



UniSR

Università Vita-Salute
San Raffaele

Didactic Regulations

Master's Degree in Dentistry and Dental Implantology

Applicable for students who enrol in academic year 2025-2026

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Summary

Article 1 – Course Admission	3
1.1 Knowledge required for admission	3
1.2 Admission procedure	3
1.3 Definition of the Additional Learning Requirements (OFA) for single-cycle Master's Degrees	3
Art. 2 – Study Plan	4
2.1 Internships	4
2.2 International mobility and recognition of periods of study and learning spent abroad	5
Art. 3 – Restrictions	5
Art. 4 – Assessment	5
Article 5 – Final exam (Practical Assessment and Discussion of the Degree Dissertation)	6
5.1 Definition of the roles associated with the Dissertation	7
5.2 Dissertation drafting	7
5.3 The discussion of degree dissertation session	7
5.4 Calculation of the final exam mark	7
5.5 Final exam sessions calendar/ Time limits and obligations for candidates	8
5.6 Final exam committees	8
5.7 Thesis internship	9
Art. 6 – University and course transfers	9
Art. 7 – Admission to individual courses	9
Art. 8 – Recognition of qualifications awarded by foreign universities	10
Art. 9 – Committees established within the Course Council	10
Art. 10 – Protection of health and safety	10
Art. 11 – Modifications	11
Annexes	11

Where these Regulations use the masculine form in an over-extended manner, it is intended to refer inclusively to all persons, irrespective of their gender.

Article 1 – Course Admission

1.1 Knowledge required for admission

In order to be admitted to the Master's Degree in Dentistry and Dental Implantology (CLMOPD), candidates must have a secondary leaving certificate or equivalent qualification awarded abroad.

The teaching organisation of the Master's Degree in Dentistry and Dental Implantology requires students admitted to the first year of the course to have an adequate knowledge of the Italian language, be able to analyse and solve problems and possess the scientific knowledge required for the first year of the course; this knowledge will be assessed for the purposes of the Additional Learning Requirements (OFA) as described in section 1.3 below of these Regulations.

1.2 Admission procedure

The admission procedures are set out in the call for applications.

The number of students admitted to the Master's Degree in Dentistry and Dental Implantology is scheduled, in agreement with the national scheduling, on the basis of the availability of teaching staff, teaching facilities (classrooms, laboratories) and care facilities which can be used for performing the practical ward activities, in agreement with the recommendations of the European Union's Advisory Committee on Formation of Dental Practitioners, by applying the parameters and directives issued by the University and the Faculty.

The scheduled number of admissions to the first year of the course is defined in accordance with Article 3(2) of Italian Law 264 of 2 August 1999 (regulations on admission to university courses).

1.3 Definition of the Additional Learning Requirements (OFA) for single-cycle Master's Degrees

The Committee responsible for the selection procedure can assess the responses given by the students admitted to the Master's Degree Course to identify any specific deficiencies in the subject areas provided for in the admission test. With the goal of overcoming any educational debts, the Course Council provides for integrative preparatory teaching activities to be held within the timeframe specified by Article 16 of the University Regulations. These activities must be successfully completed by students with debts.

The need for extra tuition is determined for all candidates within the results of the admission tests in the subject areas of Chemistry, Physics, Mathematics and Biology.

The Additional Learning Requirements (OFA) in each of the four areas is determined by a number of correct answers in the corresponding area, equal to less than 50% of the admission test questions.

The Additional Learning Requirements will be provided through remedial courses, including the assessment test. The remediation of Additional Learning Requirements is considered necessary preparation for the assessment exams in the subject areas listed above (Biology and Genetics, Medical Chemistry and Medical Statistics, Epidemiology and Applied Physics courses). The career of students who fail to pass their Additional Learning Requirements remedial examinations may be blocked at the end of the first year: Career blocks entail the freezing of any examinations taken and the impossibility of taking new examinations until the educational debt has been overcome.

After the career block, students will still be able to take the Additional Learning Requirement tests and, once they have passed, will be able to continue their career.

Art. 2 – Study Plan

The teaching activity is structured according to the Study Plan specified in the attached Description of the training programme.

2.1 Internships

Professional Training Activities and Practical Training and Assessment

Internship activities are aimed at enabling students to acquire specific skills of professional interest. In order to achieve these learning purposes, agreements can be entered into that meet the eligibility requirements in terms of activities.

