UniSR
Università Vita-Salute San Raffaele

Didactic Regulations

Bachelor's Degree in Dental Hygiene

Applicable for students who enrol in academic year 2024-2025

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Where these Regulations use the masculine form in an over-extended manner, it is intended to refer inclusively to all persons, irrespective of their gender.

Article 1 – Course Admission

1.1 Knowledge required for admission

In order to be admitted to the Bachelor's Degree in Dental Hygiene (CLID), candidates must have a high-school diploma/secondary leaving certificate or another qualification obtained abroad recognised in Italy, and have achieved an eligible admission test ranking.

In order to satisfy the prerequisites for admission, candidates need to have good inter-personal skills and be flexible and able to analyse and resolve problems.

1.2 Admission procedure

The number of places on the Bachelor's Degree course is limited, in compliance with Law 264/99 and candidates are required to sit an admission test consisting in a multiple-choice test.

The maximum number of students that may enrol in each degree course is set by the competent authorities in relation to the available facilities and teaching staff. The scheduled number of admissions to the first year of the course is defined in accordance with Article 3(2) of Italian Law no. 264 of 2 September 1999 (Regulations on admission to university courses).

Admission to the Bachelor's Degree in Dental Hygiene envisages a health assessment, in accordance with the procedures laid down by the regulations in force for eligibility to carry out the functions of the specific professional profile.

1.3 Definition of the Additional Learning Requirements (OFA) or three-year Bachelor's degree and single-cycle Master's degree courses

The didactic organisation of the Bachelor's Degree in Dental Hygiene requires students admitted to the first year of the Course to have adequate initial preparation from their previous studies.

The Committee responsible for the selection procedure may assess the responses given by the students admitted to the Bachelor's Degree in Dental Hygiene Course to identify any specific educational debt in the subject areas provided for in the test (mathematics, physics, chemistry and biology).

With the goal of overcoming any educational debts, the Course Council of the Bachelor's Degree in Dental Hygiene provides for integrative preparatory teaching activities to be held within the timeframe specified by article 16 of the University Regulations.

The need for extra tuition is selectively determined within the results of the admission tests in the subject areas of Chemistry, Physics, Mathematics and Biology. The OFA obligation in each of the four areas above is determined by a number of correct answers in the corresponding area equal to less than 30% of the admission test questions.

OFAs will be provided through on-line remedial courses, which students with educational debts are obliged to pass.

An assessment test is therefore held to establish whether students have passed the OFAs. The deadline for passing OFAs coincides with the end of the exam session of the academic year of enrolment. The career of students who fail to pass their Additional Learning Requirement (OFA) remedial examinations may be blocked at the end of the first year (examinations may no longer

be taken after 1 February of the following academic year). Career blocks entail the freezing of any examinations taken and the impossibility of taking new examinations until the educational debt has been overcome. Students will still be able to take the OFA tests and, once they have passed, will be able to continue their career.

Art. 2 – Study Plan

The teaching activity is structured according to the Study Plan specified in the attached Description of the training programme.

2.1 Individual Study Plans (where applicable)

The breakdown of the curricula that can be pursued within the Course, the option for the student to formulate a study plan constituting an individual curriculum and the procedures for its submission must be approved by the Degree Course Council.

2.2 Internships

Internship activities are aimed at enabling students to acquire specific skills of professional interest. In order to achieve these learning purposes, agreements can be entered into with facilities, both in Italy and abroad, that meet the suitability requirements in terms of activities, services and facilities, as set out in Italian Legislative Decree 229/1999.

The credits reserved for the internship are to be understood as the overall commitment required by the student to achieve the above-mentioned skills and includes experiences in the services, group tutor-led sessions, laboratory exercises and simulations in preparation for the internship, guided study, self-learning and the preparation of plans, projects and reports.

The responsibility for planning and organising the internship is entrusted to a Coordinator of professional training activities, who avails him/herself of Tutors belonging to the same professional profile or to a related scientific disciplinary sector, with consolidated professional and teaching experience, assigned to the teaching facility and chosen in agreement with the healthcare facilities where the learning activity is carried out.

