

CALL FOR ADMISSION TO THE INTERNATIONAL MD PROGRAM

RESERVED FOR EU CITIZENS

AY 2025/2026

FOREWARD:

The EU quota includes European citizens, non-European citizens residing in Italy, non-European citizens with EU equal status and citizens from Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino and the Holy See State of Vatican City (Ministerial Prot. N° 7802 of March 24, 2015.)

GENERAL INFORMATION:

- Admittance to the **International MD Program** is subject to selection through the Università Vita-Salute San Raffaele's admission test. **86 places** are reserved for European citizens for the AY 2025/2026. There will be **two test sessions**. The admission test will be held **online**.
- Registration for the test is done exclusively online through the UniSR Admission Portal. This process is considered complete once all requested fields are filled in and the **test fee corresponding to € 200 (both sessions included)** is paid.

Online registration for the **two test sessions** opens on **January 15, 2025 and closes on March 14, 2025 at noon (Italian time)**.

- Candidates will receive technical instructions for the online test via e-mail **starting 5 days prior to the test date**.
- An official **English language certification corresponding to level C1 of the CEFR** is required for enrolment.

**Every hour/time frame indicated in this call always refers to the local time in Milan, Italy.*

Only the Italian version of this Admission Call has legal value. This is a translation of the articles listed in the Chancellor's Decree n. 9323 originally in Italian language. It is only meant for information purposes and does not have any legal value.

CALL¹ FOR ADMISSION TO THE INTERNATIONAL MEDICAL DOCTOR PROGRAM
(with license to practice medicine – Classification LM-41)
RESERVED FOR EUROPEAN CITIZENS
ACADEMIC YEAR 2025/2026

Article 1 – Number of places available

Selection for admission to the single-cycle Degree Course in Medicine and Surgery in English language – ‘International MD Program’ – (Classification: LM-41) is disciplined by an entrance test and based on the number of places available, which are to be confirmed by the resolution of the Italian Ministry of University and Research – MUR. **The number of places available for European citizens for the AY 2025/2026 is 86.**

Article 2 – Citizenship and academic requirements

2.1 Citizenship requirements

EU citizens, non-European citizens residing in Italy and non-European citizens with EU equal status² fall under the EU quota, as indicated by the Ministerial Circular of March 15, 2024, named “Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications, for higher education courses in Italy for the academic year 2024-2025” and subsequent modifications and additions, available on the official webpage of the MUR website: <https://www.studiare-in-italia.it/studentistranieri/>.

Hereafter they will all be referred to as *European citizens*.

Candidates who participate in this Call and do not meet the aforementioned citizenship requirements will be excluded from the ranking list and will not be able to proceed with enrollment at UniSR.

2.2 Academic requirements

The selection is open to students attending their last year (school year 2024-2025) or having already been awarded their final high school qualification.

In order to enrol in the International MD program, candidates must have a high school leaving qualification (Diploma/Certificate) as per law n. 910 art.1, December 11, 1969.

Students with non-Italian high school qualifications must refer to the academic requirements indicated in the Ministerial Circular of March 15, 2024, named “Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy valid for the academic year 2024-2025” and subsequent modifications and additions.

Candidates having a non-Italian high school leaving certificate or attending the last year of an international/non-Italian high school are invited to consult the documents published on the University’s

¹ The Call for Application uses the masculine form in overextended mode but is intended to refer in an inclusive manner to all people, beyond their gender

² Citizens from Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino and the Holy See State of Vatican City compete for the EU Citizens’ quota.

website at <https://www.unisr.it/en/servizi/ammissioni/titoli-esteri> for detailed information on the academic requirements to access university courses in Italy.

The Admissions & Credential Evaluation Office will carry out a preliminary check of the school documents to determine whether the academic requirements for enrolment in the Course are met.

The Admissions & Credential Evaluation Office reserves the right to verify the suitability of both the qualification and the entire school career for the purposes of access and eligibility to university courses in compliance with the procedures and current Italian legislation. The verification of the entrance qualification will be completed during the enrolment phase as provided for in the art. 8.1 of this Call.

Candidates who, at the time of enrolment, do not possess a suitable qualification or scholastic path, as described in this article, lose the right to enrol and the benefits deriving from the position achieved in the ranking list.

