

**CALL FOR ADMISSION TO THE INTERNATIONAL MD PROGRAM
RESERVED FOR NON-EUROPEAN CITIZENS RESIDING ABROAD**

AY 2022/2023

FOREWARD:

This Call is reserved for non-European citizens residing outside Italy. If you have a European citizenship or if you are a non-European citizen residing in Italy you must compete with the EU quota and participate in the admission competition for EU citizens.

GENERAL INFORMATION:

- Admittance to the **International MD Program** is subject to selection through the Università Vita-Salute San Raffaele's admission test. **64 places** are reserved for non-European citizens for the AY 2022/2023. The admission test will be held on **March 2, 2022 online**.
- Registration for the test is done online through the University website. This process is considered complete once all requested fields have been filled in and the test fee corresponding to € 200 has been paid. Online registration opens on **November 2, 2022 at noon (CET*) and closes on February 18, 2022 at noon (CET)**. Candidates will receive technical information on the online test via e-mail within 5 days prior to the test date.
- An official English language certification corresponding to level C1 of the CEFR is required for enrolment. For detailed information please refer to art. 7.

Only the Italian version of this Admission Call has legal value. This is a translation of the articles listed in the Chancellor's Decree n. 7254, originally in Italian. It is only meant for information purposes and does not have any legal value.

**Every hour/time frame indicated in this call always refers to the local time in Milan, Italy.*

CALL FOR ADMISSION TO THE INTERNATIONAL MEDICAL DOCTOR PROGRAM
(with license to practice medicine – Classification LM-41)
RESERVED FOR NON-EUROPEAN CITIZENS
AY 2022/2023

Article 1 – number of places available

Selection for admission to the single-cycle degree course in Medicine and Surgery in English language – ‘International Medical Doctor Program’ – (Classification: LM-41) is disciplined by an entrance test and based on the number of places available, which are to be confirmed by the resolution of the Italian Ministry of University and Research – MUR.

The number of places available for non-European citizens for the AY 2022/2023 is 64.

Article 2 – Definition of the non-European quota and academic requirements

2.1 – Definition of the European quota

Non-EU citizens who do not already reside in Italy and do not have any second European citizenship or European permanent residence permit.

Citizens from Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino and the Holy See State of Vatican City compete for the EU Citizens’ quota. Official reference document is the Ministerial Circular of April 19, 2021, named “Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications, for higher education courses in Italy for the academic year 2021-2022”, available on the official webpage of the MUR website: <https://www.studiare-in-italia.it/studentistranieri/>.

2.2 – Academic requirements for enrolment in the IMD Program

In order to enrol in the International MD program, candidates must have a high school leaving qualification (Diploma/Certificate) as per law n. 910 art.1, December 11, 1969.

Students with non-Italian high school qualifications must refer to the academic requirements indicated in the Ministerial Circular of June April 19, 2021, named “Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications, for higher education courses in Italy for the academic year 2021-2022”.

Candidates having a non-Italian high school leaving certificate or attending the last year of an international/non-Italian high school are required to send a copy of their final Diploma/Certificate or a copy of their transcripts at ammissioni@unisr.it **before registering for the admission test.**

The Admissions Office will carry out a preliminary check of the school documents.

Further information on academic requirements for students who are obtaining or have obtained a non-Italian secondary school qualification can be also found on the UniSR website at the following page:

<https://www.unisr.it/en/servizi/ammissioni/titoli-esteri> .

Article 3 – definition of the non-European quota

The regulation for admittance to Italian Universities and relevant requirements are defined by the Italian Ministry of University and Research MUR. Official reference document is the Ministerial Circular of April 19, 2021, named “Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications, for higher education courses in Italy for the academic year 2021-2022”, available on the official website of the MUR: <https://www.studiare-in-italia.it/studentistranieri/> .

Non-European students residing abroad who intend to enrol in the International MD Program compete for the number of seats reserved for them and determined in **64** places for the 2022/2023 academic year.

The availability of the programmed number of places is subject to approval by the MUR.

The International MD Program is entirely taught in English. Therefore, proof of Italian language knowledge is not requested.

Article 4 – registration for the admission test

In order to sit the admission test, candidates must pay the test fee, which amounts to **€ 200**. Payment is done according to the methods indicated on the online registration website.

Payment of the test fee alone does not mean the candidate has completed the registration for the test.

The test fee payment is non-refundable, regardless of circumstance.

Registration to the test must be done exclusively online through the University website (www.unisr.it). Online registration opens on **November 2, 2021 at noon (CET)** and closes on **February 18, 2022 at noon (CET)**. Each candidate has to sign up, complete the online registration procedure and pay the test fee as detailed in point 4.1 here below.