The tutoring system consists of 3 levels:

- **Director of professional training activities:**

A person who, through on-going collaboration with the Internship Coordinator, with whom they share the same professional profile and training site, is responsible for organising and managing high-quality internships, designing and holding professional workshops and for facilitating evaluation and learning processes, within the framework of the internship. They also attend to the learning of students experiencing difficulties.

- **Internship guide or clinical supervisor:**

Through ongoing professional development and thanks to the experience-acquired over time, they act as a 'role model', by sharing their skills and expertise with interns and thus guiding students in their professional learning.

- **Clinical tutor:**

Through ongoing collaboration with the professional guides, they supervise students in their technical and practical educational programme, by evaluating learning and ensuring proper access to internship facilities and sites.

At the internship sites, contact persons/supervisors are also identified from among the operators of the services that cooperate in the conduct of the internship.

The coordinator of the professional training activities with the same professional profile as the Degree Course, is appointed for a three-year term of office by the Degree Course Council from among the lecturers of the specific scientific disciplinary sector of the Degree Course with the highest training level of the specific profession of the Faculty's reference Company or facility identified pursuant to Article 6 of Italian Legislative Decree 502/1992 or among the lecturers of a related scientific disciplinary sector with consolidated professional and teaching experience. The coordinator is responsible for the planning and organisation of the internship and its integration with other learning activities in accordance with the teaching programme defined by the Degree Course Council.

Internship experiences must be planned, assessed and recorded in the student's file. At the end of each academic year, a Committee consisting of at least two lecturers certifies the level of professional learning achieved by the student.

The overall learning activity must guarantee an adequate theoretical preparation and suitable professional training, also through the internship, in compliance with the standards and the number of hours defined by the European Union directives and under the guidance of tutors belonging to the specific professional profile or to a related scientific disciplinary sector, with consolidated professional and teaching experience. In order to achieve these learning purposes, the Faculty of Medicine may enter into agreements with facilities, both in Italy and abroad, that meet the suitability requirements in terms of activities, services and facilities, as set forth in article 6 of Italian Legislative Decree 229/1999.

In order to ensure the acquisition of the technical skills necessary in order to carry out the professional activities whose profile is approved by Ministry of Healthcare Decree, the Degree Course Council identifies the professional training activities (in the form of guided and direct internship) for a total number of hours at least equal to that envisaged by the EU standards for the individual professional profiles (at least half of the total credits for professional and integrative activities and internship activities).

In order to provide students with a direct experience of the roles and training of other professionals in the health care area, professional training activity modules may be carried out together with students from other healthcare degree courses, the Master's Degree in Medicine and Surgery and the Master's Degree in Dentistry and Dental Implantology. The number of hours indicated for the internship, in accordance with European regulations, is to be understood as the total commitment necessary for the student to reach the practical and internship standard required by the regulations.

The activity must exclusively take place through forms of group teaching, under the responsibility of a tutor and must aim to progressively enable the student to take charge of the patient, acquiring the skills and attitudes necessary to achieve professional, decision-making and operational autonomy appropriate to the performance of the activities of a Dental Hygienist in the various professional roles and areas.

Students are required to confirm their internship attendance on a daily basis using the recording system set up by the Degree Course Council.

Ward attendance and/or meetings with tutors/lecturers for the purpose of thesis projects are considered voluntary internship activities and will not be taken into account in the calculation of the 550 hours of the third year required by the Didactic Regulations of the Dental Hygiene Course, i.e. they are not considered to be part of the internship. Consequently, the hours of attendance for the purpose of thesis preparation must not be validated in the attendance system of the University's Intranet.

It is the duty of the coordinating tutor for the year to constantly monitor the attendance uploaded to the system by student, who is responsible for this activity, and will have the internship tutor sign only the printed signature record book with the caption "thesis project", in order to confirm attendance.

In addition, if the hours of voluntary internship interfere or overlap with the normal attendance of scheduled shifts, at both the central site and external sites, the hours missed must be made up, by agreeing with the year Coordinator on the shifts to be attended, which may include Saturdays or internship break weeks, without in any way affecting the number of hours to be acquired for teacher-led learning or constituting a burden for course mates called on to replace a missing operator in order to ensure the shift is fully staffed.

