

**Annex 1**  
**ALIAS ACTIVATION REQUEST**

To the Rector (*if the applicant is a member of the teaching staff, researcher or student community*)

To the Managing Director (*if the applicant is a member of the technical and administrative staff*)

I, the undersigned \_\_\_\_\_ born  
in \_\_\_\_\_ on \_\_\_\_\_ tax code \_\_\_\_\_ registered  
address \_\_\_\_\_ e-mail address \_\_\_\_\_ telephone  
\_\_\_\_\_ as a \_\_\_\_\_ of Vita-Salute San Raffaele  
University

HEREBY DECLARE

- that I do not associate with my registered gender identity;
- to have initiated a gender transition process

In implementation of the "Regulations for the activation and management of Alias Identities" of Vita-Salute San Raffaele University" and aware that the choice to activate the Alias Identity is reversible at any time, upon simple request, without it being necessary to provide justification

HEREBY REQUEST

the activation of the Alias Identity using " \_\_\_\_\_ " as my Chosen Name

UNDERTAKE:

- to release the University from any liability, direct or indirect, for any pecuniary or non-pecuniary damage that may arise from the activation of the Alias Identity;
- to notify the University of any changes that might affect the Alias Identity.

Attach a photocopy of a valid identity document.

I, the undersigned declare that I have read the attached information sheet provided pursuant to article 13 of Regulation (EU) no. 679/2016.

I consent to the processing of my personal data in the manner specified in the information sheet.

Signed in \_\_\_\_\_, on \_\_\_\_\_

Signature

\_\_\_\_\_

The Applicant

Information provided pursuant to article 13 of Regulation (EU) No. 2016/679

Dear Sir/Madam,

we wish to inform you that Regulation (EU) no. 679/2016 “General Data Protection Regulation” provides for the protection of persons with regard to the processing of personal data. In accordance with the aforementioned legislation, such processing will be based on the principles of lawfulness, fairness and transparency, appropriateness, relevance and restriction, accuracy and updating, non-excessiveness and accountability. We therefore provide you with the following information:

- The data you provide will be processed for the following purposes: solely for the purpose of activating an alias career as a protective measure for persons who need to adopt a name other than their registered name within the University.
- Personal data will be processed by automated and manual means, and data will be stored and erased in accordance with legal requirements.
- The provision of data is compulsory and any refusal to provide such data will make it impossible to activate the Alias Identity.
- The data will not be disclosed to other parties and will not be disseminated.
- The controller is Vita-Salute San Raffaele University with registered office in Milan, Via Olgettina 58, duly represented by the Managing Director.
- The persons authorised to process the Applicant's data are: the Rector, the Managing Director and the Contact Person, as identified in the confidentiality agreement, in order to manage the Alias Identity of the data subject.
- The University has appointed GSD SISTEMI E SERVIZI S.C.A.R.L. as its data protection officer. The professional nominated by GSD to serve as DPO is Gabriele Tettamanti. The DPO may be contacted for any information concerning the processing of personal data by the University at the following email address: [privacy@univr.it](mailto:privacy@univr.it)

You may at any time exercise your rights under sections 2, 3 and 4 of Chapter III of Regulation (EY) no. 679/2016 (e.g. rights of information and access, rectification and erasure, restriction and objection to processing, portability of personal data).