

RECTOR'S DECREE NO. 7128
CALL FOR APPLICATIONS FOR AWARD NEXT FUTURE SCHOLARSHIPS
FOR STUDENTS ENROLLED FOR THE 2021/2022 ACADEMIC YEAR

THE RECTOR

Having seen the by-laws of Vita-Salute San Raffaele University, approved with the decree of the Italian Minister for Universities, Scientific Research and Technology of 2 August 1996, as amended;

Having seen Legislative Decree no. 68 of 29 March 2012 *“Review of the legislation establishing the principles for the right to education and the proper operation of legally recognised university colleges”*;

Having seen Prime Ministerial Decree dated 9 April 2001 *“Provisions for uniformity regarding the assistance of university students, pursuant to art. 4 of law no. 390 of 2 December 1991”*;

Having Seen Prime Ministerial Decree no. 159 of 5 December 2013 *“Regulations governing the calculation and fields of application of the Economic Status Indicator (ISEE)”* as amended;

Having seen Law no. 241 of 7 August 1990, as amended *“New regulations governing administrative procedures and right of access to administrative documents”*;

Having seen the resolution of the Board of Directors of 28 June 2021.

DECREES

CALL FOR APPLICATIONS FOR AWARD NEXT FUTURE SCHOLARSHIPS FOR STUDENTS ENROLLED FOR THE 2021/2022 ACADEMIC YEAR

INTRODUCTION

Vita-Salute San Raffaele University, considering the widespread critical issues of the current economic climate, has decided to actively support its students, making available 75 scholarship, to be awarded according to the procedure detailed below.

ARTICLE 1. NUMBER AND VALUE OF STUDENT SCHOLARSHIPS

Vita-Salute San Raffaele University is providing **75 scholarships** to be awarded to students enrolled at Vita-Salute San Raffaele University for the 2021/2022 academic year on the basis of merit and financial need, with the following distribution:

- **10** scholarships of 10,000 Euros each for students enrolled in the first year of Single-Cycle Degree Courses;
- **25** scholarships of 10,000 Euros each for students enrolled in the subsequent years of Single-Cycle Degree Courses;
- **5** scholarships of 4,000 Euros each for students enrolled in the first year of Master's Degree Courses;
- **10** scholarships of 4,000 Euros each for students enrolled in the subsequent years of Master's Degree Courses;
- **10** scholarships of 3,000 Euros each for students enrolled in the first year of Bachelor's Degree Courses*;
- **15** scholarships of 3,000 Euros each for students enrolled in the subsequent years of Bachelor's Degree Courses*.

* Scholarships for students enrolled in the Bachelor's Degree in Nursing will be equal to the amount of the fees and contributions payable for registration for the 2021/2022 academic year.

ARTICLE 2. ELIGIBILITY REQUIREMENTS

In order to be considered for a scholarship students must:

- be enrolled/about to enrol for the 2021/2022 academic year by the deadlines envisaged by the current Vita-Salute San Raffaele University regulations;
- not have interrupted their sequence of years of study at Vita-Salute San Raffaele University;
- not be repeating students.

Candidates must also meet the following requirements.

Qualifications

- a) **first-year students** for all degree courses must be properly registered for the 2021/2022 academic year in accordance with the Vita-Salute San Raffaele University regulations; the qualifications will be evaluated retroactively on the basis of the criteria indicated in the following article 7;
- b) students registered for **years after the first year** of Bachelor's, Master's and Single-Cycle Degree courses must have achieved the number of ECTS-credits set out below by **31 October 2021**:

3

- **Bachelor Degree Courses (three-years):**

Year 2: 49 ECTS-credits

Year 3: 95 ECTS-credits

- **Single Cycle Degree Courses:**

Year 2: 49 ECTS-credits

Year 3: 95 ECTS-credits

Year 4: 160 ECTS-credits

Year 5: 215 ECTS-credits

Year 6: 270 ECTS-credits

- **Master's Degree Courses:**

Year 2: 45 ECTS-credits

Economic status requirements

Students' family units must meet the following criteria¹:

- an ISEE indicator value for university funding entitlement not exceeding **€ 50,000.00**;
- an I.S.P. (capital asset indicator) value not exceeding **€ 250,000.00**.

Both limits must be complied with; if either limit is exceeded, the student concerned will be considered not to meet the financial criteria and thus to be ineligible for a scholarship.

Family unit

The student's family unit is defined in accordance with and using the methods specified in Prime Ministerial Decree no. 159 of 5 December 2013.