The credits reserved for the internship are to be understood as the overall commitment required by the student to achieve the professional skills specified in the educational objectives of the Course and includes experiences in the services, group tutor-led sessions, laboratory exercises and simulations in preparation for the internship, guided study, self-learning and the preparation of plans, projects and reports.

The professional training of the Practical training and assessment, which is necessary for the attainment of the degree, is an integral and qualifying part of professional training.

Internship experiences must be recorded in the student's file.

The overall learning activity must guarantee an adequate theoretical preparation and suitable professional training, also through the internship, in compliance with the standards and the number of hours defined by the European Union directives and under the guidance of tutors belonging to the specific professional profile or to a related scientific disciplinary sector, with consolidated professional and teaching experience. In order to achieve these learning purposes, the Faculty of Medicine may enter into agreements with facilities, both in Italy and abroad, that meet the suitability requirements in terms of activities, services and facilities, as set forth in Article 6 of Italian Legislative Decree 229/1999.

In order to ensure the acquisition of the technical skills necessary to carry out professional activities, the Degree Course Council identifies the professional training activities (in the form of guided internship and direct training) for a total number of hours at least equal to that envisaged by the EU standards for the individual professional profiles.

The professional activity provided for in the study plan must be carried out at the facilities of the Dentistry Complex Operative Unit, the Oral Hygiene and Prevention Centre or other healthcare facilities authorised in advance by the Council of the Master's Degree in Dentistry and Dental Implantology on the basis of teaching and learning needs, which adopt appropriate organisational, teaching and clinical protocols approved by the course by entering into an ad hoc agreement.

In order to provide students with a direct experience of the roles and training of other professionals in the healthcare area, professional training activity modules may be carried out together with students from other healthcare degree courses and the Master's Degree in Medicine and Surgery. The number of hours indicated for the internship, in accordance with European regulations, is to be understood as the total commitment necessary for the student to reach the practical and internship standard required by the regulations.

In order to guide and assist the students during the internship and to make them active participants in the professional skills learning process, on the proposal of the Coordinator of the professional training activity, the Degree Course Council assigns the functions of internship tutors to suitable healthcare personnel. These functions are preferably assigned with a ratio of one tutor to five students. Students are required to confirm their internship attendance on a daily basis using the recording system set up by the Degree Course Council.

The 30 ECTS credits of the practical training and assessment can only be acquired with activities carried out as the first operator, under the direct supervision of a lecturer-tutor, in university or National Health Service facilities. Each ECTS credit is equivalent to 25 hours; of these, 20 must be professional training activities as the first operator, and the remaining 5 hours are dedicated to individual study or other professional training activities.

2.2 International mobility and recognition of periods of study and learning spent abroad

The course, on the basis of inter-institutional agreements or within the context of European and international programmes, provides for the possibility of carrying out educational activities at foreign universities, by granting support and guidance through its administrative and academic functions, as provided for in Article 20 of the University Didactic Regulations.

Art. 3 – Restrictions

Students who have not received a certificate of attendance for all courses required for moving to the next year of the course (Article 8 of these regulations), or who find themselves, pursuant to Article 15(12) of the University Didactic Regulations, with an educational debt of more than 20 total credits, are enrolled as a repeating student of the year from which they are arriving (Article 14 of the University Didactic Regulations).

In order to be admitted to sit the assessment exams for the Integrated Courses of the current course year, students must first have passed the assessment exams scheduled for the previous course year by the end of the exam session of the relevant academic year and in compliance with the preparatory course requirements laid down for the various Courses.

This is without prejudice to the conditions for repeating students laid down by law or by the University Didactic Regulations where applicable.

Art. 4 – Assessment

Assessments may take the form of examinations or any other form of assessment, such as an aptitude test, the nature of which will be defined once a year by the Course Supervisor/Coordinator in accordance with the Didactic System and the Dublin Descriptors it contains.

The Course Supervisor/Coordinator is under obligation to provide students with detailed information on the assessment processes when the course starts. These processes will also be published in the course teaching activity syllabuses.

Students will acquire the corresponding ECTS credits when they pass an assessment.

The Council of the Master's Degree in Dentistry and Dental Implantology establishes, within the limits laid out by applicable legislation, the number of exams necessary to assess students' learning and the relative types.

The Exam Committee is set up in accordance with Article 24 of the University Didactic Regulations.

In the event that one or more members of a Committee are missing on the date of an examination round, the President of the Committee may arrange for official members to be replaced with alternate members.

