



UniSR

Università Vita-Salute
San Raffaele

Academic Regulations

Master's Degree in Rehabilitation Science for Healthcare Professionals

In force for students enrolling in the academic year 2026-2027

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These Regulations use the masculine form in all circumstances, but this form should be understood as referring inclusively to all persons, irrespective of their gender.

General Part

ART. 1 Admission to the Degree Programme

1.1. Knowledge required for admission

For admission, applicants must hold a degree awarded in class L/SNT2, as well as in the corresponding class under Italian Ministerial Decree 509/99, or a university diploma that licences the holder to perform the profession, or another equivalent qualification (pursuant to Italian Law no. 42/1999). Candidates may be admitted to the Degree Programme if, during their studies, they have obtained at least 20 ECTS-credits in the Academic Discipline MED/48 and at least 50 ECTS-credits in internship activities.

1.2. Admission Procedures

The required knowledge for admission is verified by sitting an admission examination containing questions on the disciplines within class L/SNT2. The number of students who may be admitted is defined annually by Decree of the Italian Ministry of Universities and Research (MUR). Access to the Master's Degree in Rehabilitation Science for Healthcare Professionals is subject to planned intake numbers under Italian Law no. 264/99 and involves an admission examination consisting of a multiple-choice questions in line with what is stated in the Call for Applications.

ART. 2 Study Plan

Teaching activity is organised in accordance with the Study Plan set out in the following section **"Course Prospectus"**.

2.1 Individual Study Plans

Individual Study Plans may be submitted by requesting approval from the Degree Programme Council (CCdS) by the start of the year of the degree programme; the Council will assess the request taking into account the Programme Specifications for the relevant cohort.

ART. 3 Mobility

On the basis of inter-institutional agreements or within European and international programmes, the Degree Programme supports, promotes and encourages student exchanges with foreign Universities, both European and non-European, providing support and guidance through its Administrative and Academic facilities. The Degree Programme promotes the opportunity to undertake an internship or research period abroad through the Erasmus+ Traineeship Call for Applications or through mobility agreements with Universities that do not participate in the Erasmus+ Programme.

ART. 4 Repeating student

A student who has an educational debt of 25 or more ECTS-credits shall be enrolled with “repeating student” status in the year they are coming from. The “repeating-student” conditions provided for by law or by the University Academic Regulations remain in force, where applicable.

ART. 5 Final Examination

To be admitted to sit the final examination for the award of the qualification, students must have taken all examinations and obtained the ECTS-credits set out in the study plan.

The final examination consists of the presentation and defence of an original written dissertation, drafted by the student under the guidance of a Supervisor.

Provision may be made for the presence of up to two Assistant Supervisors.

5.1. Calculation of the degree mark

The following parameters contribute to determining the final mark, expressed out of one hundred and ten:

- the weighted average of the marks obtained in the examinations set out in the Study Plan, where each honours is included in the average by assigning a value of 30.33 to marks of 30 with honours;
- a maximum total of 5 additional points, broken down as follows:

CATEGORY	ADDITIONAL POINTS
Degree Programme duration (Degree completed on schedule)	1 point
International Mobility (Erasmus+ / other international mobility programmes)	1 point for periods of 3 months or longer
Practical activities	Maximum 3 points - 2 points for a mark between 28 and 29 - 3 points for a mark between 30 and 30 with honours

- a maximum total of 7 points awarded during the exam session by the Degree Examination Committee on the basis of the type of dissertation and its defence;

Criteria for awarding the score:	Points:
Depth of analysis of the work and scientific rigour	maximum 2 points
Candidate's critical contribution (in the dissertation text and during the defence)	maximum 2 points
Accuracy of the methodology adopted	maximum 2 points
Significance of the topic developed	maximum 1 point

By unanimous decision, the Examination Committee may award honours to candidates who obtain a final score of 113 or higher.

By unanimous decision, the Examination Committee may award an "honourable mention" to candidates who obtain a final score of 116 or higher.

5.2. Final Examination Committee

The examining committee for the degree examination is appointed by the Degree Programme Council.

The Final Exam Committee is composed of no fewer than 7 members, of whom at least 5 must be tenured lecturers and/or fixed-term researchers.

The Supervisor and the Assistant Supervisor are members of the Committee.

ART. 6 Recognition of credits

6.1. University and course transfers

The recognition of credits deriving from university or course transfers is the responsibility of the Degree Programme Council, which, in the case of university transfers, uses a specifically appointed Committee that conducts an assessment on the basis of criteria (established annually) and in accordance with the relevant Call for Applications.

