

CALL¹ FOR ADMISSION TO THE JOINT MASTER'S DEGREE IN HEALTH INFORMATICS

ACADEMIC YEAR 2025/2026

Article 1 – Number of places available

The Master's Degree in Health Informatics is jointly offered by the Politecnico di Milano and Università Vita-Salute San Raffaele.

Selection and admission to the joint Master's Degree in Health Informatics (Classification LM-18) is based on the number of places available. For the academic year 2025/2026 **the number of available places is 50 of which 10 are reserved for non-European citizens**, in compliance with art. 2 of the Italian law 264/99.

Article 2 – Citizenship and academic requirements

2.1 Definition of the EU quota

Italian citizens, EU citizens² wherever residing and non-European citizens with EU equal status fall under the EU quota, as indicated by the Ministerial Circular of March 15, 2024, named "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy valid for the academic year 2024/2025" and subsequent modifications and additions, available on the official webpage of the MUR website: <https://www.studiare-in-italia.it/studentistranieri/>.

2.2 Definition of the Non-EU quota

Non-EU citizens who do not already reside in Italy and do not have any second European citizenship or European permanent residence permit compete for the non-EU quota.

Official reference document is the Ministerial Circular of March 15, 2024, named "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy valid for the academic year 2024/2025" and subsequent modifications and additions, available on the official webpage of the MUR website: <https://www.studiare-in-italia.it/studentistranieri/>.

2.3 Academic requirements

In order to participate in the selection process, candidates must have achieved or will achieve **by the a.y. 2024/2025 Fall session**:

1. A degree in one of the following classes: L2 – Biotechnology; L8 – Information Engineering; L13 – Biological Sciences; L31- Information Sciences and Technologies; LM41 – Medicine and Surgery
Or

¹ The Call for Application uses the masculine form in overextended mode but is intended to refer in an inclusive manner to all people, beyond their gender.

² Citizens from Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino and the Holy See State of Vatican City are included in the EU Citizens' quota.

2. At least a three-year degree, where the following credits have been obtained:
 - 21 credits acquired in the sectors INF/01, ING-INF/05
 - Or
 - 21 credits acquired in the sectors BIO/09, BIO/13, BIO/16

In the absence of the above conditions, the Commission will take into consideration the list of exams taken with the related course programmes that the candidate must include in their application to evaluate their admissibility.

2.4 Foreign qualification

Candidates having a non-Italian qualification or attending an international/non-Italian college are invited to consult the documents published on the University's website at <https://www.univr.it/en/servizi/ammissioni/titoli-esteri> for detailed information on the academic requirements to access university courses in Italy.

The Admissions & Credential Evaluation Office will carry out a preliminary check of the school documents to determine whether the academic requirements for enrolment in the Course are met.

The Admissions & Credential Evaluation Office reserves the right to verify the suitability of both the qualification and the entire school career for the purposes of access and eligibility to university courses in compliance with the procedures and current Italian legislation. The verification of the entrance qualification will be completed during the enrolment phase as provided for in the art. 8.1 of this Call.

Candidates who, at the time of enrolment, do not possess a suitable qualification or scholastic path, as described in this article, lose the right to enrol and the benefits deriving from the position achieved in the ranking list.

The same criteria indicated in the art. 2.3 also apply to those who hold a university degree obtained abroad, deemed suitable by the Admission and Academic Committee. If the disciplinary sectors are not identifiable, the Academic Committee will proceed with the evaluation of the career based on the verification of the programs of the exams taken.

Article 3 – Articulation of the selection procedure

Candidates in possession of the requirements set out in the previous article 2 of this Call will be able to proceed with enrolment in the Course only following the outcome of a selection procedure divided into two parts:

1. Admission test to verify basic knowledge of Computer Science, Mathematics, Biology, Genetics, Anatomy and Physiology;
2. Evaluation of the academic career and of the adequate preparation to deal with the specific disciplines of the Master's Degree course.

