



UniSR

Università Vita-Salute
San Raffaele

Academic Regulations

Master's Degree in Psychology

In force for students enrolling in the academic year 2026-2027

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These Regulations use the masculine form in all circumstances, but this form should be understood as referring inclusively to all persons, irrespective of their gender.

General Part

ARTICLE 1 Admission to the Degree Programme

1.1 Knowledge Required for admission

To be admitted to the Master's Degree Programme, applicants must have obtained:

a) a degree in class L-24 Psychological Science and Techniques under Ministerial Decree of 16 March 2007, as amended by Ministerial Decree no. 654/2022, including the 10 ECTS-credits of professional training activities;

or

b) b1) a degree in Class L-24 Psychological Science and Techniques (Italian Ministerial Decree of 16 March 2007, regulations in force prior to the amendment introduced by Ministerial Decree no. 654/2022). One should note that, for the purposes of enrolling in the qualifying Master's Degree Programme in Psychology – class LM-51, those who obtained a degree in Psychological Science and Techniques – class L-24 under the regulations in force prior to the reform and who have not completed the professional training activities corresponding to the 10 ECTS-credits referred to in Italian Ministerial Decree no. 654/2022, may request recognition of certified activities they performed during the Bachelor's Degree, relating to:

- activities carried out individually or in small groups, aimed at learning methods, tools and procedures relating to the applied contexts of psychology;
- practical experience, workshops, simulations, role-playing and drafting of projects, performed individually or in small groups, concerning tools, methods and procedures aimed at developing the knowledge required to operate in the contexts in which psychologists intervene.

If the 10 ECTS-credits referred to in Italian Ministerial Decree no. 654/2022 fail to be recognised, in full or in part, Bachelor's Degree graduates shall acquire the missing internship ECTS-credits in addition to the 120 ECTS-credits of the Master's Degree Programme, before the final examination for the award of the Master's Degree itself and in accordance with procedures set out in Article 5 of these Degree Programme Academic Regulations,

or

b2) a degree in Class 34 Psychological Science and Techniques under Italian Ministerial Decree 509/99, as well as previous five-year degree regulations in Psychology, or another qualification obtained abroad, recognised as suitable. Similarly to the provisions set out under point b1) above, one should note that those who have not completed the professional training activities corresponding to the 10 ECTS-credits referred to in Italian Ministerial Decree no. 654/2022 may request recognition of certified activities they performed during the degree programme, relating to:

- activities carried out individually or in small groups, aimed at learning methods, tools and procedures relating to the applied contexts of psychology;

- practical experience, workshops, simulations, role-playing and drafting of projects, performed individually or in small groups, concerning tools, methods and procedures aimed at developing the knowledge required to operate in the contexts in which psychologists intervene.

If the 10 ECTS-credits referred to in Italian Ministerial Decree no. 654/2022 fail to be recognised, in full or in part, graduates shall acquire the missing internship ECTS-credits in addition to the 120 ECTS-credits of the Master's Degree Programme, before the final examination for the award of the Master's Degree itself and in accordance with procedures set out in Article 5 of these Degree Programme Academic Regulations,

or

c) at least 88 ECTS-credits in the M-PSI Academic Disciplines. It is understood that those who fall under this last case must acquire the internship ECTS-credits in addition to the 120 ECTS-credits of the Master's Degree Programme, before the final examination for the award of the Master's Degree itself and in accordance with procedures set out in Article 5 of these Degree Programme Academic Regulations,

1.2 Admission Procedures

The Master's Degree in Psychology has limited intake numbers, in accordance with the admission procedures set out in the Call for Applications published annually.

ARTICLE 2 Study Plan

Teaching activity is organised in accordance with the Study Plan set out in the following section "Course Prospectus".

Students may attend and follow the student-option activities from the first year of the programme.

2.1 Individual Study Plans

Students may submit an individual Study Plan that differs from the one set out in these Academic Regulations. In any case, the Study Plan must comply with the constraints imposed by the Programme Specifications of the Master's Degree in Psychology.

For this purpose, students must submit requests for approval of their individual Study Plans to the Degree Programme Council.

Study plans submitted by students in compliance with prerequisite constraints are checked by a dedicated committee appointed by the Chair of the Degree Programme Council and, if approved, are forwarded to the Student Center, which will keep them on file and monitor the student's compliance with them throughout the duration of their degree programme.

