



UniSR

Università Vita-Salute
San Raffaele

Didactic Regulations

Bachelor's Degree in Midwifery

Applicable for students who enrol in academic year 2025-2026

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Where these Regulations use the masculine form in an over-extended manner, it is intended to refer inclusively to all persons, irrespective of their gender.

Article 1 – Course Admission

1.1 Knowledge required for admission

In order to be admitted to the Bachelor's Degree in Midwifery, it is necessary to hold a secondary leaving certificate or other recognised foreign qualification.

Selection for admission to the course takes place through the administration of an admission test covering the fields of general knowledge, biological sciences, mathematical logic and the humanities, to the extent and within the limits provided for the acquisition of a secondary leaving certificate.

1.2 Admission procedure

Enrolment in the course is subject to passing an admission test and based on a quota of places, which is indicated for each academic year on the call for applications. The maximum number of places for admission to the first year, adjusted to the University's teaching potential and current regulations, is set annually by the Ministry.

As well as having a selective function, the admission test also serves as an assessment test to ascertain the initial knowledge required for admission.

1.3 Definition of the Additional Learning Requirements (OFA) or three-year Bachelor's degree and single-cycle Master's degree courses

The need for extra tuition is selectively determined within the results of the admission tests in the subject area of biological sciences. The additional learning requirements obligation is determined by a number of correct answers equal to less than 40% of the admission test questions.

OFAs will be provided through remedial courses, which students with educational debts are obliged to pass.

An assessment test is therefore held to establish whether students have passed the OFAs. The deadline for passing OFAs coincides with the end of the exam session of the academic year of enrolment. The career of students who fail to pass their Additional Learning Requirements remedial examinations may be blocked at the end of the first year. Career blocks entail the freezing of any examinations taken and the impossibility of taking new examinations until the educational debt has been overcome.

Art. 2 – Study Plan

The teaching activity is structured according to the Study Plan specified in the attached Description of the training programme.

2.1 Internships

Internship activities are aimed at enabling students to acquire specific skills of professional interest. In order to achieve these learning purposes, agreements can be entered into with facilities, both in Italy and abroad, that meet the suitability requirements in terms of activities, services and facilities, as provided for in applicable regulations.

The 60 minimum credits reserved for the internship are to be understood as the total commitment required by the student to achieve the expected skill set. Each year, the Director of professional training activities presents the Degree Course Council with the schedule for the year's clinical learning.

The Director of professional training activities can make use of two levels of tutoring:

a) *Professional or didactic tutor* (Tutor): is a Midwife with advanced skills in both pedagogy and the specific professional field, who has the task of supervising the planning, organisation and management of workshops and internships.

More specifically, the professional tutors are responsible for:

- Co-ordinating the design, management, and evaluation of professional training activities taking into account the educational, organisational and clinical criteria of the various services, as well as the guidelines of university and professional bodies.
- Providing students with academic counselling and guidance, through interviews and scheduled meetings.
- Promoting strategies for integration with health service stakeholders to facilitate and improve the quality of training programmes.
- Ensuring safety and compliance with specific legislation.
- Constantly collecting feedback on the schedule and suggestions for continuous improvement of the quality of internships, also involving the service professionals who accompanied the students.

The main activities carried out by professional tutors are:

- To design and manage internship programmes that are consistent with the overall educational project.
 - To facilitate learning processes that are conducive to the development of professional skills.
 - To guide students in the processes of reprocessing the professional experience by stimulating them to acquire new knowledge.
 - To encourage students self-learn and supervise learning processes using effective teaching methods in applying evidence to professional practice.
 - Offer students support in the case of learning difficulties or problematic situations, including personal ones.
 - To provide a suitable learning environment, by negotiating favourable conditions with the internship sites and activating processes to welcome and integrate students.
 - To cooperate and engage with the professionals supervising students at the internship site.
- b) *Internship Supervisor*: this is the Midwife who guides and accompanies students at the internship site while they carry out their normal work activities. He/she acts as a "role model" guiding students in their professional learning. He/she is the guarantor of student and patient safety, ensures that patients receive quality care even when it is provided by students under supervision, ensures that patients are duly informed and give their consent to be cared for by a student.