Article 4 – Timing and methods of the selection procedure

4.1 Admission to the procedure and deadlines

To be admitted to the selection procedure, candidates must register exclusively online via the UniSR Admission Portal **from January 15, 2025 at 12:00 pm to April 10, 2025 at 12:00 pm (Italian time)**. In order to sit the admission test, candidates must register their personal data, upload the required documentation, book the session and pay the required fee.

Payment for the test fee has to be done through the PayPal platform. It is not necessary to have a PayPal account but only a valid credit or debit card active for online payments. For further information on PayPal please visit the website www.paypal.com.

Please note that the registration procedure for the admission test is considered complete only after the payment of the fee of **€ 150,00** and the booking of the session.

The test fee payment is non-refundable, regardless of circumstance.

4.2 Registration

Application on the UniSR Admission Portal includes the following steps:

1. Register your personal data;
2. Select the competition for the Master's Degree in Health Informatics;
3. Upload the required documents as indicated in the Art. 5 of this Call;
4. Book the available session;
5. Pay the test fee within **15 minutes** following the test session booking. Otherwise, the reservation will be automatically cancelled;
6. If payment is NOT done within 15 minutes following the test booking, the reservation will be automatically cancelled and the candidate will have to repeat booking procedure and payment.

Information on registration, chosen session and payment is always available in the candidates' personal area of the UniSR Admission Portal and can be checked anytime by logging in with the credentials obtained upon registration. **Information contained in the candidates' personal area is the only official confirmation of registration, chosen session and payment.**

Important: each candidate is responsible for the details indicated during the registration procedure. In case of wrong, missing or untruthful data, the candidate will be prevented from entering the final ranking list and therefore from enrolment. The University will randomly verify the information provided by the candidates.

Any possible e-mail communication from UniSR and/or from the university's provider Selexi will be sent to the e-mail address indicated by the candidate on the UniSR Admission Portal. Therefore, it is strongly recommended to verify the accuracy of the personal e-mail address before confirming it.

4.3 Test methods

The admission test for the Master's Degree in Health Informatics will be held on **April 17, 2025**. The admission test is **home-based** and takes place with an **online proctoring system**.

If the number of registered candidates is higher than the total number of places for remote connection available in the various scheduled sessions, the University reserves the right to set additional dates and times which will be highlighted, before the expiry of the deadline set for the registration, through the publication of a supplementary notice at www.univr.it/ammissioni.

4.4 Technical information for the admission test

Starting 5 days prior to the test date technical requirements and instructions for the admission test will be sent from the e-mail address convocazioni@ilmiotest.it to each candidate's personal e-mail address indicated during the online registration procedure.

Should the communication from convocazioni@ilmiotest.it not be received it is advisable to check the SPAM box. If the e-mail is not found in the SPAM box either, it is necessary to contact Selexi at convocazioni@ilmiotest.it asking them to send the communication again.

Candidates are responsible for verifying the speed, stability and quality of the signal in the location where the test is going to be taken.

Candidates are considered solely responsible for possible signal interruptions that may occur during the admission test that would prevent them from partially or fully completing the exam.

Should the bad signal or a signal interruption impede the proctor's monitoring of the location where the test is being taken the Head of the Competition Procedure, in agreement with the Commission, has the authority to exclude the candidate from the competition.

Candidates are required to follow any further instructions or technical details Selexi might provide before or during the test.

By activating the video connection candidates give their consent for the video recording and the collection of personal data necessary for the time tracing and reconstruction of each phase of the test.

4.5 Technical requirements

In order to take the test, it is necessary to have:

1. A laptop (operating system Windows 8 or later versions or LINUX) or a MAC PC (MAC-OS 10.14 or later versions) with webcam and microphone.
2. Browser GOOGLE CHROME (81.0 or later versions). No other browser has to be used.
3. Internet connection with a minimum upload and download speed of 1.5 Mbps.
4. A smartphone or tablet (Android 4.1 or later versions – IOS 8 or later versions) with functioning webcam.