4.1 – Registration procedure and timing

In order to register for the test, candidates have to:

1. Enter their personal data;
2. Pay the test fee **within 30 minutes from the registration**;
3. After paying the test fee, candidates will receive a confirmation e-mail of registration and payment and the procedure will be concluded.

Information on registration and payment is always available in the candidates' personal area (www.unisr.it and Selexi Portal) and accessible at any time by logging in with the credentials obtained upon registration. **Information contained in the candidates' personal area is the only official confirmation of registration and payment.**

Important: please be aware that each candidate is responsible for the details indicated during the registration procedure. In case of wrong, missing or untruthful data, the candidate will not be included in the final ranking list and will consequently be prevented from enrolling. The University will randomly verify the information provided by the candidates.

Article 5 – delivery of the admission test

5.1 – Test delivery

The admission test for the International MD Program reserved for non-EU citizens AY 2022/2023 will take place on **March 2, 2022**.

The admission test will be delivered with an **online proctoring system**. Technical requirements and all necessary information on how the test will be held will be sent to all candidates via e-mail within 5 days prior to the test date.

Once all pre-enrolment procedures of successfully ranked candidates of the test on March 2nd will have ended, should there still be places available for non-Eu citizens, further admission test sessions could be scheduled following the same registration procedure described in art. 4.

Details on possible further admission test sessions and the number of places available will be published on the University website: www.unisr.it.

5.1.1 – Candidates with disability or SLD

Candidates with any kind of permanent or temporary disability in need of extra means of support, must formally request the support they will need for this test in relation to the extent of their disability, be it also additional time for completing the test (law n° 104 February 5, 1992 and as modified by the law n.17/1999). Candidates with specific learning disabilities according to the law n°170 October 8, 2010 with the new regulation concerning specific learning disabilities within the educational environment can request the special terms according to the Ministerial Decree n. 5669, July 12, 2011.

The request for certified compensatory tools must be entered when registering for the admission test (art. 4) by attaching the form “Request for compensatory tools” available and downloadable from the university website <https://www.unisr.it/servizi/inclusione>.

No medical certificates or other documents containing medical-health information must be attached during the registration procedure.

A medical certificate in support of the above-mentioned kind of requests must be sent exclusively via e-mail to inclusione@unisr.it no later than the application deadline for registration indicated in this competition call, which is February 18, 2022 at noon (CET).

According to the law n. 170/2010, certificates confirming learning disabilities must not be older than 3 years and must be issued by specialists or offices of the National Health System or by private health institutions recognized by the National Health System.

5.2 – Content of the test

The admission test is entirely in English and consists of 60 multiple choice questions divided as follows:

- 36 questions on logic, problem solving and reading comprehension;
- 24 questions on scientific subjects (Biology, Chemistry, Mathematics and Physics).

Candidates will have **80 minutes** to complete the test.

The questions of the admission test are property of Università Vita-Salute San Raffaele, managed by a third party and randomly extracted from a database.

Article 6 - ranking list

After the test will have been corrected, **the ranking list** will be drawn up basing on each candidate's final score.

The score is calculated as follows:

- 1 point for each correct answer;
- - 0,25 points for each incorrect answer;
- 0 points for each non-given answer;

In case of a draw, the points scored by the candidate in logic and problem solving, reading comprehension, biology, chemistry, mathematics and physics will prevail in descending order.

In case of a further draw, the place is assigned to the youngest candidate.

At the end of the score calculation, each candidate will have access to the Online Review through the university website www.unisr.it where s/he will be able to view his/her test and the score obtained by accessing the system with the login credentials given on the test date.

The final ranking list will be published within 15 days following the test date on the University's online Board and on the dedicated pages of the website www.unisr.it.

Candidates ranking among the first 64 positions and with a score equal or higher than 45/60 will be admitted and will be able to enrol without having to meet any additional learning requirements (OFA).

Candidates with a score lower than 45/60 but ranked among the first 64 positions or admitted thanks to the scrolling of the ranking list will be able to enrol with additional learning requirements (OFA) to be fulfilled according to the indications given by the Academic Board.

Candidates with a score lower than 30/60 will not be admitted and will not be able to enrol even if they are ranked among the first 64 positions or gain position thanks to the scrolling of the ranking list.

Article 7 – admission and enrolment

7.1 Foreword

Only notices and ranking lists published on the University website are official communications. Possible personal communications sent to the candidate's e-mail address indicated during the online registration do not replace the official ones published on the website.

Therefore, it is the candidate's responsibility to verify his/her position and meet the enrolment deadlines by checking the webpage regularly.