ARTICLE 3 Mobility

Students enrolled in the Degree Programme are offered the opportunity to participate in mobility calls for applications offered annually. The Degree Programme supports, promotes and encourages student mobility through participation in the Erasmus+ Study, Erasmus+ Traineeship

and extra-EU mobility programmes, as provided for in Article 20 of the University Academic Regulations. For all information on how to access mobility programmes, one should refer to the dedicated pages on the University website. Mobility is encouraged, with students recommended not to plan their departure during the semester in which their Practical Training and Assessment (TPV) is scheduled. If this is not possible, TPV activities must be made up on return.

ARTICLE 4 Repeating student

A student who has not passed all the examinations of the degree programme and obtained the academic qualification by the last available session in the second year must enrol in the second year as a repeating student.

ARTICLE 5 Final Examination

The qualifying degree is awarded upon passing the Final Examination.

The Final Examination includes completion of the Practical Training and Assessment test (PPV) and the subsequent thesis defence.

To be admitted to the Practical Training and Assessment test (PPV), students must have passed all the examinations provided for in the study plan and have obtained at least 30 ECTS-credits corresponding to activities of Practical Training and Assessment, including the 10 ECTS-credits, provided under Class L-24 of Italian Ministerial Decree no. 654/2022. Students who do not have the 10 ECTS-credits obtained through the above professional training activities or who have not obtained, or have obtained only in part, recognition of the 10 ECTS-credits, must acquire the missing ECTS-credits by carrying out professional training activities before admission to the Final Exam. One should note that the ECTS-credits to be made up, totalling a maximum of 10, are in addition to the 120 ECTS-credits of the Master's Degree.

The Practical Training and Assessment test (PPV) is assessed by a joint examination committee (pursuant to Italian Ministerial Decree no. 654/2022) which, by means of a simple *pass/fail assessment*, verifies the professional competences acquired through the internship within the degree programmes (TPV) and ascertains the candidate's level of technical preparation to receive the State Licensing Assessment qualifying them to practise the profession. This *pass/fail assessment* allows the student to access the defence of their degree dissertation.

The joint examination committee that assesses the PPV comprises at least four members: half are University lecturers, one of whom acts as Chair, appointed by the UniSR Faculty of Psychology, and the other half – appointed by the Order of Psychologists in Lombardy – are members who have been registered for at least 5 years in the relevant professional register.

To access the defence of the degree dissertation, students must have obtained the *pass/fail assessment* in the PPV and acquired all credits other than those relating to the defence of the dissertation (18 ECTS-credits).

The dissertation is prepared under the guidance of a lecturer of the Degree Programme, known as the "Supervisor" and, where applicable, of a second lecturer who supports the Supervisor, known as the "Assistant Supervisor". It is the graduating student's responsibility to select their

Supervisor and agree the topic of the dissertation with them. The Supervisor is supported by a Co-examiner, appointed by the Dean of the Faculty or, on their behalf, by the Chair of the Degree Programme Council, whose role is to provide an external critical assessment and contribute to the discussion and final assessment at the degree examination.

The discussion may take place in the language in which the final examination has been written, subject to a request from the degree candidate, who must present at least part of the final dissertation and illustrate its contents in Italian.

5.1 Calculation of the degree mark

The degree mark results from the sum of two components. The first component is derived from the weighted average (in line with the University standard) of the mark obtained in all assessed examinations according to the formula: $\text{Average} \times 110/30$. In calculating the weighted average, the marks for any additional examinations included in the personalised study plan are also taken into account in addition to the examination marks for the courses required to obtain the minimum number of credits to access the defence of the final examination. Any “honours” awarded to examinations are taken into account by assigning the value of one third of an additional point (30/30 with “honours” = 30.33). During the dissertation discussion, this average is rounded up or down by assessing the first decimal place: it is rounded up if the decimal is between 5 and 9, or rounded down if the decimal is between 0 and 4.

The second component is the mark obtained in the Degree examination and is in turn the average of the marks awarded by the individual examiners on a scale from 0 to 7. Points are awarded based on the type of dissertation and its defence.

The final mark is approved by the Examination Committee by an absolute majority of its members. The dissertation examination is passed if the mark is at least 66/110.

By unanimous decision, the Examination Committee may award honours to candidates who obtain a final score of 113 or higher and have been awarded at least 1 “honours” in their course examinations.

5.2 Final Examination Committee

The Committees are appointed by the Degree Programme Council, but they may delegate this power to the Chair or the Dean of The Faculty. They consist of least 7 members, including the Committee Chair, Supervisors, Assistant Supervisors and Co-examiners, of whom at least 5 are tenured lecturers and/or fixed-term or permanent researchers.