2.3 International mobility and recognition of periods of study and learning spent abroad

The Degree Course, on the basis of inter-institutional agreements or in the area of European and international programmes, supports, promotes and facilitates cycle one, two and three student exchanges with foreign universities, both within and outside Europe, providing support and guidance through its administrative and academic structures.

The University is committed to respecting the regulations relating to the principles and procedures for recognition of periods of study spent abroad, in accordance with the main European references.

Students permitted to spend a period of study, internship or research abroad shall draw up a Learning Agreement with their academic supervisor using the format approved by the European Commission for mobility within the Erasmus+ programme, indicating the learning activities to be taken at the host university. The document will be signed by the Academic Supervisor. The recognition of credits awarded following the teaching activities performed must replace the credits provided for in the student's curriculum proportionally to the learning activities completed successfully abroad. Credits inserted as "additional" with respect to those provided for by the student's curriculum for the purposes of obtaining the qualification shall not be counted for the purposes of the resources. There is maximum flexibility in choosing the learning activities to be inserted in the Learning Agreement, while pursuing full agreement with the educational objectives of the relative course.

Art. 3 – Restrictions

Students who have not received a certificate of attendance for all courses required for moving to the next year of the course, or who find themselves, pursuant to article 14(12) of the University Didactic Regulations, with a total educational debt of 15 or more credits, or who have not passed the clinical internship of the first, second or third year of the course, which are considered mandatory requirements, are enrolled as a repeating student of the year from which they are arriving (article 15 of the University Didactic Regulations). If the Clinical Internship Evaluation Committee deems the clinical internship to be inadequate, the student will also be enrolled as a

repeating student in the same year with the obligation to attend the entire annual programme of clinical internship experiences planned for that year. This is without prejudice to the conditions for repeating students laid down by law or by the University Didactic Regulations where applicable. Pursuant to article 14(13) of the University Didactic Regulations, it is not permissible to enrol as a repeating student for more than 4 academic years in total; if this limit is met, the student shall be subject to forfeiture. Students may therefore not exceed a total of seven academic years before graduation, on pain of forfeiture of student status (article 14 para. 13 of the University Didactic Regulations). Forfeiture does not apply to those who have passed all assessment exams and only have an educational debt relating to the final graduation exam.

Students may request a temporary "suspension" of their educational programme for serious and substantiated reasons. At the end of this period, the Council of the Bachelor's Degree in Dental Hygiene assesses the non-obsolescence of the credits of the suspended student who intends to resume his/her studies and indicates any examinations to be retaken.

In order to be admitted to the final graduation exam - which qualifies the student to practice - students must have passed all assessment exams and have received a positive internship assessment.

Art. 4 – Assessment

Assessments may take the form of examinations or any other form of assessment, such as an aptitude test, the nature of which will be defined once a year by the Course Supervisor/Coordinator in accordance with the Didactic System and the Dublin Descriptors it contains.

The Course Supervisor/Coordinator is under obligation to provide students with detailed information on the assessment processes when lessons start. These processes will also be published in the course teaching activity schedules.

Students will acquire the corresponding ECTS credits when they pass an assessment.

The exam committees are composed in accordance with Article 24 of the University Didactic Regulations.

The ECTS credits for each learning activity are awarded when students pass the corresponding exam or other form of assessment.

During the internship, the Director of professional training activities, in concert with the tutors and contact persons/supervisors, constantly promotes the assessment of student learning in order to suggest the necessary corrective measures and to make the training educational programme more effective. This monitoring of the student's progress will be documented in the Internship Record Book, filled in by the Tutors and/or contact persons/supervisors, in order to record the different levels of expertise progressively achieved. These assessments will cover different aspects of the internship activity and will be different for the first, second and third year depending on the skills that should have been developed in each one. The assessments obtained will be used to determine the mark for the annual internship examination, which must be collegial and, therefore, determined by a dedicated exam committee made up of two tutors and chaired by the Director.

Integrated courses consisting of multiple courses are assessed with a single mark, which is calculated on the basis of the weighted average.

In order to sit each exam, students must comply with the preparatory courses stated in the annex and which may be updated by the Council for Bachelor's Degree in Dental Hygiene on an annual basis.