The main responsibilities of an internship supervisor are to:

- Make arrangements for the clinical internship to be carried out in such a way as to deliver meaningful experiences for the development of expertise and skills in relation to the objectives of the clinical internship.
- Supervise the student's learning process to ensure the attainment of objectives, the gradualness of learning by progressively offering concrete learning situations and guiding the student with regard to deontological and responsible behaviour.
- Provide systematic feedback and assess learning with the help of the team and the professional tutor using specific tools.
- Manage any learning difficulties with the help of the professional tutor.

The clinical internship includes:

- Tutor-led sessions that prepare the student for the experience;
- Exercises and simulations in which technical, relational and methodological skills are developed in protected situations before or during real-life experimentation;
- Direct practical experience in the field with constant supervision and experience discussion and reprocessing and feedback sessions.
- Teaching assignments (specific written assignments and projects) and guided study assignments.

The internship site is defined as the Service that accommodates the student for a set period of time. Internship sites are carefully selected within Lombardy considering the quality of the learning environment and the services and care provided.

The priority criteria with which sites are selected are:

- The provision of relevant learning opportunities that are consistent with the student's needs and with the educational objectives or standards (e.g. number and type of users, variety and complexity of the clinical and organisational situations and of the care, diagnostic and therapeutic, prevention and rehabilitation procedures);
- Presence of professionals who are motivated to teach and supervise students and willing to join on-the-job tutoring training projects;
- Intra-team and team-student relationships based on dialogue and cooperation;
- Guarantee of safe conditions for students.

When choosing sites, other aspects can be considered, such as:

- Presence of innovative professional and/or organisational models;
- Tendency to adopt practices based on scientific evidence;
- Presence of facilities for meetings with students reserved for assignments, case discussions and the consultation of texts and/or scientific material;
- Possibility of participating in research projects.

The identification and selection of internship sites is the shared responsibility of the Director of professional training activities and the professional tutors, who, having conferred with the Heads of the Services, propose the formal accreditation and the initiation of the agreement process for the identified site to the Course Council. The assignment of the student to the internship site is also

the shared responsibility of the Director of professional training activities and the professional tutors and must be planned and customised.

The Director of professional training activities establishes a close relationship with the internship sites through the following initiatives:

- At the beginning of each academic year, he/she presents and justifies to the Healthcare Professions Management and the Co-ordinators of the internship sites the three-year schedule, the criteria for alternating theoretical and internship activities and the duration of the internship experiences;
- He/she identifies the criteria for choosing the professionals students are to follow at the internship sites, proposes the appointment to the Faculty Council subject to the approval of the Course Council and agrees on the relevant arrangements with the heads of the internship sites.

Internship supervisors are appointed annually by the Faculty Council subject to the approval of the Course Council and on the recommendation of the Director of professional training activities.

Assessment of skills acquired during internships

Internship experiences must be planned, assessed and recorded in the student's file.

During each internship experience, the internship supervisor assesses the student's progress, by means of either interviews or assessment sheets. The latter will be assessed by a specific Committee chaired by the Director of professional training activities and composed by professional tutors and internship supervisors of the Degree Course. At the end of each year of the course, by means of an internship exam, a multimodal assessment is carried out in order to ascertain the levels reached by the student in the development of the expected professional skills.

The annual internship examination provides for two examination rounds per academic year.

This assessment is a summary of the training assessments recorded during the course year by the internship supervisors and the theoretical and practical exam sat.

Absence during internships

Attendance of the clinical internship is mandatory.

A student who is absent from the internship for short periods may make up these absences in a manner agreed with the professional and clinical tutor.

A student who is absent from the internship for long periods (for serious and justified reasons), must agree on a personalised make-up plan with the Director of professional training activities.