The exam times must not coincide with any periods of teaching activities or any other periods which could limit students' participation in such activities.

At the proposal of the Council of the Master's Degree in Dentistry and Dental Implantology, the Faculty, by annual resolution, schedules the dates of at least six examination rounds at suitable intervals. The exam dates are set by the Annual Teaching Planning Document.

For each Integrated Course, there is a single assessment exam to verify the learning of all the courses included in the Integrated Course.

Assessment of the individual learning activities of the student's choice is expressed as a proficiency rating. Proficiency is certified, by the Course Supervisor, by assessing the objectives achieved at the end of the course.

As previously specified, the Course Council schedules and performs objective and standardised examinations of the overall level of knowledge acquired and retained by students during their learning path (progress tests), including in collaboration with Master's Degree in Dentistry and Dental Implantology courses at other sites. These exams aim solely to assess the effectiveness of the instruction and the ability of the students to retain the information and rational models acquired during their studies.

Article 5 – Final exam (Practical Assessment and Discussion of the Degree Dissertation)

In order to be admitted to the final exam, students must have passed all assessment exams, acquired 8 ECTS credits for elective courses, obtained the 60 ECTS credits for professional training activities provided for in the study plan, and have completed the practical training and assessment.

The final exam consists of 2 consequential parts:

- Practical Assessment
- Discussion of the Degree Dissertation

The Practical Assessment aims to assess the professional skills acquired by means of the practical training and assessment within the course and has the purpose of establishing the student's level of practical preparation for qualification to practice the profession. The Practical Assessment takes place before the discussion of the degree dissertation.

The Practical Assessment consists in the student discussing three multidisciplinary clinical cases he/she handled as the first operator during the practical training and assessment; these clinical cases entail multidisciplinary treatment plans with services pertaining to multiple disciplines of relevance to the practical training and assessment, in accordance with the protocol drawn up by the Permanent Conference of the Presidents of Degree Courses in Dentistry and Dental Implantology, in concert with the national Associations of Dental Surgeons Committee. In order to pass the Practical Assessment, students must obtain a pass mark and have obtained the 30 ECTS credits of the practical training and assessment, after which they are admitted to discuss their degree dissertation.

Students have available 10 ECTS credits for the preparation of the Degree Dissertation at university facilities.

5.1 Definition of the roles associated with the Dissertation

The **Supervisor** can be a permanent lecturer on an open-term contract or a researcher, including those on a fixed-term contract, at the Faculty of Medicine and Surgery.

The **Assistant Supervisor** may be a lecturer, a University researcher or an external person. He/she cannot be a trainee, or PhD student or postgraduate student and must have a scientific curriculum at least equivalent to that of a university researcher.

The lecturer identified as the Supervisor may appoint a **Tutor**, possibly with the student's agreement, who will assist the student in preparing the dissertation and may act as the Assistant Supervisor.

5.2 Dissertation drafting

The degree dissertation represents an original contribution to the advancement of knowledge in the field of dentistry.

To be admitted to discuss their degree dissertation, students must:

1. Have taken all courses and passed the corresponding exams and have fulfilled all the requirements of the didactic system for all activities other than the discussion of the degree dissertation.
2. Have obtained all the required ECTS credits, including those for the practical training and assessment acquired with the practical assessment.

Dissertations may be prepared, at the student's discretion, in either Italian or English but must, in any case, include an abstract in English and Italian.

5.3 The discussion of degree dissertation session

The dissertation session revolves around the defence of a thesis/dissertation prepared by the candidate.

5.4 Calculation of the final exam mark

The final grade, expressed as a mark out of one hundred and ten, is determined by the following parameters:

The arithmetic mean of the marks obtained in the exams included in the study plan. Each honours grade is worth 0.33. Students who pass the Practical Assessment are awarded a pass mark, which is not included in the calculation of the degree mark.

Type of research (experimental study; presentation of case histories; case reports; desk study)		Maximum 4 points	7
Quality of the presentation		maximum 1 point	
Mastery of the topic		maximum 1 point	
Ability in the discussion		maximum 1 point	
Course duration	Degree on schedule	2 points	2

	Repeating student	0 points	
Number of honours marks	≥ 6	2 points	2
	$3 \leq \text{no. of honours marks} \leq 5$	1 point	
Clinical activity assessment		3 points	3
TOTAL			14
The Committee may, with a unanimous vote, award honours to candidates with a final score of 113 or higher. A mention of honour may be given, with a score of at least 115, upon a unanimous proposal of the Exam Committee. In this case, the request must be made by the Supervisor, at the end of the dissertation session, when the grades are being discussed. No more than 15 slides may be used for the PowerPoint presentation and they may be used only as an aid for the candidate to facilitate a better understanding of the presentation. The presentation should last 15 minutes with 5 minutes for discussion.			