The dates of the assessment exams are scheduled once a year and disclosed to the students.

Examinations for course credit may only be conducted during periods dedicated to the same.

The Degree Course Council schedules, by annual resolution, the dates of no fewer than six examination rounds, suitably distributed over the course of a single session.

Registration for examinations and the recording of marks must be carried out online using the University's intranet site.

The ECTS credits of the professional training activities are acquired after passing the annual internship examination, to be taken only in September of the relevant academic year, in which 2 examination rounds may be scheduled no less than 15 days apart.

Art. 5 – Final Exam

In order to be admitted to the final exam, students must have passed all of the exams contemplated by the Bachelor's Degree didactic system, including those regarding the professional training and internship activities, and have acquired the corresponding credits.

Students must also have acquired a total of 6 ECTS credits by attending learning activities of their choice (optional learning activities) from a range of options offered annually by the Degree Course Council or submitted by the student for approval by the Degree Course Council.

The final examination has State Licensing Examination status and qualifies the graduate for professional practice.

5.1 Definition of the Roles associated with the Final Exam

While preparing their written dissertation, students will be supervised by an expert in the subject, known as the Supervisor, chosen from among the lecturers of the Degree Course, Faculty lecturers or Bachelor's Degree in Dental Hygiene staff affiliated with the internship sites. The Supervisor may identify and avail him/herself of an Assistant Supervisor.

5.2 Preparation of the Final dissertation/Thesis

The final exam consists of:

a) a practical assessment during which students must demonstrate that they have acquired the knowledge and the theoretical and practical and technical and operative skills specific to the job description.

b) the preparation and discussion of a dissertation.

Each final dissertation must contain an abstract in both Italian and English.

5.3 The Degree Examination

In order to be admitted to the final graduation exam, students must have passed all assessment exams and have received a positive internship assessment.

Students must pass the first assessment (practical assessment) in order to be admitted to the second assessment (presentation of the dissertation). Students who fail the first assessment cannot be admitted to the second (presentation of the dissertation).

In accordance with current regulations, the two tests must be taken at the same time in the same examination session.

5.4 Calculation of Degree marks/GPA

The final degree grade is expressed as a mark out of one hundred and ten (110) and is determined by the following assessment parameters:

weighted average in thirtieths of the marks obtained in the assessment exams of the integrated courses included in the degree study plan;

weighted average in thirtieths of the marks obtained in the assessment exams, scheduled for each of the three years of the degree course, relating to professional training activities (internship).

Each honours grade is worth 0.33 points.

The admission mark is determined by expressing the average of the assessment exams out of 110 and then rounding the result to the nearest whole number. If the result is exactly half way between two numbers, it is rounded up to the next integer. For the final examination there can be a maximum increase of 10/110 over the admission grade. The final assessment is calculated by adding 0 - 5 points for the practical test and 0 - 5 for the final dissertation.

A student who achieves a score of 114/110 is a candidate for honours.

Honours is awarded at the discretion of the exam committee and is only decided and awarded if the opinion of the committee members is unanimous.

5.5 Degree examination sessions calendar/ Time limits and obligations for candidates

Degree examinations take place in the two sessions indicated by law (Article 7 Italian Interministerial Decree of 19 February 2009 published in Official Gazette no. 119 of 25 May 2009), normally in October/November and March/April.

The procedures and deadlines for submitting the degree application and the thesis are set by the Degree Course Council and the relevant offices, well ahead of the dates scheduled for the degree examination rounds.

5.6 Degree Exam Committee

The Final Examination Committee consists of no fewer than 7 and no more than 11 members, appointed by the Rector on the proposal of the Council of the Bachelor's Degree in Dental Hygiene and includes 2 members appointed by the Ordine dei Tecnici Sanitari di Radiologia Medica e delle Professioni Sanitarie Tecniche, della Riabilitazione e della Prevenzione" [Medical Radiology Technicians and Technical, Rehabilitation and Prevention Healthcare Professions Association]). The dates of the sessions are communicated to the Ministry of Education, University and Research and the Ministry of Health, which may send Experts as their representatives to the individual sessions.

If they do not appoint the aforesaid members, replacements shall be appointed by the Rector.