Financially independent students

In accordance with the provisions of article 8, comma 2 of Prime Ministerial Decree 159/2013, students are considered financially independent when both the following circumstances apply:

¹ For the calculation of the ISEE Economic Status Indicator for entitlement to university funding, the criteria contained in Prime Ministerial Decree 159/2013 will be applied, with particular reference to art. 8 and the relative INPS circular no. 171 of 18/12/2014. In the cases specifically envisaged by article 9 of Prime Ministerial Decree 159/2013 as amended, only a current valid ISEE Certificate may be submitted.

- they have lived separately from their family unit of origin for at least two years prior to the date of submission of the personal declaration, in accommodation not belonging to a member of the said family unit;
- they have filed tax returns declaring income from regular employment or contract work of at least € 6.500,00 for at least two years.

If both the above circumstances do not apply or are not sufficiently documented, students shall not be considered financially independent and therefore the income and asset status of their family unit of origin shall be considered for the purposes of the selection process.

Income and asset assessment for foreign students

The economic status of foreign students or Italian students resident abroad is assessed in accordance with the provisions of article 8 comma 5 of Prime Ministerial Decree 159/2013 and, pending approval of the Ministerial Decree envisaged by article 7, comma 7 of Legislative Decree 68/2012, the economic status of foreign students is assessed on the basis of the Foreign Equivalent Economic Status Indicator established by articles 5 and 13 of the Prime Ministerial Decree of 9 April 2001.

The income and asset status of foreign students from outside the European Union is assessed using the methods established by Legislative Decree n. 286 of 25 July 1998, as amended (articles 4 comma 3 and 39) and Presidential Decree no. 394 of 31 August 1999 (art. 46, comma 5) as amended.

The income and asset status of the family units of foreign students must be certified by suitable documentation issued by the competent authorities of the countries in which the incomes are produced, and must be translated into Italian by the Italian diplomatic authorities with competence for the territory concerned.

In case of countries where there are particular difficulties in issuing the certification authenticated by the local Italian Embassy, it must be issued by the competent foreign representations or consuls in Italy and legalised by the Prefectures in accordance with art. 33 of Presidential Decree no. 445 of 28 December 2000.

For foreign students from particularly poor Countries, economic status is assessed on the basis of certification by the Italian Representation in the country of origin, confirming that the student does not belong to a wealthy family of high social status.² The said certification may be also be issued by the foreign University where the student is enrolled, linked to the University by agreements or conventions, or by Italian authorities empowered to issue guarantees of economic cover, in accordance with current regulations governing the matriculation of foreign students at Italian Universities. In this last case, the certifying organisation undertakes to repay the scholarship on the student's behalf if it is revoked.

However, students are obliged in all cases to declare any incomes and assets held by their family unit in Italy in accordance with Prime Ministerial Decree 159/2013, with an ISEE certificate for university funding entitlement.

² Ministerial Decree no. 156 of 12 February 2021 "*Definition of the list of particularly poor countries for the 2021/2022 academic year.*": Afghanistan, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, Congo Dem. Rep., Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea Bissau, Haiti, Kiribati, Korea Dem. Rep., Laos People's Democratic Republic, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome & Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Yemen, Zambia, Zimbabwe.

To allow evaluation of the income/assets of their family unit, all foreign students and Italian students resident abroad must submit the originals of the following documentation:

- document certifying the composition of the family unit;
- income generated by every member of the family unit during the 2019 calendar year;
- documentation on the real estate owned by the family unit, specifying the floor area of the properties owned as at 31 December 2019;
- certification of the investments owned by the family unit during 2019.

In all cases, the income declared by foreign students must be at least € 5.983,64, equivalent to the minimum living income, which must be proven when applying for a study visa for entrance to Italy. This value is the minimum threshold for the evaluation of economic-capital asset status prerequisites.

ARTICLE 3. INCOMPATIBILITY

The scholarship cannot be combined with other forms of financial aid or scholarships for the 2021/2022 year awarded by Vita-Salute San Raffaele University or other public or private bodies, except for ERASMUS grants and/or other grants supporting international mobility.

ARTICLE 4. SUBMISSION OF APPLICATIONS

Applications must be submitted, **exclusively online, no later than October 29, 2021 at 12:00 (noon)** on the www.unisr.it website, by accessing the reserved area of the Intranet (from the “Registrar’s Office” Menu, access “Financial assistance and merit awards” and select “Next Future Scholarship Application”).

To access the Intranet area and submit the application, anyone who does not already have an UniSR profile must first Register their personal data, following the instructions provided on the website page: <https://www.unisr.it/servizi/borse-di-studio/agevolazioni-premi-merito>.