Article 3 – Application procedures and deadlines

To be admitted to the test, candidates in possession of the requirements set out in article 2 of this Call must register **exclusively online** via the UniSR Admission Portal available on the University website by registering personal data, booking sessions and paying the required fee.

Two test sessions are available as detailed in the following table:

TEST SESSIONS	REGISTRATION PERIOD	TEST FEE	RANKING LIST AND ENROLMENT	WHO MAY TAKE THE TEST?
Session of March 2025	From 15/01/2025 at noon (Italian time) to 14/03/2025 at noon (Italian time)	€200,00	Ranking list: available by 02/05/2025 and published anonymously	1. Students attending their last year of high school 2. Students having already been awarded their final high school qualification
Session of April 2025			Enrolment: from July 1, 2025 for first year AY 2025/2026	

Candidates may decide to register for both or only one test session within the deadlines set for online registrations as indicated in the table above.

The final ranking list will be drawn up considering only the candidates' best score among the tests taken.

Tests taken in the 2025 calendar year are valid only for admission to the first year of the 2025/2026 academic year.

Payment for the test fee has to be done through the PayPal platform.

It is not necessary to have a PayPal account but only a valid credit or debit card active for online payments.

For further information on PayPal please visit the website www.paypal.com.

Please note that the registration procedure for the admission test is considered complete once the test fee is paid and the sessions are booked. **The test fee payment is non-refundable, regardless of circumstance.**

3.1 Registration procedure

Application on the UniSR Admission Portal includes the following steps:

1. Register your personal data;
2. Select the competition for the International MD Program (*CdLM in Medicina e Chirurgia in lingua inglese*);
3. Book the session (day and time) preferred among the ones available;
4. Pay the test fee within **15 minutes** following the test session booking. Otherwise, the reservation will be automatically cancelled;
5. If payment is NOT done within 15 minutes following the test booking, the reservation will be automatically cancelled and the candidate will have to repeat booking procedure and payment.

Changes of the test session must be carried out directly by the candidate by:

1. Entering the UniSR Admission Portal with username and password;
2. Verifying the availability of places in the new chosen session;
3. Making a new reservation that will replace the previous one.

The candidate will then receive an e-mail confirming the change of test session and the new reservation that will replace the previous one.

A change of the test day will be permitted only **within the deadline set for each period or registration as detailed in the table in the Art. 3.1.**

Any candidate who is not able to take part to the selected session and has not changed session before the deadline, will not be allowed to sit the test on another date even if there are available seats.

Information on registration, chosen session and payment is always available in the candidates' personal area of the UniSR Admission Portal and can be checked anytime by logging in with the credentials obtained upon registration. **Information contained in the candidates' personal area is the only official confirmation of registration, chosen session and payment.**

Important: each candidate is responsible for the details indicated during the registration procedure. In case of wrong, missing or untruthful data, the candidate will be prevented from entering the final ranking list and therefore from enrolment. The University will randomly verify the information provided by the candidates.

Any possible e-mail communication from UniSR and/or from the university's provider Selexi will be sent to the e-mail address indicated by the candidate on the UniSR Admission Portal. Therefore, it is strongly recommended to verify the accuracy of the personal e-mail address before confirming it.

If the number of registered candidates is greater than the total number of places for remote connection available in the various scheduled sessions, the University reserves the right to set additional dates and times which will be highlighted, before the deadline set for the registration, through the publication of a supplementary notice at www.unisr.it/ammissioni.

Article 4 - About the admission test

The admission test for the International MD Program reserved for EU candidates is **home-based** and takes place with an **online proctoring system** on the dates indicated in the table below:

SESSIONS	TEST DATE	REGISTRATION PERIOD	WHO MAY TAKE THE TEST?
Session of March 2025	22 MARCH 2025 10:00 am	From 15/01/2025 at noon (Italian time) to 14/03/2025 at noon (Italian time)	1. Students attending their last year of high school 2. Students having already been awarded their final high school qualification
Session of April 2025	15 APRIL 2025 5:00 pm		

4.1 Technical information

Starting 5 days prior to the test date technical requirements and instructions for the admission test will be sent from the e-mail address **convocazioni@ilmiotest.it** to each candidate's personal e-mail address indicated during the online registration procedure.