6.2. Extracurricular activities

Recognition is approved by the Degree Programme Council according to criteria of strict consistency with the educational objectives and expected learning outcomes of the Degree Programme and in line with the provisions of Italian Ministerial Decree no. 931 of 4 July 2024.

6.3. International Mobility

The Degree Programme promotes international mobility and provides for the recognition of activities performed on the basis of inter-institutional agreements or as part of European and international programmes, in accordance with the procedures set out in Article 20 of the University Academic Regulations.

If the Degree Programme Council decides that part of the recognised credits cannot be validated for the purposes of the Study Plan, they may be included in the Diploma Supplement.

6.4. National Mobility

Students on the Master's Degree Programme may complete part of their training programme (internship, research and preparation of the final examination to be awarded their qualification) at other academic institutions, on the basis of agreements entered into between the institutions concerned that govern their recognition, ensuring full consistency with the educational objectives of the Degree Programme they are following.

ART. 7 Attendance

Attendance at all the planned teaching activities is compulsory.

To be admitted to sit the relevant assessment, Students must have attended at least 67% of the teaching hours provided for each educational activity, including lecture-based and interactive teaching activities. If this level of attendance is not met, the responsible lecturer(s) may indicate alternative educational activities, including self-directed learning, which the student must complete before being admitted to the exam.

Attendance at internship activities is compulsory for 100% of the total number of hours provided.

ART. 8 Tutoring model

To ensure support for students, several types of tutoring are used within the degree programme, such as:

1. **Information and guidance tutoring:** a service for incoming students and those already enrolled. Counselling services, assistance for students with disabilities and SLDs and support for international students are provided to accompany them throughout their educational path and facilitate their academic integration.
2. **Academic tutoring:** a service aimed at supporting students in overcoming learning-related difficulties encountered during their course of study and in promoting effective participation in courses. Academic Tutors (also known as Year Tutors) organise regular meetings with the class to identify any issues and support the management of individual student cases, working with the Student Services Office and the Chair of the Degree Programme Council.

Within academic tutoring, given the specific nature of the degree programme, two further tutoring roles are distinguished:

- **Internship Project Lead:** this role annually coordinates the various internship projects, proposes to the Degree Programme Council the appointment of Internship Tutors and ensures that the activity is carried out consistently across the partner sites.
- **Internship tutor:** for the internship activity, each student is supported by an internship tutor who supervises the student in their learning by doing activities to ensure the acquisition of the skills specified in the educational objectives and the Internship Project agreed in consultation with the Internship Project Lead.

The above tutoring roles are appointed annually by resolution of the Faculty Council, following a proposal by the Degree Programme Council.

Special Part

ART. 9 Description of the Educational Programme and of the educational activities

To obtain the qualification, a total of 120 ECTS-credits must be acquired.

Each ECTS-credit corresponds to 25 hours of teaching activity, including the individual study required to complete the educational activity.

For each type of educational activity, details are provided below of the ratio between hours of teaching activity and ECTS-credits:

- Core educational activities: each ECTS-credit corresponds to 7 hours of lecture-based and interactive teaching activity and 25 hours of internship in the relevant Academic Discipline for the class
- Similar or supplementary educational activities: each ECTS-credit corresponds to 6 hours of lecture-based teaching activity;
- Student-option educational activities: each ECTS-credit corresponds to 6 hours of lecture-based and interactive teaching activity
- Other educational activities: each ECTS-credit corresponds to 5 hours of lecture-based and interactive teaching activity;
- Final examination and foreign language: the final examination includes 25 hours of individual study.
- For knowledge of a foreign language, each ECTS-credit corresponds to 5 hours of lecture-based teaching activity

The portion dedicated to individual study is provided in order to complete the 25 hours allocated to each credit.

In accordance with the applicable regulations, lessons may be delivered online.

As provided for by the Faculty Regulations, educational activities are delivered as follows:

Lecture-based teaching

A lecture is a traditional teaching method in which the lecturer presents topics and content, guiding students' learning through explanations, examples and further insights. Lectures are mainly used to convey theoretical knowledge in a clear and organised way, making it possible to introduce new topics and provide students with a shared foundation.

Seminar

A seminar is a teaching activity delivered by one or more speakers, invited by the person responsible for the educational activity on the basis of specific expertise, which makes it possible to explore in greater depth aspects consistent with what is set out in the educational curriculum.