It is recommended to use a wi-fi connection.

Candidates will be required to download an APP (34 MB) available on Google Play for Android or App Store for IOS on the smartphone or tablet used for the test.

Please note that a tablet may be used in place of the smartphone alone and NOT of the laptop or MAC.

Should a candidate make and pass the technical checks using devices with lower technical features than those indicated above, **the possibility to take the admission test is not guaranteed** and possible technical problems that may occur during the exam are the candidate's responsibility alone.

4.6 Check requirement

Starting 5 days prior to the test date candidates will receive instructions, as indicated at point 4.5, for the technical checks ('check requirement').

In particular, candidates have to:

1. Install the Google Chrome Proctor Exam plug-in, needed for the video surveillance during the test.
2. Install the App 'ProctorExam' on the smartphone or tablet in use during the test.

Candidates must follow the procedure to test the correct setup and operation of:

- PC's or Mac's audio and microphone;
- PC's or Mac's webcam;
- Smartphone's or tablet's webcam;
- internet connection.

At the end of the check requirement, candidates receive a second e-mail from convocazioni@ilmiotest.it with the link to access the exam and the date and time frame to take it.

The indicated time must be strictly respected in order not to slow down the identification operations that precede the exam.

4.7 Taking the test

On the day of the test, candidates must proceed with the connection of the devices already verified during the "check requirement" and with the recording of the workstation and the location where the exam is going to take place using the webcam of the smartphone or tablet.

Subsequently, candidates have to connect the smartphone or tablet to a socket and place it behind them so that it can always frame the surrounding environment.

The identification procedure requires candidates to show and take two photos: one photo of the identity document and the other one of the candidate's face.

The accepted identity documents are:

- identity card;
- driving license with photo;
- passport;
- firearms license.

It is allowed, after remote verification by the proctor during the identification phase, the use of two sheets of white paper and a pen to carry out any calculations.

At the end of the setup of the workstation and the identification phase, candidates must click on the link to the exam where a page with instructions for taking the test and using the exam's application (e.g. duration of the test, scores for the answers, mode of operation, rules of behaviour to be observed) will appear.

Candidates will have the necessary time to read the operating instructions and will have to wait until the test begins.

Candidates who log in after the identification phase has ended or without a valid identity document will not be admitted to the test, regardless of circumstance.

Candidates who are absent from the test after the closure of the identification procedures will be considered as renunciative.

The duration of the waiting time may vary depending on the progress of the identification operations for all the expected candidates.

In case of need, it will be possible to contact the technical assistance using the Chatbox available on the platform for the entire duration of the identification procedures and the test itself.

At the end of the identification phase for all candidates, the "Start the Test" button will appear on the screen. At that moment the candidate has to click on the button and start the test.

During the test, candidates are allowed to use exclusively their own PC or MAC without any additional screens, keyboards, mouse or other external devices.

At the end of the time scheduled for the test, candidates must log out by clicking on the specific button and then on the "End test" button.

If a candidate finishes the test before the time limit expires, they can click on the "Close the test" button and then on "Logout" and "End test".

4.8 Reasons for exclusion from the test

Candidates are required to observe the following provisions, under penalty of exclusion from the test:

1. connection interruptions that exceed the time frame of 5 minutes due to problems related to the devices used by the candidates or the poor Internet connection will result in an assessment by the Head of the Procedure on the legitimacy of the continuation of the test;
2. the room must be adequately lit, isolated, silent, equipped with a single access door which must remain closed for the entire duration of the test;

3. the camera shot must allow the candidate and the workstation in use to be viewed simultaneously: partial shots of a part of the body and/or part of the workstation are not permitted;
4. reading the contents of the test aloud is not permitted;
5. the use of headsets or other technological tools such as smartphones, smartwatches, calculators or glasses equipped with a video camera or camera is not allowed;
6. the use or consultation of other applications, browsers or web pages is not permitted;
7. the use of books, notes or handouts is not allowed;
8. no other person than the candidate is allowed in the room;
9. it is not allowed to talk with other people;
10. it is not allowed to leave the room for any reason, even physiological;
11. It is not allowed to use ear plugs.