In order to enrol, admitted candidates must submit an **official English language certification corresponding to level C1 of the Common European Framework of Reference CEFR.**

Candidates are invited to arrange to obtain the certification in time for enrolment.

Candidates without the necessary certification will not be allowed to complete enrolment and will lose their assigned place in the Course.

Those who have attended at least the last two years of high school or have completed a minimum of two years of college entirely in English are exempted from submitting the above-mentioned English language certification.

7.2 online enrolment

Admitted Candidates have to proceed with the online enrolment by accessing the dedicated webpage with the credentials received upon registration for the admission

test and following the detailed instructions published on the University website by the Admissions Office.

Admitted candidates have to confirm their place by making a **non-refundable advance payment of € 1500 within April 15, 2022**. This amount guarantees reservation of the assigned place and entitles the candidate to proceed with enrolment.

This advance payment **will not be reimbursed** should the candidate not finalize enrolment within the given deadlines or should later decide to withdraw. The advance payment is deducted from the first installment fee necessary to finalize enrolment (€ 5440.)

Enrolment will **open on July 4, 2022 and close on September 20, 2022 at noon (CET)** according to the indications given in the online enrolment procedure.

Within the set deadline, candidates must:

- Complete the **online enrolment** procedure;
- **Pay the remaining amount** of the first tuition fee installment via wire transfer to the following bank details:

BANCA POPOLARE DI SONDRIO

Via S. Maria Fulcorina, 1 20123 MILANO (MI)

Account number: 16782/34

Account holder: UNIVERSITA' VITA-SALUTE SAN RAFFAELE

IBAN: IT73U0569601600000016782X34

BIC/SWIFT: POSOIT22

- Download, fill out and sign the **enrolment form** available on the University website;
- **Send the following documentation in PDF format** via e-mail at enrolment.imdprogramNONEU@univr.it specifying in the subject "Enrolment IMD program NON-EU":

1. Copy of the filled out and signed **enrolment form**;
2. Copy of the **payment receipt** of the first tuition fee installment;
3. Copy of the **secondary school leaving certificate** as soon as available;
4. Copy of the official **English language certification level C1**;
5. Copy of the **passport**.

The Admissions Office will send an e-mail to confirm enrolment within 5 working days from the receipt of the e-mail with the enrolment documents.

Candidates who do not send the above-mentioned documents and payment within the set deadline will lose the assigned place and the possibility to proceed with the enrolment with no exceptions whatsoever. Their seat will be assigned to the next eligible candidate in the ranking list according to the indications given by the Admissions Office.

Please note that admittance through this competition is for **enrolment to the 2022/2023 academic year only** and that any assigned place cannot be kept on hold for future years.

In order to begin the study visa application procedure, Non-EU admitted Candidates must complete the Pre-enrolment procedure through the **University portal** www.university.it and upload the requested documentation. Further information on the matter will be sent to all students admitted for enrolment.

7.3 Candidates with disability or SLD

Admitted Candidates with any kind of permanent or temporary disability (law n. 104 February 5, 1992) must formally request the support they will need for their studies. Candidates with specific learning disabilities according to the law n.170 October 8, 2010 with the new regulation concerning *specific learning disabilities within the educational environment* can request the special terms envisaged by the Ministerial Decree n. 5669, July12, 2011. In order to apply, candidates have to download the form available online at <https://www.unisr.it/servizi/inclusione> and send it to inclusione@unisr.it together with the medical papers only if not already sent during the admission test registration.

Article 8 – enrolment and original documents required

Candidates who have completed the enrolment procedure as indicated in art. 7 will receive a confirmation e-mail from the Admissions Office with details needed to finalize enrolment.

Upon arrival in Italy and by the deadline indicated in the enrolment confirmation e-mail, students will have to hand in to the Front Office of the 'Polo Studenti' the following **original documents:**

- Official **secondary school leaving certificate** with verified translation into Italian and legalization/Apostille by the local Italian Diplomatic Authorities of reference;
- **“Dichiarazione di Valore”** (Declaration of Value) of foreign titles issued by the local Italian Diplomatic Authorities of reference (Italian Consulate/Embassy/Italian Cultural Centre). This declaration must have information on the evaluation system of Certificates in the country where it was obtained (final score, minimum and maximum score that can be assigned.)
- Copy of **“Codice Fiscale”** (Italian tax identification number.)

The above-listed documentation must be handed in to the Admissions Office by the person concerned only. Documentation sent by mail or fax will not be accepted.

UniSR reserves the right to request further documentation concerning students' study visa and residence permit.

