http://www.unisr.it/en/masters-degree-medicine-and-surgery/international-md-program/#requirements>
5. It is the Student's responsibility to verify s/he has the requirements and obtains the necessary papers from the Consulate in time for enrolling.

For assistance please contact info.medicine@unisr.it

6. An English language Certification is requested as well in order to finalize enrolment. Verify the details in point 8.
7. Notes marked with *** means the information is not present in the Italian competition call but is added for extra information useful to foreign Students.

The Regulation for Admittance to the A.Y 2017/2018 in English, translates and lists the points of the Competition Call only for information purposes. It does not have legal value since the Italian version of the Competition Call, the Rectoral Decree n° 5038 is the official document regulating the competition.

COMPETITION REGULATION FOR ADMISSION TO THE INTERNATIONAL MD PROGRAM

A.Y 2017/2018

1.NUMBER OF PLACES AVAILABLE

Selection for admission to the single-cycle degree course in Medicine and Surgery in English – the ‘International MD Program’ (Classification: LM-41) is disciplined by an examination and based on the number of places available which are to be confirmed by the resolution of the Italian Ministry of Education, University and Research – MIUR.

The number of places available for Non-European Citizens A.Y. 2017/2018 is 44.

2. PARTICIPATION TO THE COMPETITION

2.1 Who can participate to this competition?

Non-EU Citizens can participate to this competition. These are Non-EU Citizens who do not already live in Italy and do not have any second European Citizenship. For this kind of competition, Citizens from Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino compete for the EU Citizens’ quota. (Ministerial Prot. N° 7802 of March 24, 2015).

Italian, EU and non-EU Citizens already residing in Italy, compete for the European quota and must sit the admission test reserved to that quota.

2.2 What are the academic requirements for enrolling to the MD Program?

A High School Certificate (law n°910 art.1 December 11). Students who possess a foreign (non-Italian) High School Certificate/Diploma, must verify they meet the requirements indicated by the Ministerial Prot. N° 7802 of March 24, 2015 and following amendments available on the MIUR in order to be eligible for enrolment.

More details are available on this page of the website: <http://www.unisr.it/en/masters-degree-medicine-and-surgery/international-md-program/#requirements>

<http://www.studiare-in-italia.it/studentistranieri/moduli/allegato1.pdf>

<http://www.studiare-in-italia.it/studentistranieri/>

3. DEFINING THE NON EUROPEAN QUOTA

The regulation for admittance to Italian Universities and requirements is defined by the Italian Ministry of Education, University and Research MIUR.

Non-European students residing abroad who intend to enroll to the International MD Program, compete for the specific number of seats reserved to them which has been determined in **n°44** places for the academic year 2017/2018.

The International MD Program course is entirely held in English therefore proof of Italian language knowledge is not requested for the issuing of the Study Visa.

The availability of the programmed number of places is subject to the conditions of approval from the MIUR.

4. REGISTRATION TO THE ADMISSION TEST

In order to sit the admission test, candidates are requested to pay the test fee which amounts to euro 170,00. Payment is done according to the modalities indicated on the online registration form. Registration to the test is considered complete when the registration form has been filled in and the test fee paid. **Payment alone of the test fee does not mean the candidate has registered correctly to the test.**

Registration to the test is done exclusively online by following the links available on the University website (www.univr.it). Candidates select their chosen testing site when registering.

Please be aware that each candidate is responsible for the details they indicate on the registration form. In case of wrong, missing or untruthful data, the candidate will be prevented from entering the final ranking list and therefore, from enrolment. The University will randomly make checks on the information provided by the candidates.

Only after payment of the € 170,00 test fee has been confirmed and once registration has closed the registered candidates will receive an email with the information on their selected Testing site (address, beginning time and all other relevant information).

Each candidate will receive the details on the test seat (address, beginning time and all relevant information) no later than March, 22 2017. For this reason, the test fee must be paid no later than March,15 2017 at the closing of registration. Late payments will result in the impossibility of guaranteeing the booking of a seat in the selected testing site.***

5. DELIVERY OF THE ADMISSION TEST

5.1 Registration

The admission test for the San Raffaele International MD Program **will be held on March 29, 2017.**

On line registration opens on **February, 1 2017 and closes on March, 15 2017 at noon (CET)**. Candidates can choose where to sit the Admission test by selecting a destination from the list they find on the registration form.