Those entitled to take part in the Final Examination Committees include full and associate Professors, contract Professors, permanent or fixed-term Researchers, permanent teaching staff also from other Faculties of the University or other universities and experts of proven competence in relation to the topics discussed in the submitted text.

ARTICLE 6 Recognition of credits

6.1 University and course transfers

The recognition of credits deriving from university or course transfers is the responsibility of the

Degree Programme Council, which, in the case of university transfers, uses a specifically appointed Committee that conducts an assessment on the basis of criteria (established annually) and in accordance with the relevant Call for Applications.

The Committee:

- a) assesses the possibility of full or partial recognition of the study career followed up to that point, with validation of some or all of the examinations taken and any credits obtained;
- b) then recognises the ECTS-credits acquired up to the same number of credits for the same Academic Discipline(s) envisaged in the Academic Regulations of the Degree Programme.

In all cases where the student transfers between Master's Degree Programmes belonging to the same class, the number of ECTS-credits relating to the same Academic Discipline that has been directly recognised for the student may not be lower than the limit laid down by the University Academic Regulations and by the applicable legislation.

- c) recognises the credits by assessing the specific case on the basis of educational and cultural affinities;
- d) indicates the year of the degree programme in which the student is to be enrolled;
- e) determines any educational debt to be fulfilled.

Applications to transfer to the University from students from other Italian and foreign Universities, from Military Academies or other military higher-education institutions, as well as applications to transfer to a Master's Degree Programme, assessed by the special committee, are subject to approval by the Degree Programme Council.

6.2 Extracurricular activities

Recognition of credits resulting from the completion of extracurricular activities is the responsibility of the Degree Programme Council, which assesses their consistency with the educational objectives of the Programme and in line with the provisions of Italian Ministerial Decree no. 931 of 4 July 2024.

The maximum limit of recognisable credits is 24 ECTS-credits.

6.3 International Mobility

The degree programme uses a specific committee which, with the support of the University offices responsible for international mobility, assesses the student's individual pathway for the purpose of recognising the ECTS-credits earned, which is then proposed for approval to the Degree Programme Council in accordance with the procedures set out in Article 20 of the University Academic Regulations.

If the Degree Programme Council decides that part of the recognised credits cannot be validated for the purposes of the Study Plan, they may be included in the Diploma Supplement.

ARTICLE 7 Attendance

Attendance is compulsory unless the student submits a justified written request for an exemption (in relation to one or more courses) to the Chair of the Degree Programme, who forwards the request to the Degree Programme Council for approval. The attendance threshold for admission to the examination is 70%. The attendance requirement may be reduced at the most from 70% to 50% and may be requested solely and exclusively for Lecture-based and Interactive Teaching activities. The Practical Training and Assessment (TPV) is excluded from this request and attendance is compulsorily 100%.

Attendance is recorded through online systems and spot checks may be carried out to confirm the student's presence in the lecture room.

ARTICLE 8 Tutoring Model

Students may benefit from the educational tutoring service that the Faculty of Psychology has set up and manages in relation to all degree programmes based in it.

For this purpose, the Faculty Council appoints annually, from among its teaching staff, a faculty contact person and several academic tutors, at least one for each Degree Programme.

The academic tutor for the Master's Degree in Psychology gathers information, through individual and group meetings, on the progress of the degree programme and on any issues that may arise in its management, and then shares this information with the Chair and the Degree Programme Council.

At the same time, the tutor monitors students' academic careers, paying particular attention to any problematic situations.

If necessary, academic tutors conduct ongoing guidance activities.

Clinical tutoring is provided by professionals/lecturer-tutors who have been registered with the professional body for at least three years and accredited by the *Consiglio Nazionale dell'Ordine degli Psicologi*.

Special Part

Description of the Educational Programme and of the educational activities

To obtain the qualification, a total of 120 ECTS-credits must be acquired.

Each ECTS-credit corresponds to 25 hours of teaching activity, including the individual study required to complete the educational activity. For each type of educational activity, details are provided below of the ratio between hours of teaching activity and ECTS-credits.

