RECTOR'S DECREE NO. 9456

Selection procedure for the filling of Associate Professor position - to be filled by call in accordance with Article 18(1) of Italian Law 240/2010, as per annex no. 1

THE RECTOR

Having regard to Decree No. 660 of 31 August 1945, as amended by Italian Law No. 106 of 15 April 2004;
Having regard to Italian Law No. 168 of 9 May 1989, and in particular Article 6 thereof, in accordance with which universities are endowed with regulatory autonomy;
Having regard to Italian Law No. 241 of 7 August 1990 concerning the new regulations regarding access to administrative documents, as amended;
Having regard to the Statute of Vita-Salute S. Raffaele University approved by the Decree issued by the Ministry of Universities and Scientific and Technological Research on 2 August 1996, as amended;
Having regard to Italian Presidential Decree No. 445 of 28 December 2000, laying down the Consolidation Law incorporating legislation and regulations on administrative documentation, as amended;
Having regard to Italian Legislative Decree No. 196 of 30 June 2003 on the protection of natural persons and other subjects with regard to the processing of personal data;
Having regard to Italian Law No. 240 of 30 December 2010, as amended;
Having regard to Italian Decree-Law No. 5 of 9 February 2012, converted, with amendments, into Italian Law No. 35 of 4 April 2012;
Having regard to Italian Decree-Law No. 90 of 24 June 2014, converted with amendments by Italian Law No. 114 of 11 August 2014;
Having regard to Ministerial Decree No. 855 of 30 October 2015 concerning the redetermination of the macro-fields and application sectors;
Having regard to Regulation (EU) 2016/679 (General Data Protection Regulation);
Having regard to the Vita-Salute S. Raffaele University Code of Ethics, approved by the Board of Directors on 25 November 2019;
Having regard to the Vita-Salute S. Raffaele University Organisation, Management and Control Model pursuant to Legislative Decree No. 231/2001;
Having regard to Italian Decree-Law No. 36 of 30 April 2022, converted with amendments by Italian Law No. 79 of 29 June 2022, and in particular Article 14(6-ter);
Having regard to Italian Ministerial Decree No. 456 of 10 May 2023 concerning the "Definition of the equivalence tables between Italian and foreign academic positions" as amended by Italian Ministerial Decree No. 1103 of 30 July 2024;
Having regard to Rector's Decree No. 8320 of 6 September 2023 by which the Regulations on the Administrative Procedures of Vita-Salute S. Raffaele University were issued;
Having regard to Rector's Decree no. 8765 of 15 February 2024, which issued the regulations governing the call of full and associate professors implementing Italian Law 240/2010.
Having regard to the Ministerial Decree n. 639 of 2nd of May 2024 containing the Determination of the scientific-disciplinary groups and the related declarations, as well as the rationalization and updating of

the scientific-disciplinary sectors and the attribution of the latter to the scientific-disciplinary groups, pursuant to art. 15, of law 30 December 210 n. 240;
Having regard to Ministerial note n. 10215 of 16 July 2024 concerning clarifications regarding the overcoming of macro-fields sectors in relation to recruitment procedures by Article 18 Italian Law No. 240 of 30 December 2010;
Having regard to Italian Ministerial Decree No. 1658 of 21 October 2024, published in Official Gazette No. 254 of 29 October 2024;
Having regard to the Resolution issued by the Council of the Faculty of Medicine and Surgery on 19 February 2025;
Having regard to the resolution of the Board of Directors of 31 March 2025.

HEREBY DECREES

ART. 1
Recruitment procedures

A selection procedure is hereby announced for the filling of a Associate Professor post to be covered by a call pursuant to Article 18(1) of Italian Law 240/2010, at the Faculty of Medicine and Surgery of Vita-Salute S. Raffaele University of Milan, as indicated in Annex no. 1, which is an integral part of this call for applications.

ART. 2
Subjective requirements for admission to the procedure

The following may participate in the call procedure:
a) candidates who have obtained the national scientific qualification in accordance with article 16 of Italian Law 240/2010 for the application sector pursuant to Ministerial Decree No. 855 of 30 October 2015 corresponding to the scientific-disciplinary groups subject of this call for applications (as indicated in Annex no. 1) and for the functions covered by the procedure, or for higher functions provided they do not already hold the same higher functions.
b) candidates who have obtained eligibility pursuant to Law 210/1998 for positions equivalent to that for which the call for applications is issued, limited to the period of its duration;
c) professors already working at other universities in positions equivalent to that for which the recruitment procedure is announced;
d) scholars who are permanently engaged abroad in research or teaching at university level in a position of the same level as those covered by the call for applications, on the basis of the equivalence tables defined by the Ministry.