The Proctors will report all potentially or evidently fraudulent behavior to the Head of the Competition Procedure. If anomalies and/or irregularities are found both live streaming and in the subsequent phase of verification of the recordings, the candidate will be excluded from participation in the competition in its entirety. In this case, the excluded candidate will not be able to participate in any subsequent test session scheduled for the 2025/2026 academic year.

4.9 Conditions for the establishment of and participation in a spare session

In the event of a disconnection of the examination platform due to proven technical and / or connectivity problems (for example: loss of connection or power supply of the user's terminal, interruption of services by the connectivity providers or electricity) not ascribable to the candidate, that impacts on the user's terminal or if for the aforementioned reasons, the possibility of starting the test is inhibited, the possibility of carrying out a second test in a pre-established spare session will be given.

The platform disconnection reports can be sent at admissions@univr.it **no later than April 17, 2025 at 11:59 pm (Italian time)**.

The reports will be examined by the Head of the Procedure assisted by the test provider, Selexi s.r.l., and the Commission for the admission tests and each candidate will receive the authorization or refusal to participate in the spare session within 18/04/2025.

The spare session for authorized candidates is pre-scheduled on 23/04/2025 at 2:00 pm (Italian time). The spare session will take place in the same way as provided for in points 4.5 and 4.6 of this Call.

In the event of a disconnection of the examination platform not ascribable to the test provider, the candidate will be assigned the test score acquired at the time of disconnection if it is not possible for them to reactivate it.

In the event of disconnection of one or more video devices necessary to allow video surveillance (e.g. smartphone and / or tablet), for a period of more than 5 minutes, the Head of the Procedure assisted by the test provider and by the Commission for admission tests will assess whether to

allow the candidate to proceed with the test or to determine its cancellation.

4.10 Candidates with disability or with SLD

According to Italian Law 5 February 1992 n. 104 or other laws applicable to international candidates, candidates with any kind of permanent or temporary disability in need of supportive measures must formally request the support they need for the admission test in relation to the extent of their disability.

Candidates with learning disabilities according to the Italian law 8 October 2010 n. 170, stating “New regulation concerning specific learning disabilities within the educational environment”, or other laws applicable to international candidates, can request the special terms envisaged by the Ministry of University and Research Ministerial Decree 12 July 2011 n. 5669.

Candidates with special educational needs (SEN) are excluded from this case.

To submit the request for test accommodations, candidates are required to follow the procedure described below directly on the UniSR Admission Portal, by the registration cut-off date and time, as mentioned in the previous art. 3.1:

1. Upload a valid medical certificate (including any planned revision) to support the request.

As defined by Law n. 170/210, candidates with specific learning disabilities (SLD) have to upload a valid certificate issued by National Health System bodies or specialists or private health institutions recognized by the National Health System.

The certification issued as a minor (before the age of 18) is valid for 3 years from the date of issue: this certification is valid for the purposes of admission tests, only if the expiry date is after the date of publication of this call.

On the other hand, certificates issued after reaching the age of majority do not expire.

2. Enter the request for test accommodations:

- extra time (50% additional time will be granted in case of duly certified temporary or permanent disability; 30% in case of SLD);
- non-scientific calculator (candidates’ choice: either external, to be shown in camera for checking, or internal to the platform);
- tutor for the mere reading of questions or writing under dictation (selected and assigned during the admission test).

Each request entered and accompanied by the appropriate certification will be processed by the Inclusion Office by the day before the date of the test: each candidate will receive feedback on the request via e-mail. Candidate can also check feedback by accessing the UniSR Admission Portal and checking the section relevant to your applications.