Should the communication from convocazioni@ilmiotest.it not be received it is advisable to check the SPAM box.

If the e-mail is not found in the SPAM box either, it is necessary to contact Selexi at convocazioni@ilmiotest.it asking them to send the communication again.

Candidates are responsible for verifying the speed, stability and quality of the signal in the location where the test is going to be taken.

Candidates are considered solely responsible for possible signal interruptions that may occur during the admission test that would prevent them from partially or fully completing the exam.

Should the bad signal or a signal interruption impede the proctor's monitoring of the location where the test is being taken the Head of the Competition Procedure, in agreement with the Commission, has the authority to exclude the candidate from the competition.

Candidates are required to follow any further instructions or technical details Selexi might provide.

By activating the video connection candidates give their consent for the video recording and the collection of personal data necessary for the time tracing and reconstruction of each phase of the test.

4.2 Technical requirements

In order to take the test, it is necessary to have:

1. A laptop (operating system Windows 8 or later versions or LINUX) or a MAC PC (MAC-OS 10.14 or later versions) with webcam and microphone.
2. Browser GOOGLE CHROME (81.0 or later versions). No other browser has to be used.
3. Internet connection with a minimum upload and download speed of 1.5 Mbps.
4. A smartphone or tablet (Android 4.1 or later versions – IOS 8 or later versions) with functioning webcam. It is recommended to use a wi-fi connection.

Candidates will be required to download an APP (34 MB) available on Google Play for Android or App Store for IOS on the smartphone or tablet used for the test.

Please note that a tablet may be used in place of the smartphone alone and NOT of the laptop or MAC.

Should a candidate make and pass the technical checks using devices with lower technical features than those indicated above, **the possibility to take the admission test is not guaranteed** and possible technical problems that may occur during the exam are the candidate's responsibility alone.

4.3 Check requirement

Starting 5 days prior to the test date Candidates will receive instructions, as indicated at the paragraph 4.2, to take the check requirement. Check requirement must be carried out within 24 hours prior to the test. Specifically, Candidates must:

- Install the Google Chrome Proctor Exam plug-in, needed for the video surveillance during the test.
- Install the App Proctor Exam on the smartphone or tablet in use during the test.

Candidates must follow the procedure to test the correct setup and operation of:

- PC / Mac audio and microphone
- PC / Mac webcam
- smartphone / tablet webcam
- Internet connection

At the end of the check requirement, candidates receive a second e-mail from convocazioni@ilmiotest.it with the link to access the exam with date and time of convocation.

The indicated time must be strictly respected in order not to slow down the identification operations that precede the exam.

4.4 Taking the test

On the day and at the scheduled convocation time, candidates must proceed with the connection of the devices already verified during the "check requirement" and, subsequently, the resumption of the workstation and the environment in which the exam takes place using the webcam of the smartphone / tablet.

Subsequently, candidates will have to connect the smartphone / tablet to a power outlet and place it behind them so that it is always able to frame the surrounding environment.

The identification procedure requires you to show and take two photos: one photo of the identity document and the other of the candidate's face.

The identity documents allowed are:

- identity card
- driving license with photo
- passport
- firearms license

It is allowed, after remote verification by the proctor during the identification phase, the use of two sheets of white paper and a pen to carry out any calculations.

At the end of the setup of the workstation and the identification phase, candidates must click the link to the exam test and will view a page with instructions for carrying out the test and using the exam application (duration of the test, scores of the answers, mode of operation, rules of behaviour to be observed).

Candidates will have the necessary time to read the operating instructions and will have to wait until the start of the test.

Candidates who log in after the identification phase has ended or without a valid identity document will not be admitted to the test, regardless of circumstance.

Candidates who are absent from the test after the closure of the identification procedures will be considered as having withdrawn.

The duration of the waiting time may vary depending on the progress of the identification operations for all the candidates called.

In case of need, it will be possible to contact technical assistance via the Chatbox available on the platform for the entire duration of the identification procedures and the test itself.

At the end of the identification phase of all the candidates called, the "Start the Test" button will appear on the screen: from that moment the candidates must click on the button and start the test.

During the test, candidates are allowed to use exclusively their own PC or MAC without any additional screens, keyboards, mouse or other external devices.