The following may not participate in the selection procedure:
1) those who are excluded from the enjoyment of civil and political rights, or are the subject of a criminal conviction entailing disqualification from public office;
2) those who have been dismissed or discharged from their employment with a Public Administration for persistent inadequate performance or have been dismissed pursuant to current legislation;
3) those who have been declared disqualified for having obtained the appointment or employment by producing false documents or documents affected by irremediable invalidity;
4) those who are related by birth or marriage, up to and including the fourth degree, with a Professor belonging to the Faculty issuing the call or with the Rector, the Director General or a member of the Board of Directors of the University.

Both the requirements for admission and the absence of any impediment must be met on the date of the deadline for submitting applications.

Candidates shall undertake to give notification of any changes that may occur with regard to the fulfilment of the requirements for participation in the procedure.
This Administration guarantees equality and equal opportunities between men and women for access to employment and treatment at work.

ART. 3
Application submission

Applications to take part in the selection procedure, as well as the qualifications, documentation and publications considered useful for the procedure, must be submitted, **under penalty of exclusion,** electronically, using the dedicated computer-based application, on the following page of the University website:

https://www.unisr.it/reclutamento-docenti/procedure-I-II-fascia

or on the following page of the PICA platform:

https://pica.cineca.it/unisr/tipologia/docenti

In this regard, candidates are invited to consult the Guidelines for filling in the application form for the selection procedures on the integrated university competitive procedure platform ("PICA"), published on the University's website at: https://www.unisr.it/attachments/Linee-Guida-per-la-compilazione-della-domanda-di-partecipazione-alle-procedure-di-selezione-sulla-piattaforma-integrata-concorsi-atenei--PICA-/100a249c-93a1-4447-8d49-ddcc5d3a9d95/7ce1c2fa-36a3-4704-9ab0-c8d5b3e5fbd5.pdf
The computer-based application requires the possession of an e-mail address in order to register with the system. The applicant must enter all the data required to generate the application and attach the documentation as PDF files. Each annex to the application (publications/documentation/etc.) shall not exceed 30 megabytes.
Up to the application deadline, the system allows users to save their application in draft mode. The date on which the application for participation in the selection procedure is uploaded is certified by the electronic system by means of a receipt that will be sent automatically by e-mail. Once the submission deadline has expired, the system will no longer allow access to the electronic form and to its submission.
Each application will be assigned an identification number which, together with the competitive procedure code indicated in the computer application, must be specified in any subsequent communication.
The online application and submission procedure must be completed no later than 30 days after the publication of the call for applications in the Official Gazette. If the deadline falls on a public holiday it shall be postponed to the next working day.
The application form must be completed in its entirety, as indicated in the online procedure.
The submission of the participation application shall be carried out and completed by:
Signing the document using the ConFirma server
In order to sign the document digitally, candidates must be in possession of a hardware device (e.g. smartcard or USB device with digital signature certificate issued by an accredited Certifying Body) that is compatible with the ConFirma service. Once the signature has been applied, it will be possible to download the signed PDF.

Signing the document digitally using a personal device
In order to sign the document digitally, candidates must be in possession of a hardware device (e.g. smartcard or USB device with digital signature certificate issued by an accredited Certifying Body) and digital signature software with which to generate, using the PDF file of the document downloaded from this website, the signed file in pdf.p7m format, to be reuploaded to the website.
If one of the above options cannot be used, the document must be signed manually
In order to sign the document manually, candidates must download the PDF version of the document to their computer, print it out, sign it manually, scan it to generate a PDF file and upload the resulting file to the website.
Applications that are not signed by the candidate and/or are not accompanied by a valid ID document shall not be considered.