5.5 Final exam sessions calendar/ Time limits and obligations for candidates

The final exam (Practical Assessment and discussion of degree dissertation) is held in the periods indicated by the academic calendar, according to the provisions of the University Didactic Regulations Article 21(14) and (15).

5.6 Final exam committees

Practical Assessment Examination Committee

The committee has a joint composition and consists of at least four members. One half of the committee must be university lecturers, one of whom acts as the President, appointed by the Course Council, and the other half must consist of members appointed by the national Associations of Dental Surgeons Committee, as proposed by the relevant Associations of Dental Surgeons Committee, who have been registered with the Association of Dental Surgeons for at least five years. One member registered with the Association of Dental Surgeons, appointed as described in this subsection, is invited to take part in the graduation session, without prejudice to compliance with the principles referred to in Articles 42 and 43 of Italian Royal Decree no. 1269 of 4 June 1938.

Committee for the discussion of the Degree Dissertation

The Exam Committee is made up of at least 11 members, at least 6 of whom must be permanent professors or researchers at Vita-Salute San Raffaele University.

The committee is presided over by the Dean or the President of the Council of the Master's Degree in Dentistry and Dental Implantology or, in their absence, by the permanent full professor with the longest service. For each candidate, the committee must include the Supervisor, who must be a lecturer at Vita-Salute San Raffaele University, and the Assistant Supervisor.

5.7 Thesis internship

The dissertation is prepared through an internship in a structure belonging to the Vita-Salute San Raffaele University or one with an agreement with the university.

Students who intend to carry out a degree internship in a specific facility must present a formal request to the facility's Director, accompanied by their curriculum (list of exams taken and grades obtained in each, list of optional activities followed, placements in laboratories or clinics or any other activity carried out for training purposes).

If a student wishes to prepare his/her dissertation in external facilities, once the facility has been identified in concert with and under the guidance of a lecturer of the faculty's teaching body (Supervisor), they must issue a request, to be duly approved by the Supervisor, to the Faculty Council. A dedicated agreement must then be established with the chosen facility. The head of the external facility is usually appointed assistant supervisor. The procedures for establishing agreements must be in compliance with the University's Operational Procedures.

Art. 6 – University and course transfers

The transfer, passage and recognition of credits for any student arriving from any university within or outside the European Union requires the student to already have passed the admission test for the Master's Degree in Dentistry and Dental Implantology pursuant to applicable legislation.

Studies taken in Dentistry and Dental Implantology degree courses at other universities within or outside the European Union, as well as credits awarded within these courses, are recognised with a decision of the Degree Course Council following an examination of the course curriculum provided by the originating university and of the course programmes in that university accredited in accordance with the provisions of the University Didactic Regulations.

After taking into account the opinion of the Transfer Committee, the Degree Course Council will recognise the suitability of the credits awarded and decide on their recognition.

After deciding on the recognition of a given number of credits, the Degree Course Council shall enrol the student into one of the six years of the course, subject to compliance with the rules provided for by these Regulations.

Art. 7 – Admission to individual courses

Students in possession of a five-year secondary leaving certificate or other qualification obtained abroad and recognised as being suitable, may enrol in individual educational activities of the Courses and sit the relative examinations and obtain certification including the indication of the ECTS credits, according to the procedures defined by the Faculty, within the scope of the criteria established by the Academic Senate.

Whenever these activities are within limited-admission study courses, enrolment must be approved in advance by the competent Course Council. In exceptional cases, and due to proven didactic or structural requirements, Faculty Regulations may, with suitable motivation, provide for particular methods of access to individual learning activities, also indicated in cases of courses without scheduled number.

Art. 8 – Recognition of qualifications awarded by foreign universities

The Course Council decides on the academic recognition of qualifications, individual exams and certified professional activities (internship) awarded abroad; this task may be exercised in compliance with the legislation in force, without prejudice to the powers and any authorisations of Authorities foreseen by the regulations in force.