Requests of evaluation and recognition of previous university credits can be submitted once the student has enrolled. Students who wish to apply for credits recognition must hand in to the Front Office of the Polo Studenti the form “Application for evaluation of prior academic study” available in the Intranet personal area together with the required documents listed in the same form within 3 months from enrolment.

Please acknowledge that enrolment must be compliant with the Italian regulation on Higher Education (art 14.2 T.U. sull'istruzione superiore) which forbids contemporary enrolment at different Universities and/or study courses in Italy.

Article 9 – reserve list

At the deadline for enrolment, a notice will be posted on the University website (www.unisr.it) indicating the number of places still available that can be assigned according to the procedure hereby described.

On the working day following the publishing of the number of remaining available places, the Admissions Office will indicate the candidates who have been admitted according to the ranking order. This information will be posted online on the University website (www.unisr.it).

The newly admitted candidates will have to proceed with online enrolment **by 3 p.m. (CET) of the third working day after the reopening of the ranking list** following the procedure described in art. 7.

Should the admitted candidate fail to confirm online enrolment within the deadline his/her place will be considered free and assigned to the next successful candidate in the ranking list no matter what reason there is for lateness in proceeding as requested.

Candidates will be admitted and enrolled in the course until all places available are covered.

Article 10 – tuition fees AY 2022/2023

The amount of tuition fees for the 2022/2023 academic year is **€ 20140** divided into three installments:

- 1st installment: € 6940 to be paid upon enrolment;
- 2nd installment: € 6600 to be paid by January 31, 2023;
- 3rd Installment: € 6600 to be paid March 31, 2023.

The above indicated amounts include the 140 Euros regional tax which is defined each year from the Lombardy Region Council. Any variation to this tax will be communicated once the Council's resolution has been confirmed.

Article 11 – privacy policy

Università Vita-Salute San Raffaele, with registered office located in Milan, Via Olgettina no. 97187560152 (hereinafter referred to as “UniSR”) undertakes to constantly safeguard the privacy of the data subjects. This information notice is aimed at disclosing the privacy policy implemented by UniSR in order to: (i) explain to the data subjects the terms and conditions pursuant to which their personal data are processed; and (ii) allow the data subjects to provide their explicit and conscious consent to the processing of their personal data. The above in compliance with the provisions set forth under both Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as “Regulation”) and the Italian Legislative Decree 30 June 2003, no. 196 (hereinafter referred to as “Privacy Code”).

The information and the personal data supplied or otherwise collected shall be processed in accordance with the provisions of both the Regulation and the Privacy Code and in compliance with the confidentiality obligations inspiring UniSR activity.

According to the provisions of both the Regulation and the Privacy Code, any processing of personal data carried out by UniSR shall be lawful, fair and transparent and shall be consistent with the following principles: limitation of scopes and conservation, minimization of data, exactness, integrity and confidentiality.

DATA CONTROLLER AND DATA PROTECTION OFFICER

The controller of the personal data is Università Vita-Salute San Raffaele.

According to (i) Article 37 of the Regulation and (ii) the CODAU Guidelines, by resolution of the Board of Directors dated 22 January 2018, UniSR appointed GSD SISTEMI E SERVIZI S.C.A.R.L., with registered office located in Milan, Corso di Porta Vigentina no. 18, VAT no. 06959200962 (hereinafter referred to as “GSD”), as data protection officer (hereinafter referred to as the “DPO”).

The professional indicated by GSD for the purposes of the carrying out of the DPO activities is Mr. Gabriele Tettamanti, born in Como, on 8 August 1980, Tax Code TTTGRL80M08C933F.

The DPO is available for any information regarding the data processing carried out by UniSR.

The contact details of the Data Processor and of the DPO are the following: privacy@unisr.it

CATEGORIES, NATURE AND PURPOSES OF THE PROCESSED DATA

The personal data collected by UniSR for institutional purposes – ID data, contact data, scholarship data, carrier data, economic data, sensitive and judicial data – will be processed for institutional purposes only, including the possible publication of the personal data on UniSR website, for the purposes of all fulfilments imposed to UniSR by any applicable laws in compliance with the Regulation and the Privacy Code as well as with the aforementioned principles of limitation of scopes and conservation, minimization of data, exactness, integrity and confidentiality in connection with the purposes for which such data are processed.

The personal data could be also processed for historic, statistic, scientific purposes in compliance with any applicable laws and deontological code.