In the event of **proven** technical impossibility, the Administration reserves the right to accept applications for admission and the relative documentation requested in the call for applications **also in paper format**, in compliance with the terms and conditions set out in this call for applications, observing the procedures described below:

- the participation documentation must be placed in a single, closed and sealed package containing three envelopes marked as follows: "A) Application for participation", "B) Curriculum vitae, qualifications, list of publications", "C) Publications", in accordance with the provisions set out below;
- both the package and the envelopes must bear on the outside, under penalty of exclusion, 1) the wording "*Selection procedure for Associate Professor* ", 2) the initials and the title of the application scientific disciplinary group, 3) the profile, the faculty the procedure refers to and the position, where applicable, for which the candidate intends to participate, as specified in the annex to the call for applications for the selection procedure in which the candidate intends to participate, 4) the surname, first name and address of the candidate;
- delivery may take place by either of the following options:
  - by hand, to the General and Legal Affairs Department of Vita-Salute S. Raffaele University, Via Olgettina 58, Milan, having made an appointment by telephone (tel. 0291751584-628-722-511), from Monday to Friday from 9.30 a.m. to 2.00 p.m. (closing days: 2nd May 2025, Saturdays, Sundays and public holidays);
  - by registered letter with return receipt, addressed to the Rector of Vita-Salute S. Raffaele University, Via Olgettina 58, 20132 Milan; the postmark and date of the accepting post office shall be valid for deadline purposes.

Without prejudice to the above-mentioned case of technical impossibility, please note that the Recruitment Committee will assess the documentation on qualifications, publications and CVs uploaded to the PICA platform.

Qualifications, where indicated in the CV, must be duly described (relevant period, institution where the activity was carried out, description of the activity, etc.).
It should also be noted that for the application sectors in which their use is established at international level, candidates must include in their application form the bibliometric indicators (total number of citations, total impact factor, Hirsch index or similar) relating both to their own scientific production and to the publications submitted by the candidate for evaluation, using scientific databases, as better specified in Article 4 of this call for applications.

Pursuant to Italian Presidential Decree No. 445/2000 as amended by Italian Law No. 183/2011: "Certifications issued by the public administration concerning states, personal qualities and facts are valid and usable only in relations between private individuals. In dealings with public administration bodies and public service providers, certificates and sworn statements are always replaced by the declarations referred to in Articles 46 and 47". The University can therefore no longer request or accept certificates issued by public administrations or public service providers.
Applicants who are non-Italian nationals must submit their applications in accordance with the procedures and deadlines set out in this provision, without prejudice to the provisions of Article 2 above.
It is understood that declarations made within the application for participation are considered to have been issued pursuant to Italian Presidential Decree no. 445 of 28 December 2000 as amended, only for candidates entitled to use the forms of simplified certification for bureaucratic purposes permitted by the said Decree.
Foreign candidates not entitled to use the forms of simplified certification for bureaucratic purposes permitted by Italian Presidential Decree no. 445/2000, may use the online procedure to upload PDF files of the qualifications and certificates issued by the competent authorities of a foreign country, accompanied by an Italian translation authenticated by the Italian consular authority confirming conformity to the original. The originals of these documents must be presented to the Administration at the time of any recruitment.
Certificates or attestations in languages other than Italian, French, English, German and Spanish must be accompanied, on pain of their non-evaluation, by an Italian translation, certified as conforming to the foreign text, drawn up by the competent diplomatic or consular authority or by an official translator.
Applications for participation, qualifications, documents and publications sent **after the deadline laid down in this call for applications** will not be taken into consideration.
The Administration reserves the right to carry out appropriate checks, including on a spot-check basis, regarding the truthfulness of the content of the declarations in lieu.
Reference may not be made to documents submitted to this or other administrations, or to documents attached to the application for participation in another selection procedure.
Any information or clarifications concerning the application procedure can be requested from the General and Legal Affairs Department (tel. 02 91751584-628-722-511, 9.30 a.m. to 2 p.m.).
To report purely technical problems, please contact the support service using the link at the bottom of the page https://pica.cineca.it/unisr.
The service may be subject to temporarily suspensions for technical reasons.

