

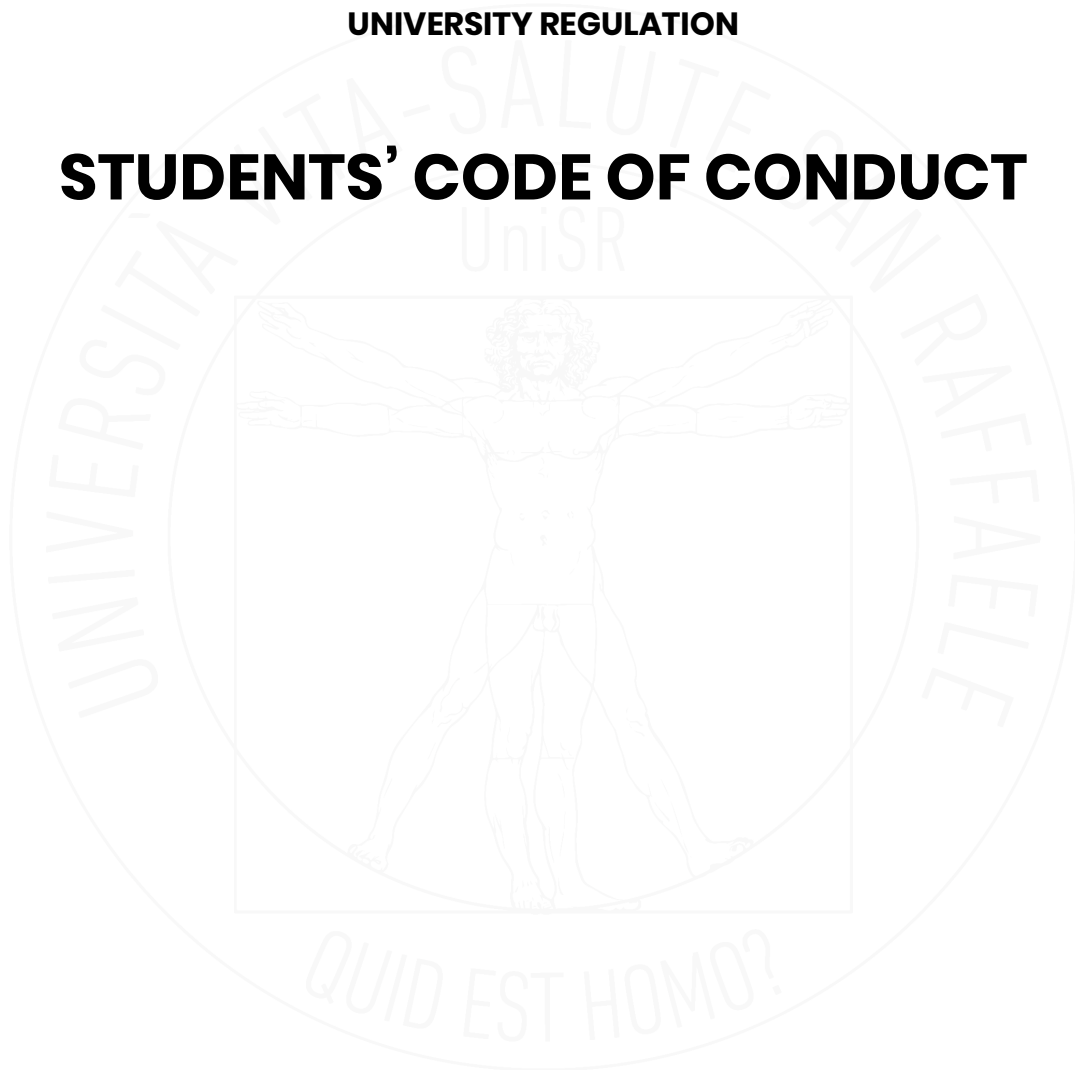


# UniSR

Università Vita-Salute  
San Raffaele

**UNIVERSITY REGULATION**

## **STUDENTS' CODE OF CONDUCT**



***ISSUED BY RECTOR'S DECREE No. 10222 OF 24/09/2026***

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## **1 Subject and Scope of Application**