At the end of the time scheduled for the test, candidates must log out by clicking on the appropriate button and then the "End test" button.

If a candidate ends the test before the time limit expires, they can click the "Close the test" button and then "Logout" and "End test".

4.5 Reasons for exclusion from the test

Candidates are required to observe the following provisions, under penalty of exclusion from the test: 7

1. connection interruptions that exceed the time frame of 5 minutes due to problems related to the devices used by the candidates or the poor Internet connection will result in an assessment by the Head of the Procedure on the legitimacy of the continuation of the test;
2. the room must be adequately lit, isolated, silent, equipped with a single access door which must remain closed for the entire duration of the test;
3. the camera shot must allow the candidate and the workstation in use to be viewed simultaneously: partial shots of a part of the body and/or part of the workstation are not permitted;
4. reading the contents of the test aloud is not permitted;
5. the use of headsets, other technological devices such as smartphones, smartwatches, calculators or glasses equipped with a video camera or photo camera is not allowed;
6. the use or consultation of other applications, browsers or web pages is not permitted;
7. the use of books, notes or handouts is not allowed;
8. No other person than the candidate is allowed in the room;
9. It is not allowed to talk with other people;
10. It is not allowed to leave the room for any reason, even physiological;
11. It is not allowed to use ear plugs;

The Proctors will report all potentially or evidently fraudulent behavior to the Head of the Competition Procedure. If anomalies and/or irregularities are found both live streaming and in the subsequent phase of verification of the recordings, the candidate will be excluded from participation in the competition in its entirety. In this case, the excluded candidate will not be able to participate in any subsequent test session scheduled for the 2025/2026 academic year.

4.6 Conditions for the establishment of and participation in a spare session

In the event of a disconnection of the examination platform due to proven technical and / or connectivity problems (for example: loss of connection or power supply of the user's terminal, interruption of services by the connectivity providers or electricity) not ascribable to the candidate, that impacts on the user's terminal or if for the aforementioned reasons the possibility of starting the test is inhibited, the possibility of carrying out a second test in a pre-established spare session will be given.

The platform disconnection reports can be sent at admissions@unisr.it within the following deadlines:

Session of March 2025: by 23:59 (Italian time) of March 22, 2025;

Session of April 2025: by 23:59 (Italian time) of April 16, 2025;

The reports will be examined by the Head of the Procedure assisted by the test provider, Selexi s.r.l., and the Commission for the admission tests and each candidate will receive the authorization or refusal to participate in the spare session within the day following the deadlines for the reports indicated above.

The spare sessions for authorized candidates are pre-scheduled as follows:

Session of March 2025: March 26, 2025 at 2:00 p.m. (Italian time);

Session of April 2025: April 17, 2025 at 2:00 p.m. (Italian time);

The spare sessions will take place in the same way as provided for in points 4.4 and 4.5 of this Call.

In the event of a disconnection of the examination platform not ascribable to the test provider, the candidate will be assigned the test score acquired at the time of disconnection if it is not possible for them to reactivate it.

In the event of disconnection of one or more video devices necessary to allow video surveillance (e.g. smartphone and / or tablet), for a period of more than 5 minutes, the Head of the Procedure assisted by the test provider and by the Commission for admission tests will assess whether to allow the candidate to proceed with the test or to determine its cancellation.

4.7 Candidates with disability or with SLD

According to Italian Law 5 February 1992 n.104 or other laws applicable to international candidates, candidates with any kind of permanent or temporary disability in need of supportive measures must formally request the support they need for the admission test in relation to the extent of their disability.

Candidates with learning disabilities according to the Italian law 8 October 2010 n. 170, stating “New regulation concerning specific learning disabilities within the educational environment”, or other laws applicable to international candidates, can request the special terms envisaged by the Ministry of University and Research Ministerial Decree 12 July 2011 n. 5669.

To submit the request for test accommodations, candidates are required to follow the procedure described below directly on the UniSR Admission Portal, by the registration cut-off date and time, as mentioned in the previous art. 3.1:

1. Upload a valid medical certificate (including any planned revision) to support the request.

As defined by Law n. 170/210, candidates with specific learning disabilities (SLD) have to upload a valid certificate issued by National Health System bodies or specialists or private health institutions recognized by the National Health System.