As per the so called sensitive data (id est personal data allowing the disclosure of racial or ethnic origin, religious, philosophical or other beliefs, political opinions, membership of parties, trade unions, associations or organizations of a religious, philosophical, political or trade-unionist character, as well as personal data disclosing health and sex life) and judicial data (id est personal data disclosing the measures referred to in Section 3(1), letters a) to o) and r) to u), of Presidential Decree no. 313 of 14 November 2002 concerning the criminal record office, the register of offence-related administrative sanctions and the relevant current charges, or the status of being either defendant or the subject of investigations pursuant to Sections 60 and 61 of the Criminal Procedure Code) within the employment relationship UniSR may collect any of the following data:

- a) data regarding students and/or their relatives affected by any handicap or economic data for the purpose of any control and/or granting of any benefit provided under applicable laws and/or management of extraordinary contributions;
- b) data concerning the status of refugee;
- c) data concerning pregnancy for academic purpose and for the purpose of the granting of any benefit provided under applicable laws;
- d) personal data allowing the disclosure of political opinions, membership of parties, trade unions, associations or organizations of a religious, philosophical, political or trade-unionist character,
- e) sensitive and judicial data concerning disciplinary proceedings against students;
- f) data regarding handicap;
- g) data regarding health necessary for any eligibility evaluation of the students, also through specific medical visits, and for safety measures.

The sensitive and judicial data referred to above, regarding academic activities and the inscriptions of students collected from the data subject or from third parties, shall be processed through paper and electronic support.

Please find below the main legal provisions justifying the data processing of sensitive and judicial personal data: Royal Decree no. 1592/1933 and subsequent amendments; Royal Decree no. 1269/1938 and subsequent amendments; Presidential Decree no. 382/1980; Law no. 168/1989; Law no. 398/1989; Law no. 341/1990; Law no. 390/1991; Law no. 104/1992; Ministerial Decree no. 224/1999; Italian Legislative Decree no. 445/2000; Law no. 148/2002; Ministerial Decree no. 270/2004; Presidential Decree no. 334/2004; Ministerial Decree no. 142 of 25/3/1998 and Law 24 giugno 1997, no. 196; Presidential Decree 9 April 2001; Law no. 14 February 2003, no. 30; Contratto Istituzionale Socrates Erasmus; By-laws, UniSR Regulations; Regional Laws in force.

MANDATORY COLLECTION OF PERSONAL DATA

Within the aforementioned principles of limitation of scopes, conservation and minimization of data, please be informed that the collection of personal data is mandatory for the purpose of the relationship with UniSR.

PROCESSING

Personal data are processed with both handwriting and electronic systems, in strict compliance with the scope of the processing, through adequate safety measures and for the period provided under applicable laws.

TRANSFER OF PERSONAL DATA

In compliance with the aforementioned principles of lawfulness, fairness and transparency, limitation of scopes and conservation, minimization of data, exactness, integrity and confidentiality, the personal data collected by UniSR could be transferred to third countries, including extra UE countries.

In such cases UniSR undertakes to preliminary verify and impose to the third subject to which the personal data should be transferred the compliance with the principles and the applicable provisions pursuant to the Regulation and the Privacy Code. To such purpose UniSR could impose to the third subject to which the personal data are transferred to sign a specific deed of appointment in accordance with Article 29 of the Privacy Code and Article 28 of the Regulation.

RIGHTS OF THE DATA SUBJECT

At any time you are entitled to ask UniSR to have access to your personal data, to modify or cancel the same or to object to their processing according to Article 20 of

the Regulation. You are further entitled to request for a restriction of processing according to Article 18 of the Regulation, and for the portability according to Article 20 of the Regulation.

Any request should be addressed in writing to the Data Controller and the DPO.

You are always entitled to make a claim before the competent supervisory authority (Garante per la Protezione dei Dati Personali) according to Article 77 of the Regulation, should you consider any data processing being in breach of the applicable laws.

Article 12- miscellaneous

Vita-Salute San Raffaele University has signed an agreement with the Gulf Medical University in Ajman, UAE. The aim of the agreement is to allow students who are ranked successfully and admitted to enrolment to the International MD Program, as described in this announcement, to participate in the international mobility announcement aimed at attending the first three years of the International MD Program in the UAE by enrolling to the Associate Degree in Pre-clinical Sciences and, therefore, to follow internationally integrated didactic paths. The Mobility Announcement with the information on how to apply for this mobility program will be published on the University online Board (<http://www.unisr.it/ateneo/albo-online/>).

For all other issues not mentioned in this competition regulation, reference is to the existing Italian laws.

According to the law n. 241 of august 7, 1990, the Head of the Competition procedure is Mrs. Paola Tedeschi.

The Italian competition call will be published on the official University's online Board (<http://www.unisr.it/ateneo/albo-online/>).

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