Suspension from internships

Internships may be suspended if:

- The student shows deficiencies in the basic theoretical knowledge considered as being fundamental for a safe traineeship for all users;
- The student attends the internship discontinuously (non-compliance with scheduled hours or frequent, unexcused absences in several shifts during the experience and/or the annual internship programme);
- The student has difficulties in integrating with the team to the extent that learning is affected;

- The student does not respect the basic and most common norms of social relations (in compliance with the Code of Conduct);
- The student has mental or physical problems that may lead to stress or harm for him/herself, or for the internship site team;
- The student made errors that endangered the safety of the patient or the technology used.

Temporary suspension from the internship is suggested to the Director of professional training activities by the professional tutor and must be justified in an interview with the student. Suspension is formalised by a letter from the Director of professional training activities to the student.

The student's readmission to the internship is agreed with the timing and conditions defined by the Director of professional training activities, after consulting the tutor that proposed it.

Should the difficulties that led to the temporary suspension of the internship persist, the Director of professional training activities shall suggest to the Council of the Bachelor's Degree in Midwifery that the student be permanently suspended from the internship by means of a report stating the reasons for this decision in detail.

The Degree Course Council may approve, on the proposal of the Director of professional training activities, a Code of Conduct for Midwifery Students, which is an integral part of the internship assessment.

2.3 International mobility and recognition of periods of study and learning spent abroad

The Bachelor's degree in Midwifery, on the basis of inter-institutional agreements or within the context of European and international programmes, provides for the possibility of carrying out educational activities at foreign universities, by granting support and guidance through its administrative and academic functions, as provided for in Article 20 of the University Didactic Regulations.

Art. 3 Restrictions and suspension of the educational programme

A student may not enrol in the following year if, every year:

- He/she does not obtain attendance certificates for all the courses required for that year of the course;
- accumulates an educational debt of 15 ECTS credits or more.

In the above cases, the student is enrolled as a repeating student (Article 14 and Article 15(12) of the University Didactic Regulations).

Students enrolled as repeating students will not be able to acquire the attendance certificates and sit the examinations in the following year.

Art. 4 – Assessment

Assessments may take the form of examinations or any other form of assessment, such as an aptitude test, the nature of which will be defined once a year by the Course Supervisor/Coordinator in accordance with the Didactic System and the Dublin Descriptors it contains.

Students will acquire the corresponding ECTS credits when they pass an assessment.

The exam committees are composed in accordance with Article 24 of the University Didactic Regulations.

The dates of the assessment exams are scheduled once a year and disclosed to the students on the University website.

Assessment of the individual learning activities of the student's choice is expressed as a proficiency rating. Proficiency is certified, by the Course Supervisor, by assessing the objectives achieved at the end of the course.

Assessment exams may not be held during the period dedicated to theoretical lessons; however, they may be scheduled during the periods dedicated to professional training activities, provided they are scheduled taking into consideration the shift rota of the operative unit/department where the internship is carried out. It is also possible to make up for any internship absences due to exams.

For details regarding the assessment of skills acquired during internships, see Article 2.1 above.

Art. 5 – Final Exam

Pursuant to Article 7 of the Italian Interministerial Decree of 19 February 2009, the final examination, which constitutes the qualifying State Licensing Examination, consists of:

- a) a practical skills assessment
- b) the preparation of a written dissertation and its discussion.

In order to be admitted to the final exam, students must have acquired all the credits of the educational activities scheduled in the study plan.

6 ECTS credits are awarded for the final exam.

The final exam has State Licensing Examination status and qualifies the graduate for professional practice.

5.1 Definition of the Roles associated with the Final Exam

While preparing their written dissertation, students will be supervised by an expert in the subject, known as the Supervisor, chosen from among the lecturers of the Degree Course or the lecturers of the Faculty. The Supervisor may identify and avail him/herself of one or two Assistant Supervisors.

5.2 Dissertation drafting

The aim of the dissertation is to engage students in a formalisation, design and/or clinical improvement process that makes a substantial contribution to the completion of their professional and scientific education. The content of the thesis must be related to gynaecological/obstetric/neonatal topics or closely related disciplines.

Dissertations may be written and discussed in English. However, each thesis must include an abstract in both Italian and English.