ART. 4
Application content

The following must be stated in the application:
1) surname and first name;
2) tax code (Italian citizen(s) or non-Italian citizen(s) in possession of a tax code issued by the competent Italian authority);
3) place and date of birth;
4) place of residence;
5) nationality;
6) the selection procedure in which the applicant intends to participate, specifying the faculty, the type of post, the application scientific-disciplinary group and the scientific disciplinary sector, as well as the

optional indication of "Position 1", "Position 2" as explained in the annex to the call for applications of the selection procedure in which the candidate intends to participate;
7) that the applicant meets at least one of the admission requirements set out in Article 2 of this call for applications, namely:

- candidates who have obtained the national scientific qualification in accordance with article 16 of Italian Law 240/2010 for the application sector pursuant to Ministerial Decree No. 855 of 30 October 2015 corresponding to the scientific-disciplinary groups subject of this call for applications (as indicated in Annex no. 1) and for the functions covered by the procedure, or for higher functions provided they do not already hold the same higher functions;
- candidates who have obtained eligibility pursuant to Law 210/1998 for positions equivalent to that for which the call for applications is issued, limited to the period of its duration;
- professors already working at other universities in positions equivalent to that for which the recruitment procedure is announced;
- scholars who are permanently engaged abroad in research or teaching at university level in a position of the same level as those covered by the call for applications, on the basis of the equivalence tables defined by the Ministry in Italian Ministerial Decree No. 456 of 10 May 2023, stating the qualification, the University or Institution of affiliation and the foreign country (attach documentation demonstrating possession of the admission requirement);

8) that the candidate enjoys civil and political rights, and has not been the subject of a criminal conviction entailing disqualification from public office;
9) *for Italian citizens:* a declaration that he/she is registered on the electoral rolls with an indication of the municipality or the reasons for any non-registration on or cancellation from the electoral rolls;
10) that he/she has not been convicted of any criminal offence by a final judgment and that he/she is not currently undergoing criminal proceedings or administrative proceedings for the application of security or preventive measures, as well as previous criminal convictions entered in his/her criminal record, pursuant to Article 3 of Italian Presidential Decree No. 313 of 14 November 2002. If this is not the case, the convictions, proceedings and any criminal record must be indicated, stating the date of the order and the judicial authority that issued it or before which any criminal proceedings are pending;
11) *for Italian citizens only:* status with regard to military service;
12) that he/she has not been dismissed or discharged from their employment with a Public Administration for persistent inadequate performance or dismissed pursuant to current legislation;
13) that he/she has not been declared disqualified for having obtained the appointment or employment by producing false documents or documents affected by irremediable invalidity;
14) that he/she is not related by birth or marriage, up to and including the fourth degree, with a Professor belonging to the Faculty issuing the call or with the Rector, the Director General or a member of the Board of Directors of the University;
15) *for non-Italian citizens only:* that he/she has an adequate knowledge of the Italian language;
16) as regards publications:
- A) <u>for the overall scientific production</u>:
    i) total number of scientific publications and total impact factor;
    ii) total number of citations and combinations of the previous parameters to valorise the impact of the scientific production (Hirsch index or similar) using scientific databases such as Scopus and Web of Science.
- B) <u>for the scientific publications submitted</u>:
    i) impact factor **for each publication entered in the online procedure**;

ii) number of citations using scientific databases such as Scopus and Web of Science **for each publication entered in the online procedure**;

17) that he/she has read and is familiar with this call for applications and the regulations governing the call of full and associate professors in implementation of Italian Law 240/2010, issued by Rector's Decree no. 8765 of 15 February 2024.

The application must indicate the address which the candidate elects for the purposes of the selection, namely:

- any certified e-mail address (PEC) - **preferential address where indicated**;
- any postal address other the address of residence - **address used if the candidate does not have a certified e-mail address;**
- telephone number and e-mail address.

Any change in the address given must be promptly notified to the Rector (rettore@unisr.it).

The following must be attached to the application:

1) photocopy of a valid identity document and the tax code;
2) a curriculum vitae of their scientific and teaching activities as well as a curriculum vitae of their clinical care activities for those Scientific Disciplinary Sectors for which they are required. The qualifications, where indicated in the Curriculum, must be duly described (relevant period, institution at which the activity was carried out, description of the activity, etc.);
3) any qualifications deemed useful for the purposes of the selection. With reference to the provisions of this Article 4, suitable documentation must be enclosed to prove the possession of the qualification of scholars permanently engaged abroad in research or teaching at university level in a position of the same level as those covered by the call for applications, on the basis of the equivalence tables defined by the Ministry in Ministerial Decree no. 456 of 10 May 2023. With reference to the provisions of Article 3 above, certificates or attestations in languages other than Italian, French, English, German and Spanish, as well as qualifications and certificates of foreign citizens who are not entitled to use the forms of simplified certification for bureaucratic purposes permitted by Presidential Decree No. 445/2000, must be attached. Please note that the qualifications, where indicated in the Curriculum, must be duly described (relevant period, institution at which the activity was carried out, description of the activity, etc.);
4) publications submitted in accordance with Article 5 below.