The test will be held in the following Countries and Cities

COUNTRY	CITY
Australia	Sydney
Brazil	Sao Paolo
	Rio de Janeiro
Canada	Toronto
	Vancouver
Denmark	Copenhagen
France	Paris
Germany	Berlin
India	New Delhi
	Mumbai
Iran	Tehran
Israel	Tel Aviv
Italy	Milan
Japan	Tokyo
Lebanon	Beirut
Republic of South Africa	Cape Town
Saudi Arabia	Jeddah
Taiwan	Taipei
Turkey	Ankara
	Istanbul
U.A.E	Abu Dhabi
	Dubai
U.S.A	Los Angeles
	New York
United Kingdom	London
Qatar	Doha

Any change to the list of the testing sites will be indicated on the website: www.unisr.it

Since each testing centre has a limited number of seats reserved for this competition, bookings will follow the chronological order of candidate registration.

If bookings are complete in a particular testing site and it is not possible to add further places, the Candidate will be asked to choose another testing site.

If all sites are fully booked and there is no possibility of requesting additional places in any of the other testing sites, the Candidate will be invited to sit the test in Milan.

Candidates will be permitted to sit for the test only upon handing a **valid identity document** (eg. passport, ID card, Driver's license).

Any candidate who presents to the testing centre without an Identity document will not be allowed to sit for the test.

Candidates who arrive late and after the official beginning of the test, which is given by the Testing site Administrator, will not be allowed to sit for the test no matter what reasons they have for their lateness.

Furthermore, candidates with any kind of permanent or temporary disability in need of extra means of support must formally request the support they will need for this test in relation to the extent of their disability, be it also further time for completing the test (*law n° 104 February 5, 1992 and as modified by the law n.17/1999*)

Candidates with learning disabilities according to the law n°170 October 8, 2010 with the new regulation concerning *specific learning disabilities within the educational environment* can request the special terms foreseen from the Ministerial Decree n. 5669, July12, 2011.

All these requests must be accompanied by a medical certificate and sent to the Head of the Selection Procedure via e-mail to dsa.sd@univr.it no later than the application deadline for registration - March 15, 2017.

5.2 CONTENTS OF THE TEST

The test is entirely in English and consists in 100 multiple choice questions divided as follows:

- 50 logic and problem solving questions
- 10 questions on Text Comprehension
- 40 questions on Science subjects (18 Biology, 12 Chemistry, 5 Mathematics and 5 Physics)

Candidates will have 120 minutes to complete the test.

The questions of the admissions test are managed by a third party and randomly extracted from a database of questions which are property of Università Vita-Salute San Raffaele.

5.3 Delivery of the test in the **Foreign Testing Sites**

The test will be exclusively computer based. Candidates will receive the instructions for the test directly from the Test Centre Staff.

Step 1: Upon arrival at the test centre, the Candidate will be welcomed by the Test Centre Administrator (TCA).

Step 2: The TCA will verify the Candidate's name and identity with a valid form of photo identification. The Candidate will then be asked to sign a log book.

Step 3: The TCA will give the indications for depositing personal items.

Step 4: The TCA will give candidates the necessary equipment for making notes.

Step 5: For any questions during the test, the candidate must raise his/her hand and the TCA will assist.

6 – THE RANKING LISTS AND ADMISSION

After the test has been corrected, **the rankings will be published according to the following criteria:**

Test corrections:

The scores are assigned as follows:

- 1 point for each correct answer
- - 0,25 points for each incorrect answer
- 0 points for each non given answer.

In case of a draw, the points scored by the candidate in the logic and problem solving subjects, Biology, Chemistry, Physics and Mathematics will prevail in descending order. In case of a further draw, the place is assigned to the youngest candidate.

Admission:

Candidates who are ranked among the first 44 positions and have scored equal or higher than 40/100 will be admitted to enrolment acknowledging they do not have any educational requirement missing.

Candidates who are ranked among the first 44 positions, or have gained admission thanks to the scrolling of the ranking lists, but have scored less than 40/100 will be requested to recover the missing educational requirements according to the indications they will receive from the International MD Program Academic Board once they have enrolled.

Candidates who have scored less than 35/100 will not be admitted to enrolment even if they are ranked among the first 44 positions.

7 – ADMISSION TO ENROLMENT

Admitted Candidates must follow the detailed instructions for enrolment which will be given by the Registrar's Office and which will be published online.