5.3 The Degree Examination

Pursuant to Article 7 of the Italian Interministerial Decree of 19 February 2009, the final graduation exam, which constitutes the qualifying State Licensing Examination under Article 6 of Italian Legislative Decree no. 502/1992, as amended, consists of:

- **PRACTICAL TEST:** aimed at investigating the candidates' ability to reason diagnostically, to make reasoned decisions, to establish priorities and state the criteria for them and to apply a methodology in the analysis of a clinical case.

The practical test will be multimodal, consisting in a cognitive part (written test) and an exercise that investigates practical skills in the management of certain phases of a simulated clinical case.

Candidates who do not pass the practical test may not proceed with the discussion of their dissertation, rather they must retake the whole exam during the following graduation session, as students must have passed the qualifying State Licensing Examination (practical test) in order to be admitted to the discussion of their dissertation.

- **DISCUSSION OF THE DISSERTATION** in which candidates, with the help of computer aids, present their dissertation to the committee and then leave room while the examination committee discusses the presentation. The content of the dissertation must relate to topics closely related to the professional profile and is assessed taking into account the level of depth of the work performed, the candidate's critical contribution and the accuracy of the methodology adopted in developing the topic.

5.4 Calculation of Degree marks/GPA

The assessment of the dissertation will be based on the following criteria:

- a) level of depth of the work carried out and appropriateness to the professional profile.
- b) critical contribution of the candidate.
- c) accuracy of the methodology adopted for the development of the subject matter.

The mark for admission to the final examination is determined by the weighted average of the assessment exams out of 110 and rounded to the nearest whole number (if the distance is equal, it is rounded to the nearest whole number).

For the practical exam, which is graded out of thirty, a maximum score of 5 points distributed as follows can be awarded:

- 18/30 to 21/30 = 1 point
- 22/30 to 24/30 = 2 points
- 25/30 to 27/30 = 3 points
- 28/30 to 29/30 = 4 points
- 30/30 and 30/30 *cum laude* = 5 points

The maximum score for dissertations is:

- 5 points for desk study dissertations;
- 7 points for experimental dissertations.

The final degree mark, expressed in out of 110 with honours where applicable, is composed of:

- the admission mark
- the mark awarded for the practical test
- the mark awarded for the discussion of the dissertation
- The Committee may award an additional point to a candidate who has been awarded honours marks during the curriculum and/or has participated in extra-curricular activities.

The pass mark for the final examination is 66/110.

Honours are awarded to students who achieve 111 points, at the request of the Supervisor, and are only awarded if the consensus of the committee members is unanimous.

Should the degree mark, obtained as described above, be 115 points or more, the award of a "mention of honour" may be proposed.

5.5 Degree examination sessions calendar / Time limits and obligations for candidates

The final degree examination is organised in two sessions within periods established at national level by decree of the Minister of University and Research (MUR) in agreement with the Minister of Health. The dates of the sessions are announced by the MUR and the Ministry of Health, which may send experts as their representatives to the individual sessions. If they do not appoint the aforesaid members, replacements shall be appointed by the Rector.

The administrative procedures concerning the dissertation session are defined by the competent office in accordance with the procedure published on the Intranet. The procedures and deadlines for submitting the degree application and the thesis are set by the Degree Course Council and the competent offices, well ahead of the dates scheduled for the degree examination rounds.

5.6 Degree Exam Committee

The Committee for the final exam is composed, in accordance with Article 7(4) of the Italian Interministerial Decree of 19/02/2009, of a minimum of 7 and a maximum of 11 members, appointed by the Rector on the proposal of the Degree Course Council, which includes, in addition to lecturers of the Degree Course, two members of the Association of Midwives and two representatives of the MUR and the Ministry of Health, respectively.

The members appointed by the Association of Midwives must not hold the roles of Course Coordinator of the Bachelor's Degree, or Supervisor of a dissertation discussed in the graduation session.

Art. 6 University and course transfers and acknowledgement of prior careers

Applications for transfer from degree courses in Midwifery at other universities must be submitted in accordance with the procedures published on the University website and completed with all the documentation required to assess the student's ECTS credits.

Enrolment in the first year of the Course is conditional to the passing of the test, whereas transfers are only possible for years subsequent to the first.