4.11 Content of the test

The selection test is **entirely in English** and consists of an admission test made of **24 multiple-choice questions** (with 4 answer options for each question) divided as follows:

- Mathematics (8 questions)

- Informatics (8 questions)
- Biology (2 questions)
- Genetics (2 questions)
- Anatomy (2 questions)
- Physiology (2 questions)

The total time available is **60 minutes**.

Please note that the course is entirely held in English; therefore, the knowledge of the Italian language will not be tested.

It should be noted also that the exam questions are extracted, through a randomized procedure and by a specially appointed qualified person, from an archive of questions owned by the Vita-Salute San Raffaele University.

At the end of the test (i.e. at the end of the 60 minutes or if the candidate decides to finish the test earlier) every candidate will have to answer **6 more questions** in a time which is proportional to the time given for the entire test and which is calculated automatically by the software. These reserve questions are coherent with those of the test and **WILL NOT count as part of the test** but will only be considered if, at the end of all scheduled sessions, an anomaly should emerge on one or more questions. Only in this case, the Head of the Selection Procedure, after having received the Committee's opinion, can decide to delete that particular question and substitute it with one of the extra questions on the same topic.

Article 5 – Evaluation of the academic career

Evaluation of the academic career will be based on the weighted average of the marks obtained during the Bachelor Degree course, of all exams excluding eligibility (30 cum laude will be counted as 31).

For the purposes of the above, during the registration procedure referred to in the previous art. 4.2., candidates must attach a copy of the **Degree certificate** with exams passed and related grades and credits (self-certification, if it is possible to use it, pursuant to Presidential Decree 445/2000, art.46). Candidates that are graduating or have graduated from a foreign Institution must produce a certificate issued by the competent academic authority - confirmed by the competent diplomatic representation for the territory - certifying the exams passed, as well as detailed programs of teaching activities for each discipline.

Article 6 – Ranking list

For the elaboration of the ranking list, it is considered an **overall score of 40 points** divided as follows:

- 1. Admission test score equal to 60%** of the total score [up to 24 points out of 40]. The score is calculated as follows:
 - 1 point for each correct answer

- - 0,25 points for each incorrect or not valid answer
- 0 points for each non-given answer

2. Academic path assessment score equal to 40% of the total score [up to 16 points out of 40]. A score will be assigned proportionally to the actual value of the weighted average, providing a minimum of 0 points for candidates with an average of 18/30 and a maximum of 16 points for those who present an average equal to or greater than 30/30.

In the event of a tie, priority is given to the younger person.

At the end of all the test sessions, the **Online Review System** will be available: each candidate will be able to review the tests carried out and the scores obtained following the instructions published on the University website.

The Admissions & Credential Evaluation Office will publish a notice on the website www.unisr.it informing on the opening of the Online Review system after the last test session will have taken place.

A first test session is planned in Spring 2025 and if all the available places are not covered with the first session, a second test session will be planned in Summer 2025.

Article 7 – Enrolment procedure

Important: only notices and ranking lists published on the University website are official communications. Possible personal communications sent to the candidates' e-mail address indicated during the registration are merely intended to help them through the whole procedure and do not replace the official ones published on the website. Therefore, **it is the candidate's responsibility to verify their position and meet the given enrolment deadlines by checking the webpage regularly.**

7.1 Confirmation of the place

On the university website (www.unisr.it), **within 15 days of the last session**, pursuant to the previous article 4.3, two separate ranking lists will be published anonymously, one dedicated to European candidates and one dedicated to non-European candidates.

Admitted candidates have to confirm their place by making a **non-refundable advance payment of € 1.000,00 within May 15, 2025**. This amount guarantees reservation of the assigned place and entitles the candidate to proceed with enrolment.

This advance payment **will not be reimbursed** should the candidate not finalize enrolment within the given deadlines or should later decide to withdraw. The advance payment is deducted from the first instalment fee to be paid for enrolment.