The admitted candidate will proceed by entering the online enrolment page of the Intranet which s/he will be able to access by using the data inserted when registering to the test.

Candidates who sat the test on March, 29 2017 are requested to confirm their place by making an **advance payment of euro 1,500.00 within April 15, 2017**; this amount guarantees the

reservation of the assigned place and entitles the candidate to proceed with enrolment. This advance payment will not be reimbursed should the Candidate not finalize enrolment within the given deadlines. Upon enrolment, this amount is deducted from the first installment. (see point n° 10)

Enrolment will be possible **from July, 17 2017 to September 18, 2017 at 11:30 am (CET)**, according to the indications given on the online enrolment procedure.

***Non-EU admitted Candidates must complete the Pre-Enrolment procedure through their Italian Consulate in order to receive the necessary papers for enrolment. They must therefore check the opening and closing dates acknowledging this procedure must be completed in order to obtain the Study Visa. For details please refer to this link: <http://vistoperitalia.esteri.it/home/en>

If a candidate does not complete the enrolment procedures within the deadlines, s/he loses the assigned place and will not be allowed to enroll any longer. The free place will be assigned to another candidate according to the ranking order and to the indications given by the Registrar.

*** *Please acknowledge that admittance through this competition is for **enrolment to the 2017/2018 academic year only** and that any assigned place cannot be kept on hold for other years. Non-EU Candidates must immediately get an appointment with their local Italian Embassy/Consulate for going through the pre-enrolment procedure and requesting the STUDY VISA and translation and legalization of their high school/university diplomas/papers, (the 'Dichiarazione di Valore').* ***

8 – ENROLMENT PROCEDURE

In order to be eligible for enrolment Admitted Candidates must possess an English language Certification corresponding to the C1 level of the Common European Framework of Reference *CEFR*. Candidates who have studied entirely in the means of the English Language in their Secondary School or University/College for at least the past two years preceding enrolment, are exempted from presenting the above mentioned English Language certification.

Admitted Candidates must organize in order to obtain the certificate in time for enrolment. Candidates without the necessary documentation will not be allowed to complete enrolment and will lose their assigned seat.

8.1 Papers requested for enrolment

Candidates who have completed the online enrolment procedure will confirm enrolment by presenting the documentation listed below.

Candidates will ultimately have to present to the Registrar's office once they arrive in Italy for handing in the documentation:

- **Enrolment Form** (downloaded in pdf from the intranet after online enrolment has been completed)
- Photocopy of the **payment receipt** of the first Tuition fee installment through bank transfer as detailed below:

BANCA POPOLARE DI SONDRIO

Via S. Maria Fulcorina, 1 20123 MILANO (MI)

Account number: 16782/34

Account holder: UNIVERSITA' VITA-SALUTE SAN RAFFAELE

IBAN: IT73U0569601600000016782X34

BIC/SWIFT: POSOIT22

- Original **High School Diploma**/Certificate with verified translation into Italian by the local Italian diplomatic authorities.
- The **DICHIARAZIONE DI VALORE** of foreign titles issued by the local Italian diplomatic authorities (Italian Consulate/Italian Cultural Centre). This declaration must have the information on the evaluation system of Certificates in the Country where it was obtained (final score, minimum and maximum score that can be assigned);
- **English Language knowledge Certification**
- **Photocopy of the Passport and Study Visa**
- 2 signed **passport size photographs**.
- Copy of the Italian Identification code (*codice fiscale* - Non EU students should request it at their Italian Consulate – If they do not have it, they can get one when arriving in Italy)
- Signed Statement on Information for personal data security (art. 13 legislative Decree 30/06/2003 n. 196) (download from the website).

**See point n° 7 concerning the advance payment .*

The above mentioned documentation must be handed in person or by a delegate (download proxy form from the intranet in this case) to the Registrar's Office at the scheduled appointment.

**** Enrolment documentation must be anticipated by email to info.medicine@univr.it within the indicated deadline, for help in verifying that everything is correct and Students will hand in the original papers once they arrive in Italy and present to the Registrar's office for completing enrolment and obtaining the Student ID badge before the beginning of the Academic year.****

Requests of Evaluation of preceding university courses can be formalized only once the Student has enrolled and by handing in the necessary forms, complete documentation and tax stamp to the registrar's office (<http://www.univr.it/view.asp?id=49>).