The certification issued as a minor (before the age of 18) is valid for 3 years from the date of issue: this certification is valid for the purposes of admission tests, only if the expiry date is after the date of publication of this call.

On the other hand, certificates issued after reaching the age of majority do not expire.

2. Enter the request for test accommodations:

- extra time (50% additional time will be granted in case of duly certified temporary or permanent disability; 30% in case of SLD);
- non-scientific calculator (candidates' choice: either external, to be shown in camera for checking, or internal to the platform);
- tutor for the mere reading of questions or writing under dictation (selected and assigned during the admission test).

Each request entered and accompanied by the appropriate certification will be processed by the Inclusion

Office by the day before the date of the test: each candidate will receive feedback on the request via e-mail. Candidate can also check feedback by accessing the UniSR Admission Portal and checking the section relevant to your applications.

Article 5 - Content of the test

The test is **entirely in English** and consists of **60 multiple choice questions** divided as follows:

- 36 questions on logic, problem solving and reading comprehension;
- 24 questions on scientific subjects (Biology, Chemistry, Mathematics and Physics)

Candidates will have **80 minutes** to complete the test.

Please note that the course is entirely held in English; therefore, therefore the knowledge of the Italian language will not be tested.

The questions of the admission test are property of Università Vita-Salute San Raffaele, managed by a third party and randomly extracted from a database.

Since the admission test is delivered in more sessions (as specified at point 4.1) and in order to guarantee transparency and impartiality, each exam session will have its own set of questions divided as previously explained.

For each exam session there will be a minimum of three different sets of questions available. One of these sets of questions will be randomly chosen through an automated tool before the beginning of each session.

5.1 Reserve questions and deleting procedure

At the end of the test (i.e. at the end of the 80 minutes or if the candidate decides to finish the test earlier) every candidate will have to answer **7 more questions** in a time which is proportional to the time given for the entire test and which is calculated automatically by the software. These reserve questions are coherent with those of the test and **WILL NOT count as part of the test** but will only be considered if, at the end of all scheduled sessions, an anomaly should emerge on one or more questions. Only in this case, the Head of the Selection Procedure, after having received the Committee's opinion, can decide to delete that particular question and substitute it with one of the extra questions on the same topic.

Article 6 – Ranking list

In order to verify the correct execution of the test by all the candidates and in order to proceed with the elaboration of the final results, all the tests will be re-examined after the end of the sessions using the video recording of ProctorExam.

At the end of all the test sessions, the tests will be corrected anonymously and automatically and the related scores calculated. Thereafter, the **Online Review System** will be available: each candidate will be able to review the tests carried out and the scores obtained following the instructions published on the University website.

The Admissions & Credential Evaluation Office will publish a notice on the website www.unisr.it informing on the opening of the Online Review system after the last test session will have taken place.

For the elaboration of the ranking list, the score is calculated as follows:

- 1 point for each correct answer;
- -0,25 points for each incorrect answer;
- 0 points for each non-given answer.

The ranking is drawn up on the basis of **the best score obtained by each candidate in the tests taken.**

In case of a draw, the points scored by the candidates in logic and problem solving, reading comprehension, biology, chemistry, mathematics and physics will prevail in descending order.

In case of a further draw, the place is assigned to the youngest candidate.

The final ranking list will be published anonymously within 15 days from the last exam session on the University's online Board and on the dedicated pages of the website www.unisr.it.

6.1 Additional learning requirements (OFA)

In order to enable the fulfilling of any additional learning requirements, the Academic Board establishes supplementary teaching activities to be carried out within the deadline set by art. 16 of the *R.d.A.*

Information on the assignment and delivery of OFA for the 2025 cohort will be determined by the Degree Course Teaching Regulations which will be published on the University website in June 2025.

Article 7 – Admission and enrolment

Only notices and ranking lists published on the University website are official communications. Possible personal communications sent to the candidate's e-mail address indicated during the online registration do not replace the official ones published on the website.

Therefore, **it is the candidate's responsibility to verify their position and meet the enrolment deadlines by checking the webpage regularly.**

7.1 Declaration of intention to enrol

Candidates listed in the ranking for the International MD Program are required to express their intention to enrol by following the online procedure that will be published on the website <https://www.unisr.it/en/servizi/graduatorie-immatricolazioni> in June 2025.