Art. 6 – University and course transfers

Studies taken in Dental Hygiene degree courses of other Italian universities as well as credits obtained in these courses may be recognised after a confirmation of compliance, expressed by Degree Course Council resolution, with the educational objectives of one or more courses included in the didactic system of the Bachelor's Degree in Dental Hygiene of Vita-Salute San Raffaele University, following an examination of the curriculum sent by the University of origin and of the course programmes accredited in that University.

After deciding on the recognition of a given number of credits, the Degree Course Council allocates the Student to one of the three years of the course, adopting the criterion that, in order to enrol in a given year of the course, the Student must have passed all the examinations and internship activities scheduled for the previous years or have a maximum educational debt of 14 ECTS credits.

Enrolment in a given year is, however, subject to the availability of places, within the framework of the planned number of places.

Studies taken in Dental Hygiene Degree courses at other universities in the European Union, as well as the credits awarded within these courses, are recognised by Degree Course Council resolution, following an examination of the course curriculum provided by university of origin and of the course programmes accredited in that university and provided the candidate passes the admission test.

For the recognition of studies completed at degree courses in Dental Hygiene in non-EU countries, the Degree Course Council appoints a special committee to examine the curriculum and syllabus of the examinations passed in the country of origin, subject to passing the admission test. After taking into account the opinion of the Committee, the Degree Course Council will recognise the suitability of the credits awarded and decide on their recognition.

Credits earned by a student transferring from another Degree Course of the same or another University, after passing the admission test, may be recognised after a confirmation of compliance, expressed by Degree Course Council resolution, with the educational objectives of one or more courses included in the didactic system of the Bachelor's Degree in Dental Hygiene.

With regard to the transfer of students from one university to another, the Council of the Bachelor's Degree in Dental Hygiene ensures the recognition of as many credits already accrued by the student as possible, in accordance with the criteria and procedures set out above, including, if necessary, by means of interviews to verify the knowledge actually possessed. The non-recognition of credits will be adequately justified. In the event that the student transfers between healthcare profession degree courses belonging to the same job description only, or to a different profile belonging to the same class, the share of credits relating to the same scientific disciplinary sector directly recognised to the student may not be less than fifty per cent.

Art. 7 – Recognition of degrees awarded by foreign universities

Bachelor's Degrees in Dental Hygiene obtained at foreign universities are recognised where there are bilateral agreements or international conventions that provide for the equivalence of the qualification. Degrees awarded by universities in the European Union will be recognised, subject to verification of the documents certifying their curricular congruity. Where there are no agreements between countries, the academic authorities may declare equivalence on a case-

by-case basis. For the purposes of this recognition, the Degree Course Council ascertains the authenticity of the documentation produced and the reliability of the Faculty of origin, using the certificates issued by specifically qualified central bodies and examines the curriculum and evaluates the congruity, with respect to the didactic regulations in force, of its educational objectives, its teaching programmes and the credits attributed to them by the University of origin.

If only a part of the credits obtained by the foreign graduate is recognised as congruent with the current system, the Degree Course Council allocates the candidate to one of the three years of the course, adopting the criterion that, in order to enrol in a given year of the course, the Student must have passed all the examinations and internship activities scheduled for the previous years or have a maximum educational debt of 14 ECTS credits.

Enrolment in a given year is subject to the availability of places, within the framework of the planned number of places. For non-EU graduates, please refer to the provisions of Presidential Decree no. 394 of 31 August 1999.

Pursuant to Article 23 of Legislative Decree no. 206 of 9 November 2007, as amended, the Bachelor's Degree in Dental Hygiene organises adaptation internships for citizens who were awarded a qualifying degree for the healthcare professional in EU and non-EU countries, and whose training proves to be deficient. An adaptation internship consists in a practical and professional educational programme accompanied, where necessary, by complementary training, aimed at overcoming the educational deficiencies of the above-mentioned subjects.

As regards the way in which such internships are conducted, the applicable regulatory provisions and the agreement concluded between Vita-Salute San Raffaele University and the Italian Ministry of Health, as well as the University's regulatory provisions, shall apply.