These applications will be assessed by a dedicated Committee for Transfers and Previous ECTS Credits appointed by the Faculty Council, depending on the degree course's capacity to take on additional students, i.e. the places available for lectures and internships, the number of repeating students and the availability of clinical tutors.

Having heard the Committee's opinion, the Council of the Degree Course in Midwifery recognises the appropriateness of the credits acquired and decides on their formal acknowledgement, enrolling the student in the relevant year, in accordance with current legislation, the University Didactic Regulations and these regulations. It is within the powers of the Council of the Degree Course in Midwifery, having consulted the Committee, to require the student to complete learning activities scheduled for the years preceding the year of enrolment. The acknowledgement and accreditation of the ECTS credits achieved by the student, with the relevant assessment, in other Degree Courses is carried out by a dedicated Committee appointed by the Faculty Council. ECTS credits can be acknowledged and accredited on the basis of a confirmation of compliance with the educational objectives of one or more courses of the Bachelor's Degree in Midwifery didactic system, in accordance with the provisions of the regulations in force and the University Didactic Regulations

Students from other degree courses who have successfully passed the admission examination may submit a request for recognition of their previous career to the competent office, at the same time as their application, indicating the activities for which they are requesting recognition.

Credits for ENGLISH LANGUAGE teaching will be recognised automatically, upon presentation to the competent office of a certificate proving that the student has passed one of the following tests, which can be taken independently by the student:

- University of Cambridge Examinations (PET, FCE, CAE, CPE, BEC 1-3, CELS all levels);
- Trinity College London Examinations (ESOL Grade 5 -12, ISE level I – III);
- TOEFL Examinations (Paper Based Test Score > 457, Computer Based Test Score > 137);
- City & Guilds Pitman Qualifications (ESOL Intermediate – Advanced, SESOL Intermediate – Advanced).

Any recognition of a certificate or attestation other than those listed above will be assessed by the Degree Course Council, which will decide on the recognition of the relevant credits.

Art. 7 – Admission to individual courses

Pursuant to art. 31 of the University Didactic Regulations, students in possession of a five-year secondary leaving certificate or other qualification obtained abroad and recognised as being suitable, may enrol in the individual educational activities of the Course, take the corresponding exam and receive the certification including indication of the credits, according to the methods defined by the Faculty within the criteria established by the Academic Senate. Application for enrolment in individual courses must be discussed and approved in advance by the competent Course Council. Students are not allowed to enrol in more than two integrated courses per year. Admission to individual courses for internship and simulation workshop activities is not permitted. For courses of the second semester of the first year, students must enrol by the deadline set for first-semester courses, i.e. by 15 September. For all other semesters and years of the course, the usual deadlines set by the University apply.

Art. 8 – Committees established within the Course Council

The Course Council has deliberative, propositional and advisory powers regarding organisation and management of teaching and professional training activities and may avail itself of the assistance of temporary and permanent Committees. Duties and Commissions are proposed by the Course Council and ratified by the Faculty Council once a year.

Art. 9 – Protection of health and safety

When carrying out internship or practical activities, with regard to health and safety regulations, students are considered equivalent to workers. Consequently, they are subject to the same protective measures and responsibilities and are therefore required to comply with the relevant legal requirements, with the restrictions and prohibitions enforced by occupational health and safety, radioprotection and accident prevention laws, and with any other regulations enforced by the Host Organisation with the same purposes.

The University has formalised and centralised a series of activities strictly related to the risk exposure profile of the individual study programme, with a view to implementing the applicable legal provisions.

In short, depending on the specific indications for each Course of study, students are under obligation to:

- participate in the initial information and educational initiatives and those included in the teaching activities calendar organised to ensure compliance with the provisions set forth in Articles 36 and 37 of Legislative Decree 81/08 “Information and training of workers and their representatives” and in Legislative Decree no. 101/2020 on radioprotection;
- take part in the initial and periodic health monitoring activities *pursuant to Italian Legislative Decree 81/08 and, where applicable, Italian Legislative Decree 101/2020*, for issuance of the compliance certification required before starting practical activities involving exposure to risks;
- use the collective and individual protective equipment provided in compliance with the instructions and training imparted;
- comply with the general safety measures and the safety specifications drawn up and made available from time to time.