### *ART.1 Scope of application*

1. This Code governs the rules of conduct that the student community is required to observe.
2. For the purposes of the preceding paragraph, the provisions of this Code apply to students enrolled in degree programmes, doctoral programmes, master's programmes, residency programmes, individual courses, and other educational and training programmes offered at Università Vita-Salute San Raffaele, as well as to students from other universities, including foreign institutions, who attend the University under specific agreements (hereinafter collectively referred to as "students").
3. UniSR raises awareness among all technical and administrative staff, teaching and research staff, and students in order to counter gender stereotypes, including through linguistic visibility wherever possible. However, in certain cases, such as in this Code, solely for the sake of simplicity, the masculine form is used in an over-extended manner and is intended to refer inclusively to all persons, irrespective of their gender.

## **2 Regulatory provisions**

### *ART.2 General principles*

1. Pursuant to the UniSR Statute, the primary objective of the University is to foster knowledge of the human being in its biological, intellectual, and spiritual components through teaching and the advancement of the various disciplines.
2. In pursuing this objective, and in the context already defined by the values set out in the UniSR Code of Ethics, to which full reference is made and which is fully applicable, the University establishes the provisions contained in this Code in order to guide the conduct of those identified in the above Article 1, paragraph 2, towards respect for individuals, the environment, and the University's facilities.

### **2.1 CHAPTER I – Provisions concerning academic life**

#### *ART.3 Deceptive conduct during examinations*

1. Students must pursue their academic career with loyalty and honesty and must not engage in acts that prevent or hinder the fair evaluation of acquired skills.
2. With specific reference to examinations, the following are considered acts contrary to the UniSR Code of Ethics and are therefore prohibited:
  - registering for an exam sitting and systematically failing to attend;
  - obtaining solutions from unauthorised sources (e.g., the Internet, textbooks, notes, chatbots and AI tools in general, etc.);
  - causing disturbance during the course of examinations;
  - obtaining or providing information and assistance during an examination from or to other students present in the room, through viewing their assignments or by interacting with them;
  - using any electronic device during the examination (unless expressly authorised by the instructors) to store or view information and/or to communicate with individuals inside or outside the room to obtain or provide information, solutions, or assistance for the examination;
  - continuing to work on the exam after the end signal has been given by instructors or proctors;
  - removing the exam paper, photographing it and/or sharing any portion of it by any means, unless expressly authorised by the instructor as provided for in Article 6 below.
3. Examinations and tests conducted outside the University and subject to evaluation must be carried out in accordance with the rules established by the responsible instructors and in compliance with the provisions of the preceding paragraph.

#### *ART.4 Attendance certification*

1. Students must participate in teaching and training activities with accountability, integrity and propriety, recognising actual attendance as an essential element of their learning pathway and professional training.
2. Any conduct aimed at evading or falsifying attendance recording for lectures or other educational activities, either for oneself or for others, is prohibited.
3. The prohibition in the preceding paragraph also applies where the outcome is achieved through the use of digital tools.

#### *ART.5 Academic integrity and prohibition of deceptive conduct*

1. Students are required to carry out academic, teaching, research and administrative activities with honesty, fairness, transparency and integrity, providing truthful information and faithfully representing data, results, documents and activities relevant to their university career.

2. Any deceptive conduct is prohibited. By “deceptive conduct” is meant the intent to mislead others in order to obtain an undue advantage. The following list is illustrative, though not exhaustive, of such conduct:

- plagiarism;
- falsifying citations;
- falsifying sources and data;
- falsifying, dishonestly altering, omitting, or otherwise misrepresenting research results, information, data, or statistics;
- using data selectively and omitting data in conflict with the stated thesis for the purpose of deception;
- providing false information regarding reasons for absences or late submissions when requesting a make-up test or an extension of a deadline;
- falsifying exam registration;
- altering documents relevant to the academic record, such as falsifying information on an official academic document, form, certificate, language certification, visa, medical record, identity document, or any other official document;
- providing false information regarding one’s academic career, other academic or non-academic activities, or membership in student groups, organisations, or sports teams recognised by the University.