Candidates who, within the foreseen period, do not declare their intention to enrol will be considered withdrawn.

7.2 Language requirement

In order to enrol, admitted candidates must submit an **official English language certification** corresponding to **level C1** of the Common European Framework of Reference CEFR. **The complete list of certification bodies**

recognized by UniSR can be viewed at the link <https://www.unisr.it/en/servizi/ammissioni/certificazioni-linguistiche>

Candidates are invited to arrange to obtain the certification issued by a recognised Institution in time for enrolment.

Candidates without the necessary certification will not be allowed to complete enrolment and will lose their assigned place in the Course.

Those who have attended at least the last two years of high school or have completed a minimum of two consecutive years of college **entirely in English** are exempted from submitting the above-mentioned English language certification.

7.3 Online enrolment

Enrolment for admitted candidates will be possible according to the instructions published on the UniSR website by the Admissions & Credential Evaluation Office.

Online enrolment will open on July 1, 2025 at noon (Italian time) and will close on July 21, 2025 at noon (Italian time).

Within the set deadline, admitted candidates, apart from those who are already enrolled in a Degree Course of Università Vita-Salute San Raffaele (see point 8.2), must:

- **Complete the online enrolment procedure** by accessing the reserved area under the Menu item "Enrolment": the procedure also requires the candidate to self-declare any current enrolments at other universities;
- **Print out, fill in and undersign the enrolment form** at the end of the online procedure;
- **Pay the first installment of tuition fees** using the MAV form available at the end of the online enrolment procedure;
- Access the reserved area again under the Menu item "Enrolment" and click on the available link "Upload documents for completing enrolment"; **upload the mandatory and optional documents as detailed below:**
 1. Filled out and signed **enrolment form**;
 2. Copy of the **payment receipt** of the first tuition fee instalment;
 3. The filled out and signed **form 'autocertificazione'** available on the UniSR website;
 4. Copy of the **C1 level English language certification**;
 5. **For students with a non-Italian high school leaving certificate:** copy of the official secondary school leaving certificate with indication of the final grade or, only if the final diploma is not yet available, certificate issued by the school with reference to the last year and indication of the path attended and/or predicted grades;
 6. **For Non-EU Citizen already residing in Italy:** copy of the residence permit;
 7. **Students previously enrolled at other Italian Universities:** copy of the transfer or withdrawal request submitted to the University they were previously attending.

Those entitled will be able to make use of the provisions of the D.P.R. 28 December 2000 no. 445 on substitutive declarations, using the attachment to the application available on the website www.unisr.it.

Once the documents have been uploaded, the candidate must click on the "Confirm and close" button and the Admissions & Credential Evaluation Office will provide confirmation of the enrolment by the following working day.

Candidates who do not send the above-mentioned documents and payment within the set deadline will lose the assigned place and the possibility to proceed with the enrolment with no exceptions whatsoever. Their seat will be assigned to the next eligible candidate in the ranking list according to the indications given by the Admissions & Credential Evaluation Office.

Admitted candidates already enrolled in degree courses **at other universities must alternatively:**

- submit a transfer application to the university of origin and request, during the enrolment procedure, the *Nulla osta* using the form available on the UniSR website;
- submit a withdrawal request to the university of origin /paying attention to the rules of the withdrawal procedure);
- submit a double enrolment request, which will be evaluated by the Academic Board of the Degree program pursuant to Law n. 33 of April 12, 2022 and related implementing decrees.

Article 8 – enrolment and original documents required

Candidates who have completed the enrolment procedure as indicated in art. 7 will receive a confirmation e-mail from the Admissions & Credential Evaluation Office with details needed to finalize enrolment.