The start of curricular and extracurricular activities involving exposure to a specific risk may therefore not be authorised until the provisions required to safeguard the health and safety of each student have been implemented and fulfilled.

Curricular and extracurricular activities involving exposure to a specific risk may therefore not be authorised to commence until the preliminary activities required to safeguard the health and safety of each student have been implemented.

Repeated failure to comply with the above obligations shall result in the suspension of the activities involving exposure to a specific risk until such time as the legal obligations have been fulfilled.

Art. 10 – Modifications

Modifications to these Didactic Regulations are decided on by the Faculty Council, subject to a proposal from the Course Council and an opinion issued by the Lecturer-Student Joint Committee for those aspects for which it is responsible.

Annexes

Description of the training programme and learning methods

Annex

Description of the training programme and learning methods

The unit of measurement of the work required of students to fulfil each learning activity provided for by the Didactic System in order to be awarded the qualification is the ECTS-credit.

a) All the learning activities carried out by students to obtain the degree require the acquisition of 180 ECTS credits spread over three years.

Each ECTS credit corresponds to 30 hours of student work, including hours spent on the following:

- i. classroom teaching (lectures)
- ii. tutor-led activities carried out in workshops and simulations
- iii. clinical internship carried out in care wards, day hospitals clinics, and external affiliated sites
- iv. seminars
- v. learning activities of the student's choice
- vi. independent learning required to complete the training.

For each course the portion of the total hourly commitment to be reserved for personal study and other learning activities of an individual type will vary depending on the type of the learning activity, in accordance with the guidance issued by the National Conference on Healthcare Degree Classes.

Between 8 and 12 hours of teaching and 18 to 22 hours of individual study are allocated to each ECTS credit. Each internship or workshop activity ECTS credits is equivalent to 30 hours of actual student attendance. The Study Plan, which can be found in the annex, establishes the ECTS credits attributed to all the learning activities of the Degree Course. The credits for each learning activity are awarded to students when they pass the relevant exam.

b) Each learning activity (Basic, Specialisation and Related) is divided into logistically structured teaching units with a separate title (modules) that meet the need to offer integrated disciplinary contributions to achieve similar and uniform objectives aimed at achieving the specific educational objectives of the Integrated Course. A whole number of ECTS credits (at least 1 ECTS credit) is allocated to each teaching module, which refers to a scientific disciplinary sector.

The study plan includes a Scientific English Course in the first year in order to enable students to acquire the language skills needed to read and understand the content of scientific papers on specific professional topics; this activity is assessed on a pass/fail basis. A Computer Science Course is also provided in order to enable students to become familiar with and use the computer systems present in healthcare facilities.

The Lecturer-Student Joint Committee appointed by the Faculty Council will check that the credits assigned are consistent with the learning activities and the specific educational objectives.

The break-down of credits and teaching time into different learning activities is defined as follows:

– **Lectures:** are lessons which cover a specific topic identified by a title and which is part of the course curriculum for the Bachelor's Degree in Midwifery; they are held by a lecturer, according to a predefined timetable, and given to students enrolled in a given course year. Certain educational

content can be delivered through theoretical and practical exercises carried out in classrooms or simulation centres as plenary sessions or in small groups, as necessary.

– **Workshop activities:** workshop activities are a form of interactive or supplementary teaching typically aimed at a small group of students; these teaching activities are co-ordinated by a tutor, who has the responsibility of helping students learn abilities, skills and behavioural models, or skills useful to professional practice. Learning occurs primarily through stimuli deriving from analysing problems, through the deployment of the methodological skills required for solving them and making decisions, as well as by taking direct personal action (both gestural and relational) in the context of practical workshop exercises.

Tutors, internship supervisors and personnel outside of the degree course and belonging to the professional profile are appointed to design and hold professional workshops. Professional workshops are assessed on a pass/fail basis and at the same time as the relevant professional internship of the year.