The University Administration does not accept responsibility in the event that the addressee cannot be reached and in the event of communications not delivered due to the provision of incorrect address information by the applicant or failure by the applicant to give notification of a change of address with respect to that indicated in the application or failure to do so in good time.

Moreover, the University Administration does not accept responsibility for any failure to deliver or late delivery of communications relating to the comparative assessment procedure for reasons not attributable to the Administration itself, but to postal or telegraphic problems, the fault of third parties, unforeseeable circumstances or *force majeure*.

ART. 5
Publications

Scientific publications that candidates wish to submit for the selection procedure must be submitted electronically in PDF format, using only the dedicated online application available at:

https://pica.cineca.it/unisr/tipologia/docenti

Publications considered useful for the selection procedure must be submitted in compliance with the **maximum number of publications** provided for in the annex to the call for applications relating to the selection procedure in which the candidate intends to participate.

For **proven and justified** technical reasons beyond the candidate's control, publications that cannot be uploaded to the above-mentioned online application must be listed in a specific list to be entered in the online platform and uploaded on a medium (CD or DVD or USB device) exclusively in PDF format or sent in hard copy. The paper or printed publications must be delivered, no later than the deadline established in this call for applications, either by hand, to the Department as indicated in article 3 of this call for applications, as indicated therein, or by registered mail with return receipt, addressed to the Rector of Vita-Salute S. Raffaele University, Via Olgettina 58, 20132 Milan; the postmark and date of the accepting post office shall be valid for deadline purposes.

On the envelope containing the storage device or publications in paper format, the candidate must clearly state his/her first name and surname and state the selection in which he/she intends to participate, specifying the Faculty, the application scientific-disciplinary group and the scientific disciplinary sector. Storage devices must be labelled with the candidate's first and last name and date of birth.

Without prejudice to the above-mentioned case of proven technical impossibility, please note that pursuant to Article 3 of this call for applications, the Recruitment Committee will assess the publications uploaded to the PICA platform. Please note that if the maximum number of publications is exceeded, the Recruitment Committee will assess them in the order in which they are listed in the application, until the limit set is reached.

For the application sectors in which their use is established at international level, candidates must include in their application form the bibliometric indicators relating both to their own scientific production and to the publications submitted by the candidate for evaluation, using scientific databases as better specified in Article 4 of this call for applications.

Only publications or texts accepted for publication in accordance with the regulations in force, as well as essays included in collective works and articles published in journals in paper or digital format, with the exclusion of internal notes or departmental reports, are considered assessable for the purposes of this selection.

Texts or articles accepted for publication must be submitted with the publisher's acceptance document by the call for applications deadline.

In the case of publications printed abroad, the date and place of publication or alternatively the ISBN or ISSN code or other equivalent must be indicated.

For publications printed in Italy prior to 1 September 2006, the obligations set forth in Article 1 of Legislative Decree No. 660 of 31 August 1945, and subsequently those set forth in Italian Law No. 106 of 15 April 2004 and Italian Presidential Decree No. 252 of 3 May 2006 must be fulfilled. Fulfilment of these obligations must be certified by appropriate documentation attached to the application attesting to the deposition, or by a declaration by the candidate in lieu of affidavit, pursuant to Article 47 of Italian Presidential Decree No. 445/2000. Publications must be presented in the original language and, if different from those indicated

below, translated into one of the following languages: Italian, Latin, French, English, German and Spanish. Translated texts may be submitted as typewritten copies together with the printed text in the original language.

ART. 6

Exclusion from the selection

Candidates are conditionally admitted to the selection. The Rector may at any time, by reasoned Decree, order exclusion on the grounds of failure to meet the participation requirements, or in any of the cases provided for above.