7.2 Language requirement

In order to enrol, admitted candidates must submit an **official English language certification** corresponding to **level B2** of the Common European Framework of Reference CEFR. **The complete list of certification bodies recognized by UniSR can be viewed at the link <https://www.unisr.it/en/servizi/ammissioni/certificazioni-linguistiche>**

Candidates are invited to arrange to obtain the certification issued by a recognised Institution in time for enrolment.

Candidates without the necessary certification will not be allowed to complete enrolment and will lose their assigned place in the Course.

Those who have attended at least two consecutive years of college **entirely in English** are exempted from submitting the above-mentioned English language certification.

7.3 Online Enrolment

Enrolment for admitted candidates will be possible according to the instructions published on the UniSR website by the Admissions & Credential Evaluation Office.

Online enrolment will open on July 1, 2025 at noon (Italian time) and will close on July 21, 2025 at noon (Italian time).

Within the set deadline, candidates must:

- **Complete the online enrolment procedure** by accessing the Intranet personal area under the Menu item "Enrolment": the procedure also requires the candidate to self-declare any current enrolments at other universities in Italy;
- **Pay the first tuition fee instalment;**
- **Download, fill out and sign the enrolment form** available on the University website;
- **Access the Intranet personal area again** under the Menu item "Enrolment" **and click on the available link "Upload documents for completing enrolment"**; upload the documents as detailed below:
 1. Copy of the filled out and signed **enrolment form**;
 2. Copy of the **payment receipt** of the first tuition fee instalment;
 3. Self-declaration of the school certificate and degree (downloadable from the university website);
 4. **English language certification;**
 5. **For candidates with a foreign diploma:** copy of the original **Bachelor's Degree** translated into English or Italian or, if not available yet, Bachelor's last year's transcripts;
 6. **For non-EU Candidates residing in Italy:** copy of the residence permit;
 7. **For candidates previously enrolled in another University:** copy of the transfer or withdrawal request.

Those entitled will be able to make use of the provisions of the D.P.R. 28 December 2000 no. 445 on substitutive declarations, using the attachment to the application available on the website www.unisr.it.

Once the documents have been uploaded, the candidate must click on the "Confirm and close" button and the Admissions and Credential Evaluation Office will send an e-mail to confirm enrolment within the following day.

Candidates who do not upload the above-mentioned documents within the set deadline will lose the assigned place and the possibility to proceed with the enrolment with no exceptions whatsoever. Their seat will be assigned to the next eligible candidate in the ranking list according to the indications given by the Admissions and Credential Evaluation Office.

Admitted candidates already enrolled in degree courses at other universities must alternatively:

- submit a transfer application to the university of origin and request, during the enrolment procedure, the *Nulla osta* using the form available on the UniSR website;
- submit a withdrawal request to the university of origin (paying attention to the rules of the withdrawal procedure);
- submit a double enrolment request, which will be evaluated by the Academic Board of the Degree program pursuant to Law n. 33 of April 12, 2022 and related implementing decrees.

Article 8 – Enrolment and original documents required

Candidates who have completed the enrolment procedure as detailed in art. 7 will receive a confirmation e-mail from the Admissions and Credential Evaluation Office with detailed information on documents needed to finalize enrolment.

8.1 Students with a foreign qualification

By the deadline indicated in the enrolment confirmation e-mail, students will have to hand in to the Admissions and Credential Evaluation Office the following **original documentation:**

- **Official Bachelor's Degree** with, if needed, verified translation into Italian and legalization/Apostille by the local Italian Diplomatic Authorities of reference;
- **only if the academic qualification refers to an education system of a country not listed in the ARDI platform of CIMEA Italia (check the link <https://ardi.cimea.it/it>): Statement of Comparability issued by CIMEA Italia OR Declaration of Value (Dichiarazione di Valore)** of the qualification issued by the local Italian Diplomatic Authorities of reference (Italian Consulate/Embassy/Italian Cultural Centre). This declaration must contain the information on the evaluation system of the Certificate in the country where it was obtained (i.e. final score, minimum and maximum score that can be assigned.)
- **For Non-EU Citizens already residing in Italy:** copy of the residence permit.