Art. 8 – Committees established within the Course Council

The Course Council may set up temporary or permanent committees. The Course Council annually defines the type, composition and manner of appointment and operation of the Committees. The tasks and Committees will then be proposed by the Course Council for ratification by the Faculty Council.

Every year, the Course Council appoints the Teaching Committee, which has a purely advisory role and carries out coordination and supervision activities. The Teaching Committee consists of the Degree Course President and a minimum of 4 members of the Degree course's teaching staff.

Art. 9 – Protection of health and safety

When carrying out internship or practical activities, with regard to health and safety regulations, students are considered equivalent to workers. Consequently, they are subject to the same protective measures and responsibilities and are therefore required to comply with the relevant legal requirements, with the restrictions and prohibitions enforced by occupational health and safety, radioprotection and accident prevention laws, and with any other regulations enforced by the Host Organisation with the same purposes.

The University has formalised and centralised a series of activities strictly related to the risk exposure profile of the individual study programme, with a view to implementing the applicable legal provisions.

In short, depending on the specific indications for each Course of study, students are under obligation to:

- participate in the initial information and educational initiatives and those included in the teaching activities calendar organised to ensure compliance with the provisions set forth in articles 36 and 37 of Legislative Decree 81/08 "Information and training of workers and their representatives" and in Legislative Decree no. 101/2020 on radioprotection;
- take part in the initial and periodic health monitoring activities for issuance of the compliance certification required before starting practical activities involving exposure to risks;
- use the collective and individual protective equipment provided in compliance with the instructions and training imparted;
- comply with the general safety measures and the safety specifications drawn up and made available from time to time.

Curricular and extracurricular activities involving exposure to a specific risk may therefore not be authorised to commence until the preliminary activities required to safeguard the health and safety of each student have been implemented.

Repeated failure to comply with the above obligations shall result in the suspension of the activities involving exposure to a specific risk until such time as the legal obligations have been fulfilled.

Art. 10 – Modifications

Modifications to these Didactic Regulations are decided on by the Faculty Council, subject to a proposal from the Course Council and an opinion issued by the Lecturer-Student Joint Committee for those aspects for which it is responsible.

Annexes

Description of the training programme and learning methods

Annex

Description of the training programme and learning methods

The training comprises 180 credits including compulsory teaching activities (core curriculum), professional training activities and optional teaching activities; a proportion of credits is reserved for personal study and other individual learning activities.

Each ECTS credit corresponds to 25 hours of student work (as provided for in Article 6(1) of The Italian Interministerial Decree of 19 February 2009, published in Official Gazette no. 119 of 25 May 2009) including:

a) lectures;

b) seminars;

c) tutor-led activities and exercises;

d) hours of the internship spent in care units, outpatient clinics, and affiliated national or foreign (EU) social and health services; non-profit projects set up by Vita-Salute San Raffaele University

e) time spent by the student in other learning activities provided for in the Didactic System;

f) time for the independent learning activities required to complete training.

In compliance with the applicable regulations, lessons may be delivered on an on-line basis, to the extent of no more than one tenth of the ECTS credits of the course. Only activities other than practical or laboratory activities are considered suitable for on-line delivery.

The portion of the total hourly commitment reserved for personal study or other learning activities of an individual type must be at least fifty per cent of the total hourly commitment. Internship activities are not to be taken into account in the calculation of the total hourly commitment (Article 4(4) of the Italian Interministerial Decree of 19 February 2009).

The credits corresponding to each course are awarded to students when they pass the corresponding exam. Internship credits are awarded to the student, at the end of each academic year, with the attainment of a positive evaluation, expressed out of thirty, by the appropriate Internship Evaluation Committee or, for elective courses, by certification of the person in charge of the activity.

A Joint Teaching Committee, appointed every year by the Faculty Council, on the proposal of the Council of the Bachelor's Degree in Dental Hygiene, ascertains the consistency between the credits allocated to the learning activities and the specific educational objectives.

The unit of measurement of the commitment required of the student for the completion of each learning activity prescribed by the Bachelor's Degree in Dental Hygiene system in order to obtain the university degree is the ECTS credit.

The amount of work carried out on average in one year by a student engaged full-time in university studies is normally set at 60 ECTS credits. ECTS credits for each learning activity are acquired by the student by passing the examination or other form of assessment, without prejudice to the quantification out of thirty for the examination grade and out of one hundred and ten for the final examination, with honours where appropriate.