ART. 7

Constitution of the Recruitment Committees

The Committees are identified in accordance with the provisions contained in Article 5 of the University regulations governing the call of full and associate professors implementing Italian Law No. 240/2010. The Committees are appointed by Rector's Decree and published on the University website.
The rules concerning incompatibility and conflict of interest apply to the composition of the Committees.

The thirty-day period referred to in article 9 of Italian Law Decree no. 120/1995, converted with amendments into Italian Law no. 236/1995, for submission to the Rector of any objections by individuals undergoing assessment shall start from the date of publication on the University website. If there is cause for objection, provided it is prior to the date of the establishment of the Committee, the period shall start from its occurrence.

If all candidates expressly declare that the Recruitment Committee is not affected by any grounds for objection, the above-mentioned period may end prematurely.

ART. 8

Tasks of the Recruitment Committees

The Recruitment Committee, having verified the eligibility of the applications, shall have the task of assessing the candidates' scientific qualifications on the basis of the scientific publications submitted (up to the maximum number established in the annex to the call for applications relating to the selection procedure in which the applicant intends to participate), their curriculum vitae and their teaching activities using criteria established by the same Committee during the preliminary meeting. The assessment criteria shall be established in compliance with the internationally recognised quality standards, as provided for by Italian Ministerial Decree no. 1658 of 21 October 2024, as well as with the classification, as set out in the relevant Ministerial Decree, of the scientific-disciplinary sector covered by the call, including care activities, if provided for in the same scientific disciplinary sector.
If provided for in the annex to the call for applications relating to the selection procedure in which the candidate intends to participate, the Recruitment Committee will also have to assess his/her language skills.
These criteria established by the Recruitment Committee will be published on the University's website.
The names of the candidates may also be published on the University website once the Recruitment Committee has defined and published the assessment criteria.

The Committees shall conclude the proceedings within 120 days from the date of the Rector's Decree appointing the Committee. The Rector may extend the deadline for the conclusion of the procedure by a further 60 days for proven and exceptional reasons disclosed by the President of the Committee. If the

proceedings have not been completed after the extension, the Rector shall, by reasoned decision, initiate the procedures for replacing the members responsible for the delay, at the same time setting a new deadline for the completion of the proceedings.
The Committee meets at Vita-Salute San Raffaele University or using electronic virtual meeting systems.
Committee records consist of the minutes of the individual meetings of which the individual and collective judgements made on each candidate are an integral and necessary part. At the end of the proceedings, the Committee, by a resolution adopted by a majority of its members, draws up a ranking and selects the candidate best qualified to fill the post covered by the call for applications.
At the end of the proceedings, the Committee sends the application documents to the competent function

ART. 9

Verification of documentation compliance, call proposal and appointment

The records of the selection procedure shall be approved by Rector's Decree within thirty days of their delivery. If the Rector observes nonconformities in the way the procedure has been conducted, he/she shall return the documentation to the Committee with a reasoned decision, assigning it a deadline by which to make any changes.
The final decision-making power concerning the call of the candidate selected by the Recruitment Committee lies with the University that initiated the call procedure. Without prejudice to the need to obtain any opinions from the Ministry or its advisory bodies, the appointment of the best-qualified candidate to fill the post covered by the call for applications is subject to the completion of the procedure described below.
The Faculty Council that requested the initiation of the procedure proposes the call of the selected candidate with the favourable vote of the absolute majority of the full and associate professors. The proposal of the Faculty Council must be approved by the Board of Directors.
The appointment will be ordered by the Rector by issuing a Decree.

ART. 10

Processing of personal data

The Personal data policy pursuant to Article 13 of Regulation (EU) 2016/679 (General Data Protection Regulation) can be found in the relevant annex to this call for applications, of which it forms an integral part.

ART. 11

Procedure Supervisor

The person in charge of the procedure referred to in this call for applications is Ms Alessia Fona - Direzione Affari Generali e Legali - Ufficio Atti Istituzionali, Concorsi e Personale Docente - Università Vita-Salute S. Raffaele, Via Olgettina, 58, Milano.

ART. 12

Publication and final provisions

For all matters not covered by this call for applications, the Regulations of Vita-Salute S. Raffaele University, issued by Rector's Decree no. 8765 of 15 February 2024, for the regulation of the call of full and associate professors implementing Italian Law 240/2010, the applicable regulations, as well as the applicable provisions concerning access to employment in the Public Administration, shall apply.
Notice of the issue of this call for applications is published in the Official Gazette of the Italian Republic.