The above-listed documentation must be handed by the person concerned only. Documentation sent by mail or fax will not be accepted.

The **enrolment** of students with a **foreign qualification** is to be considered **on hold** until the original documentation requested is delivered. Should irregularities be detected in the academic path and/or in the documentation required for enrolment, **the student will be withdrawn from enrolment** and from the benefits deriving from the position in the ranking.

8.2 Students from other degree courses of Università Vita-Salute San Raffaele

Students from other study courses of the Università Vita-Salute San Raffaele must send the duly completed and signed **Application for Course change**, available on the Student personal area, by email to immatricolazioni.healthinformatics@univr.it.

This form must be sent **within the working day following the opening of enrolments or of the scrolling of the ranking list** in order to allow the transfer of course and therefore the payment of the first instalment of tuition fees within the deadline set for enrolment. The Admissions and Credential Evaluation Office will send an e-mail confirming the successful transfer of course and the details to complete the procedure.

Documentation sent by mail or fax will not be accepted. The above-listed documentation must be handed in to the Admissions & Credential Evaluation Office **by the person concerned only**.

8.3 Request for evaluation of previous career

Students enrolled in the first year of a UniSR Degree Course who are already graduated, transferring or withdrawing from another university, may submit a request for the evaluation and recognition of previous university credits no later than December 31 according to the procedure published on the Students personal area under the section "Documenti Comuni".

In case of enrolments after December 31, students must submit the evaluation request within one month from the enrolment date.

Article 9 – Reserve list

At the deadline for online enrolment, a notice will be posted on the University website (<https://www.univr.it/en/servizi/graduatorie-immatricolazioni>) indicating the number of places still available, which can be assigned according to the procedure described below.

The newly admitted candidates will have to proceed with online enrolment **by 3:00 pm (Italian time) of the third working day after the publishing of the notice** following the procedure described in art. 7.

Should the admitted candidate fail to confirm online enrolment within the set deadline their place will be considered free and assigned to the next successful candidate in the ranking list no matter what reason there is for lateness in proceeding as requested.

Candidates will be admitted and enrolled in the course until all places available are covered.

Article 10 – Tuition fees

The amount of tuition fees for students enrolling in their first year for the academic year 2025/2026 is **€ 6.640,00** and it is divided into 3 instalments:

- First instalment: € 2.440,00 to be paid upon enrolment;

- Second instalment: € 2.200,00 deadline January 31, 2026;
- Third Instalment: € 2.000,00 deadline March 31, 2026.

The above-indicated amounts include € 140,00 of regional tax, which is defined each year from the Lombardy Region Council. Any variation to this tax will be communicated once the Council's resolution has been confirmed.

Article 11 – Processing of personal data

Vita-Salute San Raffaele University, with registered office in Milan, Via Olgettina 58, tax code 97187560152 (hereinafter the “**University**”) undertakes to constantly protect the personal data of data subjects, in accordance with the provisions of Reg. (EU) 2016/679 (hereinafter the “**Regulation**” or “**GDPR**”) and of Italian Legislative Decree no. 196 of 30 June 2003 (hereinafter the “**Data Protection Code**”).

DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Vita-Salute San Raffaele University.

In accordance with the provisions **(i)** of the Regulation (see article 37) and **(ii)** of the CODAU University Administration Association Guidelines, the University has designated GSD SISTEMI E SERVIZI S.C.A.R.L. as its Data Protection Officer (hereinafter “DPO”).

The professional nominated by GSD to serve as DPO is Giorgio Presepio.

The DPO is at data subjects' service for any information regarding the University's personal data processing operations.