That said, academic recognition is complied with on the basis of autonomy and Course and/or Faculty Regulations (except in the case of bilateral agreements), on the basis of which the possible equivalence of qualifications will be defined. The purpose of the request for academic recognition is to obtain an Italian academic qualification similar to the foreign one held and to continue university education.

Art. 9 – Committees established within the Course Council

The Course Council may set up temporary or permanent committees. The Course Council annually defines the type, composition and manner of appointment and operation of the Committees. The tasks and Committees will then be proposed by the Course Council for ratification by the Faculty Council.

Every year, the Course Council appoints the Teaching Committee, which has a purely advisory role and carries out Course coordination and supervision activities. The Teaching Committee consists of the Degree Course President and a minimum of 4 members of the Degree course's teaching staff. The Course Council also appoints the Transfer Committee, from among the members of the Teaching Committee, for the purpose of assessing applications for transfer to years subsequent to the first, including recognition of credits awarded previously by foreign universities.

Art. 10 – Protection of health and safety

When carrying out internship or practical activities, with regard to health and safety regulations, students are considered equivalent to workers. Consequently, they are subject to the same protective measures and responsibilities and are therefore required to comply with the relevant legal requirements, with the restrictions and prohibitions enforced by occupational health and safety, radioprotection and accident prevention laws, and with any other regulations enforced by the Host Organisation with the same purposes.

The University has formalised and centralised a series of activities strictly related to the risk exposure profile of the individual study programme, with a view to implementing the applicable legal provisions.

In short, depending on the specific indications for each Course of study, students are under obligation to:

- participate in the initial information and educational initiatives and those included in the teaching activities calendar organised to ensure compliance with the provisions set forth in Articles 36 and 37 of Legislative Decree 81/08 "Information and training of workers and their representatives" and in Legislative Decree no. 101/2020 on radioprotection;
- take part in the initial and periodic health monitoring activities pursuant to Italian Legislative Decree 81/08 and, where applicable, Italian Legislative Decree 101/2020, for

issuance of the compliance certification required before starting practical activities involving exposure to risks;

- use the collective and individual protective equipment provided in compliance with the instructions and training imparted;
- comply with the general safety measures and the safety specifications drawn up and made available from time to time.

The start of curricular and extracurricular activities involving exposure to a specific risk may therefore not be authorised until the provisions required to safeguard the health and safety of each student have been implemented and fulfilled.

Repeated failure to comply with the above obligations shall result in the suspension of the activities involving exposure to a specific risk until such time as the legal obligations have been fulfilled.

Art. 11 – Modifications

Modifications to these Didactic Regulations are decided on by the Faculty Council, subject to a proposal from the Course Council and an opinion issued by the Lecturer-Student Joint Committee for those aspects for which it is responsible.

Annexes

Description of the training programme and learning methods

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The Course Council, with the approval of the Faculty Council, specifies the teaching activities provided for in the general framework established by the didactic system. To this end, it structures the teaching as integrated courses and elective courses. The calendar of all teaching activities is published before the start of the academic year. The Courses are taught over semesters. For each year, the Faculty Council, upon the proposal of the Course Council, appoints a Coordinator chosen from the lecturers engaged in the teaching activities of the Degree Course. The year Coordinator checks, for the semester assigned to them, that the running of the course and the professional training established by the Course Council are compatible, and is the person ultimately responsible for ensuring the observance of the calendar, the timetable and the exam dates for all teaching activities performed in that year, pursuant to the decisions made by the competent Academic Bodies, as established by Article 21 of the University Didactic Regulations.

Integrated courses consist of the compulsory courses provided for by the study plan. These can be formed by combining different courses, even those from different scientific disciplinary sectors, in order to reach a specific common educational objective. The achievement of the educational objectives can be verified by means of evaluation tests during the course itself and must be formally certified by an exam committee, usually chaired by the Course Director. For each individual integrated course the Faculty Council, upon the proposal of the Course Council, appoints a Coordinator chosen from the lecturers teaching in the integrated course in question. The duties of the Coordinator of an integrated course are as follows:

- Acting as the course's person of reference for the students;
- In the event that the Course uses multiple lecturers, proposing the allocation of teaching duties to the Degree Course Council according to the lecturers' stated availability, on the basis of the specific educational objectives of the Course;
- Proposing the distribution of teaching times, as agreed upon between the teachers of their course, to the Degree Course Council;
- Coordinating the preparation of the exams;
- Usually, presiding over the exam committee of the course he/she coordinates and suggesting its composition in compliance with the University Didactic Regulations. Being responsible vis-à-vis the Degree Course and the Faculty Council for the proper conduct of all teaching activities envisaged for the achievement of the objectives defined for the Course itself.