The full text of the call for applications is published on the University website https://www.unisr.it/reclutamento-docenti/procedure-I-II-fascia.
Information on the call for applications is also available on the MUR website (http://bandi.miur.it) and on the European Union website (http://ec.europa.eu/euraxess).

Milan, 31 March 2025

THE RECTOR
(Prof. Enrico Gherlone)

Please be advised that the Italian version of this Call for Applications is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.

UniSR
Università Vita-Salute San Raffaele

Annex no. 1 Rector's Decree No. 9456 of 31 March 2025

Selection procedure for the filling of Associate Professor position - to be filled by call in accordance with Article 18(1) of Italian Law 240/2010

FACULTY OF MEDICINE AND SURGERY

Gruppo Scientifico Disciplinare: 06/MEDS-14 - Chirurgia plastica e ricostruttiva, chirurgia pediatrica e infantile e urologia

(In lingua inglese: 06/MEDS-14 - Plastic and paediatric surgery and urology)

Profilo: Settore Scientifico-Disciplinare: MEDS-14/C – Urologia

(In lingua inglese: MEDS-14/C - Urology)

(EX D.M. 855/2015 Settore Concorsuale 06/E2 Chirurgia plastica-ricostruttiva, chirurgia pediatrica e urologia, Settore Scientifico-Disciplinare MED/24 – Urologia)

N. 1 POSITION

Specific functions to be performed by the professor:
The professor will have to carry out teaching activities in the 06/MEDS-14 Plastic and Paediatric Surgery and Urology Scientific Disciplinary Group in accordance with the provisions of the national legislation for associate professors and according to the coverage needs of the School of Medicine which will be established by the Faculty Council. Possible carrying out of post-graduate teaching activities with reference to medical specialty schools and Ph.D. schools. The professor will also have duties in promoting, coordinating, organizing and carrying out scientific research activities within the MEDS-14/C Urology Disciplinary Scientific Sector, with emphasis on the diagnosis, staging and minimally invasive surgical therapy for prostate cancer.

Service site: Milan. The research activity and any care duties shall be carried out in facilities affiliated with Vita-Salute San Raffaele University.

Maximum number of publications to be evaluated per candidate: 15

If the maximum number of publications is exceeded, the Recruitment Committee will assess them in the order in which they are listed in the application, until the limit set is reached.

Salary and Social Security Conditions: The salary and social security conditions provided for by the applicable laws will be applied.

Rights and Duties of Lecturers: As provided for in the current legal provisions on the legal status of teaching staff.

ANNEX

PERSONAL DATA POLICY PURSUANT TO ARTICLE 13 OF REGULATION (EU) 2016/679 (GENERAL DATA PROTECTION REGULATION)

1) PRIVACY POLICY STATEMENT

Vita-Salute San Raffaele University, with registered office in Milan, Via Olgettina 58, tax code 97187560152 (hereinafter the "**University**") undertakes to constantly protect the personal data of data subjects. This privacy policy statement is intended to explain the policy adopted by the University with regard to personal data protection in order to: ***(i)*** inform data subjects of the procedures by which personal data regarding them are processed; and ***(ii)*** enable data subjects to provide informed consent to the processing of the personal data acquired. The aforesaid is in compliance with the provisions of art. 13 of Regulation (EC) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter the "**Regulation**") and Italian Legislative Decree no. 196 of 30 June 2003 (hereinafter the "**Data Protection Code**").
The information and data you contribute or which are otherwise collected will be processed in accordance with the provisions of the Regulation and the Data Protection Code, and with the confidentiality obligations enforced in all the University's activities.
In accordance with the provisions of the Regulation and the Data Protection Code, the data will be processed by the University lawfully, fairly, and in a transparent manner, with limitation of the processing purposes and data storage, and measures to ensure data's minimisation, accuracy, integrity and security.

2) DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Vita-Salute San Raffaele University.
In accordance with the provisions ***(i)*** of the Regulations (see Art. 37) and ***(ii)*** the CODAU University Administration Association Guidelines, via a resolution of its Board of Directors dated 22 January 2018 the University appointed GSD SISTEMI E SERVIZI S.C.A.R.L., with registered office in Milan, Corso di Porta Vigentina 18, VAT no. 06959200962, (hereinafter, "**GSD**") as its Data Protection Officer (hereinafter "**DPO**").
The professional nominated by GSD to serve as DPO is Mr Giorgio Presepio.
The DPO is at data subjects' service for any information regarding the University's personal data processing operations.
The contacts of the Data Controller and DPO are as follows:
Email: privacy@unisr.it

3) CATEGORIES AND TYPES OF DATA PROCESSED AND PURPOSES OF THE PROCESSING

The personal data acquired in connection with the application - personal details, contact details, data relating to school/university career, career data, sensitive data and judicial data - are processed for purposes exclusively connected with the personnel selection procedure and the management thereof,

including through the Integrated University Competitive Exam Platform (hereinafter, "**PICA**"), also including the performance of all the activities required to allow access to the PICA service; the management of any complaints and/or disputes; the prevention/repression of fraud and any unlawful activity, the management of the possible recruitment procedure or the possible stipulation of a contract of collaboration, as well as all the fulfilments prescribed for the University by the regulations in force, in compliance with the provisions of the Regulations, the Privacy Code and the principles of lawfulness, fairness, transparency, limitation of the purposes of processing and conservation, data minimisation, accuracy, integrity and confidentiality in relation to the purposes for which they are processed.
With regard, in particular, to the data classified as sensitive data (i.e. personal data which may reveal racial and ethnic origin, religious, philosophical or other beliefs, political opinions, membership of parties, trades unions, associations or organisations of a religious, philosophical, political or trades union nature, and personal data which reveal the individual's state of health or sex life) and judicial data (i.e. personal data which may reveal measures as defined by article 3 (1) (a-o, r-u) of Italian Presidential Decree no. 313 of 14 November, 2002, relating to criminal record, list of administrative penalties deriving from offences committed and the relative crimes recorded, or the status of accused or suspected party under articles 60 and 61 of the Italian Criminal Procedural Code), for the pursuit of the purposes regarding the personnel recruitment procedure, and for the purposes of its management, the University might need to acquire the following data:

a) data relating to the employee and/or diversely able family members or income data for the purpose of access to any benefits granted by the law;

b) data relating to pregnancy, for the implementation of all necessary precautions to protect pregnant women, also for access to any grants or benefits available by law;

c) data indicating membership of trade unions.

The aforesaid sensitive and judicial data, acquired both from the data subjects and from third parties, are used by the competent departments, both on paper and on digital media.

4) RECIPIENTS AND CATEGORIES OF RECIPIENTS OF PERSONAL DATA

The recipients of the data you will provide us with are the Controller and the Processor - Cineca Consorzio Interuniversitario, as the provider of the PICA service - with head office in via Magnanelli 6/3 - 40033 Casalecchio di Reno (BO), as well as the persons authorised to process the data for the purposes indicated above.
Once the Recruitment Committee has established the evaluation criteria, the names of the candidates may be published on the University website.

5) COMPULSORY NATURE OF THE CONTRIBUTION OF DATA

Subject to the aforesaid principles of limitation of purposes and storage and minimisation of data, the provision of personal data is compulsory and failure to provide them will make it impossible for the University to initiate the selection procedure.

6) DATA PROCESSING PROCEDURES

Personal data are processed using manual and automated means, with methods strictly related to the relevant purposes, by means of appropriate safeguards and for the time strictly necessary to achieve the abovementioned purposes. The University shall, in any case, process personal data for as long as permitted by the specific obligation or rule of law applicable.

7) TRANSFER OF PERSONAL DATA

Personal data acquired by the University will not be transferred to third countries.

8) RIGHTS OF DATA SUBJECTS

Data subjects are entitled to apply to the University, at any time, for access to their personal data, or for their rectification or erasure, or to object to their processing in the circumstances envisaged by Art. 20 of the Regulation, and are entitled to request the restriction of processing in the circumstances covered by Art. 18 of the Regulation, and to obtain the personal data concerning them in a commonly used, machine-readable format (portability) in the circumstances envisaged by Art. 20 of the Regulation.
Requests must be sent in writing, by email to the Data Controller or the DPO.
Data subjects are entitled at all times to lodge a complaint with the competent supervisory authority (Italian Personal Data Protection Authority), under art. 77 of the Regulation, if they maintain that their data are being processed in breach of the current law.