



UniSR

Università Vita-Salute
San Raffaele

Academic Regulations
Master's Degree in Nursing and Midwifery
– Nursing Profile

In force for students enrolling in the academic year 2026-2027

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These Regulations use the masculine form in all circumstances, but this form should be understood as referring inclusively to all persons, irrespective of their gender.

General Part

ART. 1 Admission to the Degree Programme

1.1. Knowledge required for admission

Admission to the Master's Degree Programme is reserved for those who have obtained a Bachelor's Degree serving as a state licensing assessment (or equivalent qualifying qualifications) in one of the following healthcare professions:

- nurse, as provided for by Italian Ministerial Decree of the Ministry of Health no. 739 of 14 September 1994, as amended;
- paediatric nurse, as provided for by Italian Ministerial Decree of the Ministry of Health no. 70 of 17 January 1997, as amended;

An assessment of candidates' personal preparation is performed at the same time as the admission test in accordance with the procedures set out in the Call for Applications.

1.2. Admission Procedures

Admission to the Master's Degree Programme is subject to a limited number of places pursuant to Italian Law no. 264 of 2 August 1999. The admission procedures are defined in the Call for Admission Applications.

For admission to the Degree Programme, an admission test is required and selection is therefore based on the result of that test. The test consists of multiple-choice questions covering subject areas and topics defined each year and will be held on the date indicated in the Call for Applications.

ART. 2 Study Plan

Teaching activity is organised in accordance with the Study Plan set out in the following section "**Course Prospectus**".

2.1. Individual Study Plans

Individual Study Plans may be submitted by requesting approval from the Degree Programme Council (CCdS) by the start of the year of the degree programme; the Council will assess the request taking into account the Programme Specifications for the relevant cohort.

ART. 3 Mobility

The Degree Programme promotes the opportunity to undertake a placement or research period abroad through the Erasmus+ Traineeship Call for Applications or through mobility agreements with Universities that do not participate in the Erasmus+ Programme, providing students with support and guidance through its Administrative Offices and Academic Contacts, who assist them in choosing their pathway.

ART. 4 Repeating student

A student who, at the end of each year of study, has accumulated an educational debt equal to or greater than 15 ECTS-credits cannot progress to the following year and is enrolled with the status of “repeating student”.

ART. 5 Final Examination

In order to be admitted to the final examination, students must have obtained all the ECTS-credits in the educational activities provided for in the Study Plan, including those relating to placement activities.

The final examination consists of the presentation and defence of a written thesis, produced as an original work by the student under the supervision of a Lecturer on the Degree Programme, known as the Supervisor, and any Assistant Supervisors, who guide and direct the graduating student's work. The purpose of the dissertation is to engage the student in work involving formalisation, design and/or research that makes a substantial contribution to the completion of their professional and scientific training. The content of the dissertation must relate to nursing topics or disciplines that are closely related to the Master's Degree Programme.

The Degree Programme Council publishes each year on the Master's Degree Programme's website guidance on writing the thesis and on the various administrative and organisational requirements.

5.1. Calculation of the degree mark

The following parameters contribute to determining the final mark, expressed out of one hundred and ten:

- the weighted average of the marks obtained in the examinations set out in the Study Plan, where each honours is included in the average by assigning a value of 30.33 to marks of 30 with honours;
- a maximum total of 5 additional points, broken down as follows:

CATEGORY	ADDITIONAL POINTS
Programme duration (Degree “on schedule”)	1 point
International mobility (Erasmus+ / other international mobility programmes)	1 point in the event of participation in the programme

Practical activities	1 point for extracurricular activities linked to the competence profile of the Master's graduate
Points for number of "honours"	1 point for 1-2 "honours" 2 points for ≥ 3 "honours"

- a maximum total of 7 points awarded during the exam session by the Degree Examination Committee on the basis of the type of dissertation and its defence;

Criteria for awarding the score	Points:
Depth of analysis of the work and scientific rigour	maximum 2 points
Candidate's critical contribution (in the dissertation text and during the defence)	maximum 2 points
Accuracy of the methodology adopted	maximum 2 points
Significance of the topic developed	maximum 1 point

By unanimous decision, the Examination Committee may award honours to candidates who obtain a final score of 113 or higher.

By unanimous decision, the Examination Committee may award an "honourable mention" to candidates who obtain a final score of 116 or higher.