The following documents must be attached with the scholarship application, in pdf format:

- the duly signed application (annex A to this call for applications);
- a copy of valid ID;
- ISEE certificate for the right to university funding issued after January 1, 2021 and a copy of the Personal Declaration signed by the applicant in all parts;
- a copy of the Personal Declaration signed by the applicant;
- for foreign students and Italian students resident abroad, the documentation listed in art. 2 of this call for applications;
- for financially independent students, the documentation listed in art. 2 of this call for applications.

Students failing to submit or submitting incomplete documentation will automatically be excluded from the selection process. Declarations made within the application are considered to have been issued pursuant to Italian Presidential Decree no. 445 of 28 December 2000 as amended, by candidates entitled to use the forms of simplified certification for bureaucratic purposes permitted by the said Decree.

For foreign candidates not entitled to use the forms of simplified certification for bureaucratic purposes permitted by Presidential Decree no. 445/2000, statuses, personal characteristics and facts must be documented by means of certificates or declarations issued by the competent authorities in the foreign state of origin, with an Italian translation authenticated by the Italian consular authority confirming conformity to the original.

ARTICLE 5. ISSUE OF RANKINGS

The Assessment Commission, appointed by Rector's Decree, will verify the compliance of the applications received and the relative documents, identify the eligible candidates and then issue the rankings for award of the scholarships.

Two separate rankings will be issued for each type of course (Bachelor's, Master's and Single-Cycle Degree Courses): one for students enrolled in the first year and one for those enrolled in subsequent years.

Rankings will be published in ascending order on the basis of family unit Economic Status Indicator for university funding entitlement ("University I.S.E.E.") value (from the lowest to the highest ISEE value).

In the event of a tie, for students enrolled in the first year, the student with younger calendar age will take precedence, while for students enrolled in subsequent years, the student with more ECTS-credits for the current year will take precedence.

Students who have not yet formally registered for the first year of a course in accordance with the University regulations will be entered in the ranking "under reservation" pending completion of registration.

ARTICLE 6. PUBLICATION OF RANKINGS

Candidates will be informed of the outcome of the application procedure by publication of the rankings on the "Scholarships and other forms of assistance" page of the institutional website (www.univr.it) **by November 30, 2021.**

Any appeals against the rankings must be submitted to the competent bodies within the terms envisaged by current law.

ARTICLE 7. AWARD OF SCHOLARSHIPS AND PAYMENT PROCEDURES

Scholarships will be awarded until the number set by this call for applications has been completed.

If there are insufficient beneficiary students in either of the two rankings for each type of course, the residual scholarships will be awarded to students who have failed to receive scholarships in other rankings, until the total number of scholarships available, set by the call for applications itself, has been awarded.

Scholarships will only be paid by bank transfer to the current account specified in the scholarship application. This must be an Italian account held at least jointly in the beneficiary's student's name.

Beneficiaries will be subject to tax on their Next Future scholarships at the same rate as a wage or salary (pursuant to art. 50, comma 1, subsection c) of the Consolidation Law on Income Tax), and tax deductions will therefore be made at source in accordance with current law.

Payment of scholarships to students enrolled in the first year of all courses

Scholarships will be paid to enrolled students in two equal instalments at the following dates:

- first instalment by 31 December 2021;
- second instalment by 30 November 2022 only for students who have obtained the following ECTS-credits by 31 October 2022:

- at least 49 ECTS-credits for students enrolled in Bachelor's and Single-Cycle Degree courses;
- at least 45 ECTS-credits for students enrolled in Master's Degree courses.

The second instalment will not be paid in case of failure to obtain the said ECTS-credits by the specified due date.

Payment of scholarships to students enrolled in years after the first year of all courses

Scholarships will be paid to enrolled students in two equal instalments at the following dates:

- first instalment by 31 December 2021;
- second instalment by 31 March 2022.

ARTICLE 8. FORFEITURE OF SCHOLARSHIPS

Students shall forfeit their right to the scholarship and shall be obliged to repay it in any of the following circumstances:

- failure to register for the course for the 2021/2022 academic year;
- withdrawal from the course or application to transfer to another course or another University before the end of the Academic Year;
- receipt of disciplinary measures exceeding the warning for crimes against the University;
- finding, further to official verification (even after publication of the ranking), that they have submitted untruthful declarations or nonconforming documents;
- failure to submit any further documentation requested for verification of the accuracy of the self-certification submitted to Vita-Salute San Raffaele University by the requested deadline.