The optional activities proposed by the Degree Course Council may be of two different types: a) seminar-type courses, involving independent learning; b) practical and/or experiential activities; c) sector congresses.

Proposals must state the objectives, teaching methods, the number of students admitted, the number and dates of the editions, and the procedures for assessment exams and are put forward by lecturers or groups of lecturers and submitted to the Degree Course Council for approval.

Optional activities planned by lecturers must take place at times allocated to them and must not overlap with curricular activities.

Students are free to decide how to distribute the acquisition of the 6 ECTS credits over the three years of the course.

The teaching activities carried out by lecturers are recognised as teaching activities for all purposes.

The fraction of ECTS credits is deemed to have been acquired when the relevant assessment exam has been passed. Students who, despite having attended, decide not to take the assessment exam cannot acquire the relevant credits. Students who fail the assessment exam may either retake it on another date or waive the chance to resit it, in which case they will not acquire any credit.

The didactic system provides for the acquisition by students, over the three-year period, of credits from **"other learning activities"**. The following constitute "other learning activities":

1. Information Technology courses
2. Foreign language courses
3. Radiation protection courses
4. Relational skills
5. Conferences, congresses, courses
6. Professional association meetings
7. Placements in healthcare bodies, institutions and facilities
8. Voluntary activities of a social, health and humanitarian nature

Having conducted a specific evaluation of the quality and relevance of the "other learning activities" proposed by the student, the Council of the Bachelor's Degree in Dental Hygiene reserves the right to evaluate and possibly approve the applications and assign a value expressed in ECTS credits to each of them.

Hours set aside for **independent learning** shall be dedicated to:

- Individual use, or use in small groups, independently or upon instructions from lecturers, of the teaching aids made available by the Degree Course for self-learning and self-evaluation in order to achieve the set educational objectives; Teaching aids (texts, simulators, patient simulators, audiovisual materials, computer programmes, etc.) will be located, as far as possible, in area managed by Faculty staff;

- Internship at university facilities chosen by the student, aimed at achieving particular educational objectives;

- Personal study in preparation for exams.

Preparatory courses

When specific preparatory courses are required for each teaching activity, they are indicated in the list of teaching activities appended to these Regulations.

Attendance

Attendance of theoretical and practical activities is mandatory. Attendance is confirmed by lecturers and internship supervisors, using the recording methods established by the Council of the Degree Course in Dental Hygiene.

Students must have the certificate of attendance for mandatory teaching activities in order to sit the corresponding exam.

Students must attend formal, informal and professional teaching activities of the Bachelor's Degree in Dental Hygiene as stated on the study plan. It is the course coordinator's responsibility to check attendance and recommend authorisation to sit the exam. In addition, the following are stipulated for all students in years 1 to 3: compulsory attendance, with a minimum threshold of 75% for lectures; compulsory attendance of at least 90% for practical internship activities and of 100% for elective courses; Participation in seminars or elective courses is considered essential preparation or is in any case "linked" to compulsory classroom teaching activities scheduled during the three-year study period.

More specifically:

- Students who have attended at least 85% for internship activities are awarded attendance and admitted to take internship examinations, subject to the completion of the remedial activities established by the Degree Course Council;
- Students who have attended 70% for classroom teaching activities are awarded attendance and admitted to take examinations, subject to the completion of the remedial activities established by the Degree Course Council.

For students who have attended between 51 and 69% for classroom teaching activities and between 51 and 84% for internship activities, the Course Council will establish any specific remedial activities, having conferred with the integrated course coordinator and the Technical Teaching Committee. Certification of completion of the remedial activities is issued by means of a specific resolution of the Course Council, which is forwarded to the Student Center, which will award attendance.

Students who have attended 50% or less of classroom teaching activities or internship activities are automatically denied attendance, are not allowed to sit the examinations and will have to attend the activity again.

Study Plan

During the annual teaching planning phase, a different fraction of the total commitment may be assigned to individual study, which shall not, in any case, be less than 50% of the total hourly commitment. An exception is made for cases in which the educational activities have a high experimental or practical content.

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.