- Core educational activities: each ECTS-credit corresponds to 8 hours of lecture-based and interactive teaching activity
- Similar or supplementary educational activities: each ECTS-credit corresponds to 8 hours of lecture-based teaching activity
- Student-option educational activities: each ECTS-credit corresponds to 7 hours of lecture-based and interactive teaching activity
- Other educational activities: each ECTS-credit corresponds to 7 hours of lecture-based teaching activity
- Practical Training and Assessment (TPV): each ECTS-credit corresponds to 25 hours of professional training activity
- Final assessment: each ECTS-credit corresponds to 25 hours of individual study

The portion dedicated to individual study is provided in order to complete the 25 hours allocated to each credit.

In accordance with the applicable regulations, lessons may be delivered online.

As provided for by the Faculty Regulations, educational activities are delivered as follows:

Lecture-based teaching

Lecture

A lecture is a traditional teaching method in which the lecturer presents topics and content, guiding students' learning through explanations, examples and further insights. Lectures are mainly used to convey theoretical knowledge in a clear and organised way, making it possible to introduce new topics and provide students with a shared foundation.

Seminar

A seminar is a teaching activity delivered by one or more speakers, invited by the person responsible for the educational activity on the basis of specific expertise, which makes it possible to explore in greater depth aspects consistent with what is set out in the educational curriculum.

Interactive teaching

Practical session

Practical sessions are aimed at applying, analysing in greater depth and operationally verifying the theoretical contents covered in the teaching activities, using case analyses, problem-solving, guided activities or methodological discussions with the active involvement of students.

Professional teaching

Practical Training and Assessment (TPV)

In compliance with Italian Interministerial Decrees no. 567 of 20 June 2022 and 654 of 5 July 2022, the study plan includes Professional Training activities in the form of 20 ECTS-credits of TPV carried out in operational settings.

TPV activities are intended to provide graduates with professional skills relating to clinical psychology and/or neuropsychology and cognitive neurosciences. In keeping with the spirit of the Decree, the Degree Programme provides students with the option of choosing the area in which to carry out their TPV, regardless of their curriculum, subject to the availability in affiliated facilities.

These skills relate to the typical and reserved acts characterising the profession of psychologist, also pursuant to Article 1 of Italian Law no. 56 of 18 February 1989, and include:

- a) case assessment;
- b) appropriate use of psychological tools and techniques to collect information in order to conduct an analysis of the case and the context;
- c) preparation of a theoretically grounded, evidence-based professional intervention;
- d) process and outcome evaluation of the intervention;
- e) drafting of a report;
- f) feedback to patient/client/user/institution/organisation;
- g) establishing appropriate relationships with patients/clients/users/institutions/organisations;
- h) establishing appropriate relationships with colleagues;
- i) understanding the legal/ethical/deontological aspects of the profession, as well as any potential conflicts between them.

Training of students carrying out TPV activities, and the assessment of those activities are entrusted to professionals/lecturer-tutors who have been registered with the professional body for at least three years and accredited by the *Consiglio Nazionale dell'Ordine degli Psicologi*. By completing the record book, the tutor issues a formal certificate of attendance, together with the assessment of the skills demonstrated by the intern.

The TPV is successfully passed by obtaining a final assessment of suitability. Students who receive a negative assessment for their internship activities repeat the TPV, or part of it, and obtain the above-mentioned assessment of suitability in order to take the final examination that serves as a State Licensing Assessment.

In this case, it is without prejudice to the recognition of that part of the professional training activities performed during the L-24 class degree programme.

To ensure that each student can choose from different TPV options, agreements are signed with external bodies, in addition to the Clinical Services of IRCCS San Raffaele/San Raffaele Turro. Specifically, preference is given to agreements with public healthcare facilities (AST or hospital trusts), accredited private healthcare facilities contracted with the Italian National Health Service, scientific institutes for research, hospitalisation and healthcare (IRCCS) and public and private companies. Facilities eligible to make agreements must be included in the list of accredited

facilities held by the *Ordine degli Psicologi della Lombardia* (OPL).

Specific provisions relating to academic planning

The teaching activity planned for the academic year is divided into two semesters, each lasting about 14 weeks.

The examination sessions are set out in the academic calendar approved by the Faculty Council, on the proposal of the Degree Programme Council. The dates of the examination sittings are communicated by the Chair of the Degree Programme Council, by agreement with the teaching staff and in view of academic planning requirements. The six scheduled examination sittings are divided into winter, summer and autumn sittings, in groups of two for each subject. Dates of assessments are scheduled annually and communicated to students. The final examinations calendar must provide for at least three sessions, suitably distributed throughout the academic year. The Calendar can be viewed online and in the designated student intranet area

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.