ARTICLE 9. VERIFICATION OF ECONOMIC STATUS

For verification of economic status, Vita-Salute San Raffaele University will exercise the options available to it under current law, specifically art. 10 of Legislative Decree no 68 of 29 March 2012, art. 71 of Presidential Decree no. 445 of 28 December 2000, art. 38 of Decree Law no. 78 dated 31 May 2010 (converted, with amendment, into law no. 122 of 30 July 2010), and art. 11 of Prime Ministerial Decree no. 159 of 5 December 2013 and the relative INPS Pension Authority Circular no. 171 of 18 December 2014, also demanding all relevant documentation for verification of the accuracy of the statements issued (personal and corporate tax returns, VAT returns, etc.).

In the event of false declarations, scholarships awarded will be revoked and the students concerned will receive the penalties envisaged by articles 75 and 76 of Presidential Decree no. 445/2000, art. 10 of Legislative Decree 68/2012 and art. 38 of Decree Law n. 78/2010, converted with amendments by law no. 122/2010.

In no case shall the above preclude the adoption of disciplinary measures or reporting to the judicial authorities if a crime is considered to have been committed.

ARTICLE 10. PRIVACY POLICY STATEMENT

Vita-Salute San Raffaele University, with registered office in Milan, Via Olgettina 58, tax code 97187560152 (hereinafter the "University") undertakes to constantly protect the personal data of data subjects. This privacy policy statement is intended to explain the policy adopted by the University with regard to personal data protection in order to: (i) inform data subjects of the procedures by which personal data

regarding them are processed; and (ii) enable data subjects to provide informed consent to the processing of the personal data acquired. The aforesaid is in compliance with the provisions of art. 13 of Regulation (EC) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter the "Regulation") and Italian Legislative Decree no. 196 of 30 June 2003 (hereinafter the "Data Protection Code").

The information and data you contribute or which are otherwise collected will be processed in accordance with the provisions of the Regulation and the Data Protection Code, and with the confidentiality obligations enforced in all the University's activities.

In accordance with the provisions of the Regulation and the Data Protection Code, the data will be processed by the University lawfully, fairly, and in a transparent manner, with limitation of the processing purposes and data storage, and measures to ensure data's minimisation, accuracy, integrity and security.

Data Controller and Data Protection Officer

The Data Controller is Vita-Salute San Raffaele University, in the person of its Managing Director.

In accordance with the provisions (i) of the Regulations (see Art. 37) and (ii) the CODAU University Administration Association Guidelines, via a resolution of its Board of Directors dated 22 January 2018 the University appointed GSD SISTEMI E SERVIZI S.C.A.R.L., with registered office in Milan, Corso di Porta Vigentina 18, VAT no. 06959200962, (hereinafter, "GSD") as its Data Protection Officer (hereinafter "DPO").

The professional nominated by GSD to serve as DPO is Mr Gabriele Tettamanti.

The DPO is at data subjects' service for any information regarding the University's personal data processing operations.

The contacts of the Data Controller and DPO are as follows:

Email: privacy@unisr.it

Categories and types of data processed and purposes of the processing

Personal data acquired for the performance of the University's institutional activities - identification and contact data, academic/educational career data, financial data, sensitive and judicial data - are processed for purposes related solely to the performance of the said activities, and specifically for all the procedures necessary for the full achievement of the University's functions under the law and its charter, including possible disclosure through publication on the University's Internet site, in accordance with the provisions of the Regulation, the Data Protection Code, the regulations and the aforesaid principles of legality, fairness, transparency, limitation of purposes and storage, data minimisation, accuracy, integrity and security in relation to the institutional purposes for which they are used, for educational and administrative activities, and for the pursuance of the University's institutional and security aims in more general terms.

Data may also be used for historic, statistical or scientific purposes, in compliance with the relevant legislation and codes of ethics.

With regard, in particular, to the data classified as sensitive (i.e. personal data which may reveal racial and ethnic origin, religious, philosophical or other beliefs, political opinions, membership of parties, trades unions, associations or organisations of a religious, philosophical, political or trades union nature, and personal data which reveal the individual's state of health or sex life) and judicial data (i.e. personal data which may reveal measures as defined by article 3 (1) (a-o, r-u) of Italian Presidential Decree no. 313 of 14 November, 2002, relating to criminal record, list of administrative penalties deriving from offences committed and the relative crimes recorded, or the status of accused or suspected party under articles

60 and 61 of the Italian Criminal Procedural Code) during the pursuance of its institutional aims, the University might acquire the following data:

- a) data relating to diversely able students and/or family members or income data for the purpose of possible verification of self-certification relating to the payment of university fees and any exemption from the payment of university fees and/or access to any reductions granted by law, and data relating to the management of extraordinary grants for students' projects;
- b) data relating to refugee status for access to exemptions and scholarships;
- c) data relating to pregnancy, for the implementation of all necessary precautions to protect pregnant women, both for educational purposes, such as attendance at laboratory classes, and for access to any grants or benefits available by law;
- d) data which may reveal political opinions or membership of parties, associations or organisations of a religious, philosophical, political or trades union nature, for requirements relating to the functioning of the University's internal electoral procedures;
- e) sensitive and judicial data of relevance to disciplinary proceedings against students;
- f) data relating to disabled status for interpreting, tutoring, transport and similar services for all handicapped students;
- g) health data, necessary for assessment of the student's suitability, also by means of medical examinations by professionals appointed for the purpose by the University, and for safety purposes.

The aforesaid sensitive and judicial data relating to teaching activities and the management of students' enrolments and careers (including, if relevant, access to and residence in the university's student accommodation), acquired both from the data subjects and from third parties, are used by the competent Departments and/or Organisations, both on paper and on digital media.

The following are the main items of legislation under which the University is permitted to use sensitive and judicial data: Italian Royal Decree 1592/1933 and subsequent amendments and additions (Consolidation Law on Higher Education); Italian Royal Decree 1269/1938 and subsequent amendments and additions. (Approval of regulations regarding students); Italian Presidential Decree 382/1980 (Reorganisation of university teaching, relative educational categories and trial of new methods of organisation and teaching); Italian Law 168/1989 (Creation of the Ministry Of Universities And Scientific And Technological Research); Italian Law 398/1989 (Regulations governing university scholarships); Italian Law 341/1990 (Reform of the university system); Italian Law 390/1991 (Legislation on the right to university education); Italian Law 104/1992 (Framework law for the assistance, social integration and rights of handicapped people); Italian Ministerial Decree 224/1999 (Regulations governing research doctorates); Italian Legislative Decree 445/2000 (Consolidation Law incorporating legislation and regulations on administrative documentation); Italian Law 148/2002 (Ratification and Implementation of the Lisbon Convention of 11 April 1997); Italian Ministerial Decree 270/2004 (Changes to the Regulations governing the teaching independence of Universities, approved by Ministry Of Universities And Scientific And Technological Research Decree no. 509 of 3 November 1999); Italian Presidential Decree 334/2004 (Regulations for the implementation of the consolidation law on immigration and the status of foreigners); Italian Ministerial Decree no. 142 of 25/3/1998 and Law no. 196 of 24 June 1997 (Regulations governing internships); Italian Prime Ministerial Decree 9 April 2001; Italian Law no. 30 of 14 February 2003 ("Biagi Law", reforming the labour market); Current Socrates/Erasmus Institutional Contract; University Charter, University Teaching Regulations, Student Regulations and other current University Regulations; current Regional Laws on the right to university education.

Compulsory nature of the contribution of data

Subject to the aforesaid principles of limitation of purposes and storage and minimisation of data, the provision of personal data is compulsory and those refusing to provide them will be unable to establish and continue any relationship with the University.

Data processing procedures

Personal data are processed using manual and automated tools, by methods strictly correlated to the relative purposes, by means of appropriate security measures and for the period of time required by the current regulatory framework.

Transfer of personal data

Personal data acquired by the University may be transferred to other countries, including outside the EU. In this case, the University undertakes to perform preliminary checks and to oblige any third parties to which personal data are transferred to comply with the relevant principles and legal requirements enforced by the Regulation and the Data Protection Code. For this purpose, the University may require the third-party recipient of the personal data to sign a specific deed designating the third party as a data processor pursuant to Art. 29 of the Data Protection Code or Art. 28 of the Regulation.

Rights of data subjects

Data subjects are entitled to apply to the University, at any time, for access to their personal data, or for their rectification or erasure, or to object to their processing in the circumstances envisaged by Art. 20 of the Regulation, and are entitled to request the restriction of processing in the circumstances covered by Art. 18 of the Regulation, and to obtain the personal data concerning them in a commonly used, machine-readable format (portability) in the circumstances envisaged by Art. 20 of the Regulation.

Requests must be sent in writing, by email to the Data Controller or the DPO.

Data subjects are entitled at all times to lodge a complaint with the competent supervisory authority (Italian Personal Data Protection Authority), under art. 77 of the Regulation, if they maintain that their data are being processed in breach of the current law.

The official in charge of the administrative procedure is Roberta Biscioni.

Milan, July 15 2021

The Rector
(Prof. Enrico Gherlone)

The Italian call for applications is the only official, binding and legal document regulating this competition.