Elective courses are carried out only as part of the learning activities of the student's choice and include academic lectures and/or seminars. The assessment of the student's individual elective activities is not expressed as a numeric grade, but only in the award of the corresponding credits, certified by the person responsible.

Finally, the Faculty Council, upon the proposal of the Master's Degree Course Council, defines the optional teaching activities offered, which may consist of lectures, seminars, interactive activities, activities which are not coordinated or which are connected into "uniform didactic pathways", from which the students choose until they have reached the total number of ECTS credits required by the study plan.

Course types

Within the courses, the division of ECTS credits and teaching time into different course activities is defined as follows:

Lectures: Lectures are lessons which cover a specific topic identified by a title and which is part of the learning curriculum of the Course; they are held by a lecturer, according to a predefined timetable, and given to students enrolled in a given course year, who may also be divided into small groups.

In compliance with the applicable regulations, lectures may be delivered on-line, both synchronously and/or asynchronously, to the extent of no more than one tenth of the ECTS credits of the course. Only activities other than practical activities (internships) or laboratory activities are considered suitable for on-line delivery.

Seminars: "Seminars" are a teaching activity with the same characteristics as a lecture, but that is held simultaneously by multiple lecturers, who may even belong to different subject areas (or have different areas of expertise) and, as such, is recorded in the lessons record. Any clinical or disease-specific conferences established in the area of the clinical courses are also recognised as seminar activities. Seminar activities may also be inter-university and given in the form of a videoconference.

Independent learning

The degree course guarantees students the availability of a number of hours destined to independent learning over the six years of the course; this is completely free from teaching activities conducted in the presence of lecturers in order to allow them to dedicate themselves to independent and guided learning.

Hours set aside for learning shall be dedicated:

- To the individual use, or use in small groups, independently or upon instructions from lecturers, of the teaching aids made available by the Degree Course for self-learning and self-evaluation in order to achieve the set educational objectives; To internships at university structures of the Vita-Salute San Raffaele University, or those with an agreement with the same and chosen by the student, with the goal of meeting particular educational objectives;
- To personal study in preparation for exams.

Preparatory courses

When specific preparatory courses are required for each teaching activity, they are indicated in the list of teaching activities appended to these Regulations.

Attendance

Students must attend formal, informal and professional learning activities of the Master's Degree in Dentistry and Dental Implantology as stated on the study plan.

It is the course coordinator's responsibility to check attendance and recommend authorisation to sit the exam to the Council of the Master's Degree in Dentistry and Dental Implantology.

In addition, the following are stipulated for all students of the degree course:

- Compulsory attendance of at least 90% for practical tutor-led activities and of 100% for elective courses and 600 hours for the practical training and assessment;
- Compulsory attendance of at least 67% of classroom teaching. For one-year courses, the 67% attendance threshold must be attained in both semesters.

More specifically, as regards compulsory attendance for lectures, in order to be admitted to the relevant assessment exam, students must have attended at least 67% of the hours of teaching activities provided for each course. If a student has attended less than 67% but more than 50% of the teaching activities of a course, the lecturer who is the coordinator of the integrated course may propose to the Course Council that the student fulfils his/her attendance obligations by means of alternative teaching activities, including in the form of self learning, which the student must carry out before being admitted to the exam and that offset the shortfall in attendance. These alternative activities must be deliberated by the Course Council, as proposed by the lecturer who is the coordinator of the integrated course and must be assessed before the Student can be admitted to the assessment exam of the course in question. If the attendance of tutor-led teaching activities of a course is under 50%, the Student is under obligation to repeat attendance of the course for which the attendance requirements were not satisfied.

Compulsory attendance of the practical activities, as referred to in these Regulations, cannot be replaced with alternative activities.

Suspension

Students may request a temporary 'suspension' of their educational programme for serious and substantiated reasons, by submitting an application by the deadline established each year, and informing the competent offices.

At the end of this period, the Course Council assesses the non-obsolescence of the credits of the suspended student who intends to resume his/her studies and indicates any examinations to be retaken.

Study Plan

During the annual teaching planning phase, a different fraction of the total commitment may be assigned to individual study, which shall not, in any case, be less than 50% of the total hourly commitment. An exception is made for cases in which the educational activities have a high experimental or practical content.

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.