The contacts of the Data Controller and DPO are as follows:

Data Controller's email: titolare.privacy@univr.it

DPO's email: privacy@univr.it

CATEGORIES AND TYPES OF DATA PROCESSED AND PURPOSES OF THE PROCESSING

The personal data which you contribute – personal details, contacts, data concerning your academic/educational career, financial data and health data (all together defined as “Personal Data”) – are processed for purposes relating solely to the process of selection for and admission to the university course for which you have applied, as well as the communication of contents relating to the degree course(s) covered by this announcement.

Data will be processed in accordance with art. 6, para 1, point e) of the GDPR and, with regard to health data, in accordance with art. 9, para 2, point g). Except for your special categories of data, your personal data may be disseminated through the online publication of the student rankings. You will never be publicly identified by means of your name and/or surname; only your ID code (pre-registration number) will be used.

COMPULSORY NATURE OF THE CONTRIBUTION OF DATA AND STORAGE TIMES

The contribution of the Personal Data requested is compulsory and in case of failure to contribute them it will be impossible to proceed with the selection process.

The Personal Data acquired will be stored for a period of 1 year from the end of the selection, after which your data will be completely anonymised.

DATA PROCESSING PROCEDURES

Personal Data are processed using manual and automated tools, by methods strictly correlated to the relative purposes, by means of appropriate security measures and for the period of time required by the current regulatory framework.

DISCLOSURE OF DATA

Your Personal Data will not be disseminated. This will, however, not apply if the disclosure or dissemination of your Personal Data is required, in accordance with the law, by public authorities for the purposes of defence, security or the prevention, investigation or repression of crimes, or by public entities (government bodies, ministries, Inland Revenue, pension and welfare institutions, public health surveillance organisations and the police) in accordance with legal obligations. The aforesaid will usually operate as independent Data Controllers for their respective processing operations.

DATA PROCESSOR

Your Personal Data may be disclosed to the providers of services strictly related to and necessary for the Data Controller's operations, normally acting as data processors under art. 28 of the GDPR. The full list may be requested from the Data Controller at any time by writing to the contacts provided above.

AUTHORISED PROCESSORS

Your Personal Data may be processed by staff of the departments assigned to pursue the purposes set out above, who have been specifically authorised to process them and have received appropriate operating instructions in accordance with the provisions of art. 29 of the GDPR.

TRANSFER OF PERSONAL DATA

Personal data acquired by the University will not be transferred outside the EU.

RIGHTS OF DATA SUBJECTS

Data subjects are entitled to apply to the University, at any time, for access to their personal data, or for their rectification or erasure, or to object to their processing in the circumstances envisaged by art. 20 of the Regulation, and are entitled to request the restriction of processing in the circumstances covered by art. 18 of the Regulation, and to obtain the personal data concerning them in a structured, commonly used, machine-readable format (portability) in the circumstances envisaged by art. 20 of the Regulation.

Requests must be sent in writing, by email to the Data Controller and the DPO.

Data subjects are entitled at all times to lodge a complaint with the competent supervisory authority (Italian Personal Data Protection Authority), under art. 77 of the Regulation, if they believe that their data are being processed in breach of the current law.

Article 12 - Miscellaneous

For all other issues not mentioned in this competition regulation, reference is to the existing Italian laws.

According to the law n. 241 of August 7, 1990, the Head of the Competition procedure is Mrs. Paola Tedeschi.

The Academic Commission was appointed by resolution of the Faculty of Medicine and Surgery Council of 12 December 2024 and will be composed of Prof. Antonio Esposito, Prof. Carlo Tacchetti, Prof. Anna Maria Paganoni and Prof. Gianpaolo Cugola.

The Italian competition call will be published on the official University's online Board. (<http://www.univr.it/ateneo/albo-online/>).

Only the Italian version of this Call for Admission has legal value. This is a translation of the articles listed in the Chancellor's Decree n. 9319, originally in Italian. It is only meant for information purposes and does not have any legal value.