5.2. Final Examination Committee

The Final Exam Committee is composed of no fewer than 7 members, of whom at least 5 must be tenured lecturers and/or fixed-term researchers. The Supervisor and the Assistant Supervisor are members of the Committee.

ART. 6 Recognition of credits

6.1. University and course transfers

The recognition of credits deriving from university or course transfers is the responsibility of the Degree Programme Council, which, in the case of university transfers, uses a specifically appointed Committee that conducts an assessment on the basis of criteria (established annually) and in accordance with the relevant Call for Applications.

6.2. Extracurricular activities

Recognition is approved by the Degree Programme Council according to criteria of strict consistency with the educational objectives and expected learning outcomes of the Degree Programme and in line with the provisions of Italian Ministerial Decree no. 931 of 4 July 2024.

6.3. *International Mobility*

The Degree Programme promotes international mobility and provides for the recognition of activities performed on the basis of inter-institutional agreements or as part of European and international programmes, in accordance with the procedures set out in Article 20 of the University Academic Regulations.

If the Degree Programme Council decides that part of the recognised credits cannot be validated for the purposes of the Study Plan, they may be included in the Diploma Supplement.

6.4. *National Mobility*

Students on the Master's Degree Programme may complete part of their training programme (placement, research and preparation of the final examination to be awarded their qualification) at other academic institutions, on the basis of agreements entered into between the institutions concerned that govern their recognition, ensuring full consistency with the educational objectives of the Degree Programme they are following.

ART. 7 Attendance

Students are required to attend all activities of the Master's Degree Programme. Attendance is obligatory for students intending to sit the relevant exam or assessment.

Attendance at teaching activities is compulsory for 70% of the hours provided for each course. If this level of attendance is not met, the responsible lecturer(s) may indicate alternative educational activities, including self-directed learning, which the student must complete before being admitted to the exam.

The placement is subject to a compulsory attendance requirement of 100% of the total number of hours provided. Any absences must be made up through specific catch-up plans defined by the placement Coordinator, in compliance with the educational objectives and with the overall number of hours provided for in the Study Plan.

ART. 8 Tutoring model

To ensure support for students, several types of tutoring are used within the degree programme, such as:

1. Information and guidance tutoring: a service for incoming students and those already enrolled. Counselling services, assistance for students with disabilities and SLDs and support for international students are provided to accompany them throughout their educational path and facilitate their academic integration.
2. Academic tutoring: a service aimed at supporting students in overcoming learning-related difficulties encountered during their course of study and in promoting effective participation in courses. Academic Tutors (also known as Year Tutors) organise regular meetings with the class to identify any issues and support the management of

individual student cases, working with the Student Services Office and the Chair of the Degree Programme Council.

Within academic tutoring, given the specific nature of the degree programme, two further tutoring roles are distinguished:

- Placement Coordinator: this role coordinates the placement programme each year, draws up and revises the Learning by Doing Programme Document, in agreement with the Chair of the Degree Programme, and proposes the appointment of Placement Tutors, meets students to assess their placement projects and ensures that the activity is carried out consistently across the affiliated sites. The structuring, planning, organisation, supervision and verification of the achievement of the expected objectives in the placement activity are entrusted to the Placement Coordinator.
- Placement Tutor: for the placement activity, each student is supported by a placement tutor who supervises the student in their learning by doing activities to ensure the acquisition of the skills provided for by the educational objectives, as described in the Learning by Doing Programme Document.

The above tutoring roles are appointed annually by resolution of the Faculty Council, following a proposal by the Degree Programme Council.

Special Part

ART. 9 Description of the Educational Programme and of the educational activities

To obtain the qualification, a total of 120 ECTS-credits must be acquired. Each ECTS-credit corresponds to 25 hours of teaching activity, including the individual study required to complete the educational activity. For each type of educational activity, details are provided below of the ratio between hours of teaching activity and ECTS-credits:

- a) Core educational activities: each ECTS-credit corresponds to 8 hours of lecture-based teaching activity
- b) Core educational activities (Placement): each ECTS-credit corresponds to 20 hours of professional training activity;
- c) Similar or supplementary educational activities: each ECTS-credit corresponds to 8 hours of lecture-based teaching activity
- d) Student-option educational activities: each ECTS-credit corresponds to 8 hours of lecture-based and interactive teaching activity
- e) Other learning activities: for additional language skills, each ECTS-credit corresponds to 8 hours of taught teaching activity; for workshops in the specific Academic Discipline of the professional profile, each ECTS-credit corresponds to 8 hours of interactive teaching activity. Final examination: each ECTS-credit provides for 25 hours of individual study.