Interactive teaching

Practical session

Practical sessions are aimed at applying, analysing in greater depth and operationally verifying the theoretical contents covered in the teaching activities, using case analyses, problem-solving, guided activities or methodological discussions with the active involvement of students.

Professional teaching

Internship

A type of activity characterised by the drafting of a project, approved annually by the Internship Project Lead in one of the learning areas of the Degree Programme with reference to the programme's objectives, carried out at the sites specifically covered by agreements, under the supervision of a Tutor appointed annually on the basis of qualifications, expertise and role, following a proposal by the Internship Project Lead.

The Chair of the Degree Council for the Master's Degree in Rehabilitation Science for Healthcare Professionals (CCLMSRPS) appoints the "Director of Teaching and Internship Project Lead" from among the lecturers on the Master's Degree Programme holding a healthcare professional qualification within the relevant Class (Class SNT2) and a Master's Degree, who remains in office for three years.

The "Director of Teaching and Internship Project Lead" is the contact person within the CCLMSRPS for the courses in the specific Class and for their coordination with curriculum courses. They propose to the Chair and the CCLMSRPS the appointment of Lecturers for the specific Class and coordinate their activities; each year they coordinate the various Internship Projects; each year they propose to the CCLMSRPS the appointment of Internship Tutors, selected from staff including non-university staff with an appropriate qualification, professional credentials and recognised experience based on the role held in the relevant field, and ensure that the activity is carried out in a uniform manner across the partner sites; they support the Chair in teaching and organisational coordination functions, in line with the resolutions of the CCLMSRPS; they perform all other functions assigned to them by the CCLMSRPS, in line with the specific remit assigned by this Article.

The structure, planning, organisation, supervision and verification with respect to the expected objectives of the internship activity are the responsibility of the Internship Project Lead for the Master's Degree Programme.

In addition to the healthcare facilities with which Vita-Salute San Raffaele University has agreements, the Master's Degree Programme Council or, in its absence, the Faculty Council, on a proposal from the Internship Project Lead and/or the Chair of the Degree Programme, may identify other non-university facilities where the internship project may be carried out, subject to an assessment of their teaching suitability and the consequent signing of an agreement.

An internship, described in a project, must be carried out under the responsibility and supervision of a Tutor appointed annually by the Internship Project Lead. The Tutor may be selected and identified from among the Professors and Researchers associated with the University, from

among healthcare professionals holding a Master's Degree qualification generally attributable to the same Class, or from among individuals with high professional qualifications and recognised experience based on their curriculum, expertise and role held, and from among persons deemed suitably trained to fulfil the role based on their expertise, experience and professional qualifications.

The total number of hours indicated for the internship, in accordance with European regulations, is to be understood as the overall commitment required of students to reach the standard set out in the Programme Specifications. The time commitment for internship activities corresponds to 100% of the envisaged ECTS credits.

At the end of the internship, an assessment is conducted on the completed internship project, expressed out of thirty and intended to record the level of competence achieved.

Thesis internship

Students wishing to complete their degree dissertation at an external facility must submit an application to the Chair, indicating:

- the facility where they intend to carry out the thesis internship (which must have an agreement in place with the University);
- the dissertation topic,
- the external lecturer responsible for supervising the work, who, during the dissertation defence, will act as assistant supervisor.

The Chair of the CCLMSRPS or, in their absence, the Dean or a person delegated by them, provides the authorisation for the internship to start and appoints a lecturer who will follow the student's work and act as Supervisor at the time of the dissertation defence.

ART. 10 Specific provisions relating to academic planning

The academic calendar of the Master's Degree Programme provides information on the degree sessions, the start and end of teaching activities and on the time windows for sitting examinations, ensuring clear planning consistent with students' learning needs.

At the end of the planning process for teaching activities, the academic calendar for the Degree Programme is made available on the University's institutional website before the start of the Academic Year. Lesson timetables are published on the student intranet before the start of each semester. The schedule of course exams for each individual course is planned on an annual basis and is published in the relevant Course Schedules, and can be consulted for the entire Academic Year.

The Degree Programme Council provides the dates for no fewer than three examination sittings, appropriately distributed over the course of the single session.

The annual internship examination provides for a single sitting, except in specific circumstances for which the Chair of the Degree Programme Council or, in their absence, the Dean or the person delegated by them, may grant an extraordinary sitting.

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.