Please acknowledge that enrolment must be compliant to the Italian regulation on Higher Education (*art 14.2 T.U. sull' istruzione superiore*) which forbids contemporary registration to different Universities and/or Study courses.

9 – RESERVE LISTS

At the deadline for online enrolment, a notice will be posted on the University website (www.univr.it) indicating the number of places still available which can be assigned according to the procedure hereby described.

From the date of the publishing of the number of free places, the Registrar will indicate the candidates who have been admitted according to the ranking order. This information will be posted online.

The admitted candidates will have to proceed with online enrolment within 4.30 pm of the next working day after the publishing of the reserve lists and will confirm enrolment by presenting to the Registrar's office within 5 working days.

Should the admitted candidate fail to confirm online enrolment or does not present to the scheduled appointment, his/her place will be considered free and assigned to the next successful candidate in the ranking list.

Candidates will be admitted to the course until there are free places available

10 – TUITION FEES A.Y 2017/2018

The yearly tuition fees for students enrolling to the A.Y 2017/2018 amount to **euro 19,640.00** and can be divided into 3 installments:

- 1st installment: euro 6,640.00 to be paid upon enrollment (1,500.00 euro deposit plus 5,140.00 euro upon enrollment)
- 2nd installment: euro 6,500.00 deadline January 31, 2018
- 3rd Installment: euro 6,500.00 deadline March 31, 2018.

The above indicated amounts include the euro 140,00 regional tax which is defined each year from the Lombardy Region Council. Any variation to this tax will be communicated once the Council's resolution has been confirmed.

11 – MISCELLANEOUS

For all other issues not mentioned in this competition regulation, reference is to the existing Italian laws. According to the law n. 241 of august 7, 1990, the Head of the Competition Procedure is Dr. Uber Delvecchio.

Candidates will be able to access their test, the answer chart and the algorithm used for calculating the score seen in the ranking lists though their Intranet page.

The Italian competition call will be published on the official on the University's online Board (<http://www.unisr.it/view.asp?id=7208>).

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*** Frequently Asked Questions: ***

1) How do I register to the admission test?

Follow the link to the intranet which you find on the university websites. First of all you must create an account and once you have done that you will receive an email with your access details. Keep that email as you will need your access details to enter the intranet during the whole admissions procedure.

After having created your account, enter the intranet and click on the competition you are interested to and fill in all the required fields.

You will find a document 'step **to** step registration' on the website if you need further help for completing the forms.

2) When do I choose the testing site and how do I know where to present?

When registering to the test you will be asked to select your preferred testing site. Once you have completed registration and paid the test fee, you will receive the details on where to present. Each candidate will receive the details on the test seat (address, beginning time and all relevant information) no later than March, 22 2017. For this reason, payments have to be done to later than March, 21 2017. Later payments will result in the impossibility to guarantee a test seat.

3) When and where are the results published?

The results are published online shortly after the test date. Students will understand if they have been admitted or not according to the information at point 6 - admissions.

4) What do I do after the results are out and I know I have been admitted?

If you have been admitted you must confirm your place by paying the euro 1,500.00 advance payment. If you do not confirm by proceeding with the payment, your seat will be considered free.

5) What do I do next?

If you have confirmed your assigned place you must begin preparing for enrolment which means contacting your local Italian Embassy or Consulate and getting an appointment for requesting the Study Visa and *Dichiarazione di Valore* (DV) of your high school/university certificates. Since the process itself lasts a few months. If you are still finishing high school, you will get the DV later on but need to know what deadlines you have in any case for accepting study visa requests. It is the Student's responsibility to get in touch with his/her consulate and to get through the whole procedure. If you do not obtain the necessary papers, the university will not accept your request of enrolling to the course. The University will be issuing acceptance letters upon request and can help when needed.

5) How do I prepare for enrolment?

When you have all the papers requested at point 8.1, you can send a scanned copy of them to info.medicine@univr.it including the enrolment installment receipt. Your student position will be

updated in the meantime but you will have to hand in the original copies to the Registrar upon arrival.

6) When do classes begin?

Courses begin in late September. Around June/July the Academic Calendars are available and the exact dates will be indicated. Foreign Students will be invited to arrive at least a week earlier than beginning of classes to get acquainted with the area and for the orientation activities and classes.

7) Who do I contact if I need extra information?

If you have any problem contact info.medicine@unisr.it

We wish you success with your admission test and hope to see you soon in the International MD Program!

The International MD Program