– **Clinical internships:** clinical internship activities enable students to acquire specific clinical and care skills. The experience takes place in care settings, such as hospital units, outpatient clinics, services, day hospitals, and affiliated community and external sites and amounts to a total of 60 ECTS credits.

– **Seminars:** a seminar is a teaching activity that has the same characteristics as a lecture, can be carried out by one or more lecturers, even from different disciplines, and must deal with a topic that allows a coherent and appropriate aspect of the training curriculum to be explored. Seminars may also be inter- and extra-university and given in the form of a videoconference.

Participation in conferences and congresses may be considered as seminar activities subject to a relevance check.

– **Learning activities of the student's choice:** the Bachelor's Degree organises the offering of learning activities of the student's choice, either individually or combined in 'uniform' training programmes and provided in the form of lectures, seminars, clinical internships and self-learning activities for which at least 6 ECTS credits are awarded. Assessment of the individual learning activities of the student's choice is expressed as a proficiency rating. Proficiency is certified, by the Course Supervisor, by assessing the objectives achieved at the end of the course. The calendar of learning activities of the student's choice is published in good time, together with the calendar of compulsory teaching activities.

– **Self-learning activities:** the Degree Course ensures students a number of hours for independent learning over the three years of the course, in accordance with the guidance issued by the National Conference on Healthcare Degree Classes. Hours set aside for self-learning shall be dedicated:

1. To the individual use, or use in small groups, independently or upon instructions from lecturers, of the teaching aids made available by the Degree Course for self-learning and self-evaluation, in order to achieve the educational objectives set;
2. To personal study in preparation for exams and the clinical internship.

For each type of learning activity, in accordance with the indications provided by the relevant University service, compensatory measures aimed at achieving the result are made available for students with specific learning disorders (SLDs) and/or disabilities.

Preparatory courses

When specific preparatory courses are required for each teaching activity, they are indicated in the list of teaching activities appended to these Regulations.

Attendance

- **Lectures:** Attendance of lectures is compulsory. Attendance of at least 75% of each Course is required to be admitted to the examination or to acquire the qualification. Students who have not obtained a certificate of attendance for at least 75% of the hours scheduled for each course in a given year shall be enrolled for the following academic year, even on a supernumerary basis, as repeating students in the same year of the course, with the obligation to attend the courses for which they have not obtained the certificate. If a student logs his/her attendance in the detection system without taking part in the lesson or if a student logs attendance for another student, he/she will be subject to a formal caution and the consequent disciplinary sanctions.
- **Workshop activities:** attendance of workshop activities is compulsory. Attendance of 100% of each of the scheduled activities is required to acquire the qualification. In the case of justified absence, of which the Management of the Degree Course is notified in good time, and having consulted the Course Council, provision for specific remedial measures may be made. Certification of completion of the remedial activities is issued by means of a specific resolution of the Course Council, to be forwarded to the Academic Secretariat and to the Student Center, which will award attendance.
- **Clinical internship:** attendance of clinical internship activities is compulsory. Attendance of 100% of each of the scheduled activities is required to acquire the qualification and is a mandatory requirement for taking the relevant internship exam. Attendance is confirmed by the Internship Supervisors, using the recording methods established by the Course Council. In the case of absences for serious and justified reasons of which advance notice is given, having consulted the Course Council, remediation of the activities may be scheduled in order to achieve the number of hours required.
- **Learning activities of the student's choice:** 75% attendance is required for the hours scheduled for learning activities of the student's choice and seminar activities.

Attendance of teaching and professional training activities is confirmed by the Director of Professional Training Activities assisted by the Didactic Tutors, using the recording methods established by the Course Council.

Suspension

The Degree Course Council will assess, for serious, proven and exceptional reasons described in the applications submitted by the students in question, the possibility of a temporary suspension of the educational programme. At the end of this period, the Course Council assesses the non-obsolence of the credits of the suspended student who intends to resume his/her studies and indicates any examinations to be retaken.

Study Plan

During the annual teaching planning phase, a different fraction of the total commitment may be assigned to individual study, which shall not, in any case, be less than 50% of the total hourly commitment. An exception is made for cases in which the educational activities have a high experimental or practical content.

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.