The portion dedicated to individual study is provided in order to complete the 25 hours of teaching activity allocated to each ECTS-credit. In accordance with the applicable regulations, lessons may be delivered online.

As provided for by the Faculty Regulations, educational activities are delivered as follows:

Lecture-based teaching

Lecture

A lecture is a traditional teaching method in which the lecturer presents topics and content, guiding students' learning through explanations, examples and further insights. Lectures are mainly used to convey theoretical knowledge in a clear and organised way, making it possible to introduce new topics and provide students with a shared foundation.

Seminar

Seminars are a teaching activity that aims to address a topic through an interdisciplinary approach and are usually delivered jointly by more than one lecturer, including international lecturers and lecturers from different Academic Disciplines.

Professional teaching

Placement

During the two years of the Master's Degree Programme, students are required to experience the application of managerial, professional, educational and research methodologies in their specific field through placements and projects. The placement aims to provide students with opportunities to develop the skills required by the profile of the Master's graduate, also taking into account the distinctive areas of advanced competence for their original professions. Placement activities take place in external facilities that have an agreement with Vita-Salute San Raffaele University in accordance with the applicable legal provisions.

Tutor-led activities are intended to support the processes of preparation, reworking and reflection on experiences; they are partly scheduled (briefing sessions, debriefing sessions with the presentation and discussion of project reports) and partly arranged individually by the student for meetings with tutors. The placement programme for both years is negotiated between the student (their preferences regarding their original profession, areas of interest and work requirements) and the Placement Coordinator (in relation to operational availability within the range of courses at the placement sites). Students organise their placements during the scheduled periods and attend them regularly. Any absences must be made up. The daily attendance schedule is agreed with the placement tutor, taking into account training opportunities and the needs of the placement site; however, it must not exceed 8 hours per day nor be less than 4 hours. All activities must be recorded on the specific document provided by the relevant Office and signed by the placement tutor. It is the student's responsibility to comply with the agreed attendance plan and to notify promptly in the event of absence or lateness. To obtain the credits allocated to placement activities, students must present their placement project to the Placement Coordinator and obtain their approval. Each placement experience concludes with the drafting of a final report. Guidance for both written assignments is contained in the Learning by Doing Programme Document.

At the end of each academic year, a Committee, chaired by the Placement Coordinator and including representatives of the placement tutors, appointed annually by the Degree Programme Council, certifies the level of learning achieved during the year by marking the report submitted and expresses a mark out of thirty; the examination arrangements may also include the presentation and plenary discussion of the projects/reports prepared by the student. In the event of an overall negative assessment of the programme, the Committee gives the student the opportunity to make up by correcting or reworking the report. In the event of a further fail, the programme must be repeated in full.

Professional workshops

Workshop activities are a form of teaching typically aimed at a small group of students. This teaching activity is coordinated by a tutor, whose task is to support students in acquiring knowledge, skills, behavioural models or competences useful for practising their profession. Learning takes place mainly through stimuli arising from problem analysis, through the use of the methodological competences required to solve them and to make decisions, as well as through directly and personally carrying out gestures and relational actions in the context of practical workshop sessions. The design, educational management and certification of workshop teaching

activities are approved by the Degree Programme Council on the proposal of the Placement Coordinator and are defined annually in the Learning by Doing Programme Document.

ART. 10 Specific provisions relating to academic planning

The academic calendar of the Master's Degree Programme provides information on the degree sessions, the start and end of teaching activities and on the time windows for sitting examinations, ensuring clear planning consistent with students' learning needs.

At the end of the planning process for teaching activities, the academic calendar for the Degree Programme is made available on the University's institutional website before the start of the Academic Year. Lesson timetables are published on the student intranet before the start of each semester. The schedule of course exams for each individual course is planned on an annual basis and is published in the relevant Course Schedules, and can be consulted for the entire Academic Year. The Master's Degree Programme Council provides for no fewer than four examination sittings, appropriately distributed over the course of the single session. As regards the first-year placement activity, two examination sittings are provided for. As regards the second-year placement activity, four examination sittings are provided for.

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.