8.1 Students enrolling with a non-Italian secondary school leaving certificate

Those students have to hand in the **original documents** listed below within the deadline indicated in the enrolment confirmation e-mail:

- **Official secondary school leaving certificate** with verified translation into Italian and legalization/Apostille by the local Italian Diplomatic Authorities of reference;
- **only if the qualification refers to an education system of a country not listed in the ARDI platform of CIMEA Italia (check the link <https://ardi.cimea.it/it>): Statement of Comparability issued by CIMEA Italia OR Declaration of Value (Dichiarazione di Valore)** of the qualification issued by the local Italian Diplomatic Authorities of reference (Italian Consulate/Embassy/Italian Cultural Centre). This declaration must contain the information on the evaluation system of the Certificate in the country where it was obtained (i.e. final score, minimum and maximum score that can be assigned.)
- **For Non-EU Citizen already residing in Italy:** copy of the residence permit.

Documentation sent by mail or fax will not be accepted. The above-listed documentation must be handed in to the Admissions & Credential Evaluation Office **by the person concerned only.**

The **enrolment** of students with a **foreign qualification** is to be considered **on hold** until the original

documentation requested is delivered. Should irregularities be detected in the academic path and/or in the documentation required for enrolment, **the student will be withdrawn from enrolment** and from the benefits deriving from the position in the ranking.

8.2 Students from other degree courses of the Università Vita-Salute San Raffaele

Students from other study courses of the Università Vita-Salute San Raffaele must send the duly completed and signed **Application for Course change**, available on the UniSR Student personal area, by email to enrolment.imdprogram@unisr.it.

This form must be sent within the working day following the opening of the enrolment or of the scrolling of the ranking list in order to allow the transfer of course and therefore the payment of the first installment of fees and contributions within the time limits set for enrolment. The Admissions & Credential Evaluation Office will send an e-mail confirming the successful transfer of course and the details to complete the procedure.

Documentation sent by mail or fax will not be accepted. The above-listed documentation must be handed in to the Admissions & Credential Evaluation Office **by the person concerned only**.

8.3 Request for evaluation of previous career

Students enrolled in the first year of a UniSR Degree program, transferred from another university or withdrawing from it or, finally, already in possession of an academic qualification, may submit an online application for evaluation of their previous career within 3 months of enrolment, and in any case no later than 31 December of each year, according to the provisions of the procedure published on the UniSR Students personal area, in the section named "Common Documents". In the case of enrolment after December 31, interested students must submit the application for evaluation of their previous career no later than one month from enrolment.

Article 9 – Reserve lists

At the deadline for enrolment, a notice will be posted on the University website (<https://www.unisr.it/en/servizi/graduatorie-immatricolazioni>) indicating the number of places still available that can be assigned according to the procedure hereby described.

Starting from the deadline indicated in the notice mentioned above, candidates included in the ranking list in the status of NOT ADMITTED and that have declared their intention to enrol as indicated at the article 7.1 will have three days to explicitly express their willing to be admitted to enrollment.

The procedure will be available in the Intranet reserved area, under the Menu item "Admission Test".

At the end of the third day, the Admissions & Credential Evaluation Office will publish the list of those who have expressed their intention to enrol and will proceed to enrol the candidates on the basis of the number of places available and the order of the ranking list.

The newly admitted candidates will have to proceed with online enrolment **by 3:00 pm (Italian time) of the third working day after the reopening of the ranking list** following the procedure described in art. 7. In the event of failure to enroll within the set deadlines, the student is considered to have withdrawn and forfeits the right to enroll, the reason given being irrelevant.

Candidates will be admitted and enrolled in the course until all places available are covered.

Article 10 – Tuition fees AY 2025/2026

The amount of tuition fees for students enrolling in their **first year for the academic year 2025/2026** is **€ 20.640,00** and it is divided into three instalments:

- 1st instalment: € 7.140,00 to be paid upon enrolment;
- 2nd instalment: € 7.000,00 to be paid by January 31, 2026;
- 3rd Instalment: € 6.500,00 to be paid by March 31, 2026.

The above-indicated amounts include the € 140,00 regional tax which is defined each year from the Lombardy Region Council. Any variation to this tax will be communicated once the Council's resolution has been confirmed.

Article 11 – Processing of personal data

Vita-Salute San Raffaele University, with registered office in Milan, Via Olgettina 58, tax code 97187560152 (hereinafter the “**University**”) undertakes to constantly protect the personal data of data subjects, in accordance with the provisions of Reg. (EU) 2016/679 (hereinafter the “**Regulation**” or “**GDPR**”) and of Italian Legislative Decree no. 196 of 30 June 2003 (hereinafter the “**Data Protection Code**”).

DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Vita-Salute San Raffaele University.

In accordance with the provisions **(i)** of the Regulation (see article 37) and **(ii)** of the CODAU University Administration Association Guidelines, the University has designated GSD SISTEMI E SERVIZI S.C.A.R.L. as its Data Protection Officer (hereinafter “DPO”).

The professional nominated by GSD to serve as DPO is Giorgio Presepio.

The DPO is at data subjects' service for any information regarding the University's personal data processing operations.

The contacts of the Data Controller and DPO are as follows:

Data Controller's email: titolare.privacy@univr.it

DPO's email: privacy@univr.it

CATEGORIES AND TYPES OF DATA PROCESSED AND PURPOSES OF THE PROCESSING

The personal data which you contribute – personal details, contacts, data concerning your academic/educational career, financial data and health data (all together defined as “Personal Data”) – are processed for purposes relating solely to the process of selection for and admission to the university course for which you have applied, as well as the communication of contents relating to the degree course(s) covered by this announcement.

Data will be processed in accordance with art. 6, para 1, point e) of the GDPR and, with regard to health data, in accordance with art. 9, para 2, point g). Except for your special categories of data, your personal data may be disseminated through the online publication of the student rankings. You will never be publicly identified by means of your name and/or surname; only your ID code (pre-registration number) will be used.

COMPULSORY NATURE OF THE CONTRIBUTION OF DATA AND STORAGE TIMES

The contribution of the Personal Data requested is compulsory and in case of failure to contribute them it will be impossible to proceed with the selection process.

The Personal Data acquired will be stored for a period of 1 year from the end of the selection, after which your data will be completely anonymised.

DATA PROCESSING PROCEDURES

Personal Data are processed using manual and automated tools, by methods strictly correlated to the relative purposes, by means of appropriate security measures and for the period of time required by the current regulatory framework.

DISCLOSURE OF DATA

Your Personal Data will not be disseminated. This will, however, not apply if the disclosure or dissemination of your Personal Data is required, in accordance with the law, by public authorities for the purposes of defence, security or the prevention, investigation or repression of crimes, or by public entities (government bodies, ministries, Inland Revenue, pension and welfare institutions, public health surveillance organisations and the police) in accordance with legal obligations. The aforesaid will usually operate as independent Data Controllers for their respective processing operations.

DATA PROCESSOR

Your Personal Data may be disclosed to the providers of services strictly related to and necessary for the Data Controller's operations, normally acting as data processors under art. 28 of the GDPR. The full list may be requested from the Data Controller at any time by writing to the contacts provided above.

AUTHORISED PROCESSORS

Your Personal Data may be processed by staff of the departments assigned to pursue the purposes set out above, who have been specifically authorised to process them and have received appropriate operating instructions in accordance with the provisions of art. 29 of the GDPR.

TRANSFER OF PERSONAL DATA

Personal data acquired by the University will not be transferred outside the EU.

RIGHTS OF DATA SUBJECTS

Data subjects are entitled to apply to the University, at any time, for access to their personal data, or for their rectification or erasure, or to object to their processing in the circumstances envisaged by art. 20 of the Regulation, and are entitled to request the restriction of processing in the circumstances covered by art. 18 of the Regulation, and to obtain the personal data concerning them in a structured, commonly used, machine-readable format (portability) in the circumstances envisaged by art. 20 of the Regulation.

Requests must be sent in writing, by email to the Data Controller and the DPO.

Data subjects are entitled at all times to lodge a complaint with the competent supervisory authority (Italian

Personal Data Protection Authority), under art. 77 of the Regulation, if they believe that their data are being processed in breach of the current law.

Article 12 – Miscellaneous

For all other issues not mentioned in this call for admission, reference is to the existing Italian laws.

According to the law n. 241 of august 7, 1990, the Head of the Competition procedure is Mrs. Paola Tedeschi. The Italian competition call is published on the official University's online Board (<http://www.unisr.it/ateneo/albo-online/>).

Only the Italian version of this Admission Call has legal value. This is a translation of the articles listed in the Chancellor's Decree n. 9323 originally in Italian language. It is only meant for information purposes and does not have any legal value.