#### *ART.6 Dissemination of teaching materials*

1. Even where instructors authorise lectures to be recorded in audio and/or video format, the dissemination of the resulting material, including full or partial transcripts, is prohibited.
2. It is prohibited to disseminate, without prior authorisation, any type of teaching material issued by instructors or other administrative staff (e.g., presentations, lecture recordings, materials uploaded to online teaching platforms, exercises, case studies).
3. It is likewise prohibited, without the prior authorisation of the responsible instructor, to acquire and/or disseminate examination materials.

#### *ART.7 Obstruction or disruption of academic activities*

1. It is prohibited to delay, interrupt, or in any way hinder others’ access to the University premises and facilities; to produce disturbing noises or shouting in any space or classroom, whether physical or virtual; or to engage in any other conduct likely to disturb or prevent the conduct of academic activities, whether in person or remotely.

#### *ART.8 Use of IT resources*

1. Access to the University's IT resources takes place through user identification credentials (username and password). These access codes are strictly personal and must not be disclosed to anyone. The student is solely responsible for all uses associated with them.
2. Students undertake to use the University's IT resources solely for the purposes permitted and indicated from time to time by teaching and administrative staff and connected with their academic career.
3. In any case, the use of IT resources must comply with the principles established by this Code, by the Code of Ethics, and by other University regulations and procedures relevant in this matter.
4. Access to IT resources is limited to the period during which the student has an active career at the University.

## **2.2 CHAPTER II – General provisions**

### *ART.9 Use of University property, consumables, equipment, and facilities*

1. Students are required to use the property, equipment, materials and facilities made available by the University or affiliated entities with due diligence, care and responsibility, helping to ensure their proper preservation and use in the interests of the academic community.
2. It is prohibited to engage in any conduct that causes damage to movable or immovable property owned, held, or otherwise possessed by the University.
3. Similarly, students must refrain from conduct that could cause damage or pollution to property and premises made available to them during their academic career, such as, by way of example and not limitation, locker rooms and assigned lockers, computer stations, and other IT equipment.
4. Each student is obliged to return University-owned property or property provided to them as described above, in perfect working order and condition.
5. With regard to property made available to students by the University, such as, by way of example and not limitation, library journals and books, uniforms, and locker keys, each student is obliged to use them in accordance with the provisions above and to return them at the end of their use in the same condition in which they were provided.
6. Without prejudice to the provisions of the preceding paragraphs, students must always consult the designated staff before using any laboratory materials or equipment.

### *ART.10 Dress code and University badge*

1. Students are required to adopt attire appropriate for attending the University, healthcare facilities, and all places where educational activities are carried out, also in accordance with Article 21, paragraph 2 below.
2. For security reasons, students must visibly display their University identification badge while on University premises and in affiliated facilities where they undertake practical or internship activities
3. Upon completion or termination of their studies, for any reason, students are required to return their University identification badge to the appropriate administrative office.

### *ART.11 Smoking ban*

1. Smoking is strictly prohibited within all University premises and enclosed spaces—including hospital areas—including, but not limited to, classrooms, study areas, offices, laboratories, libraries, common areas, and restrooms.
2. The ban, in compliance with applicable law, may also extend to outdoor areas under the University's control or that of affiliated facilities, including green spaces, courtyards, parking areas, and areas adjacent to building entrances and external stairways.

3. Where the smoking ban is also applicable outdoors by law, it shall not apply to specifically designated smoking areas that are clearly marked and equipped in accordance with applicable regulations.
4. The ban covers traditional cigarettes, electronic cigarettes, heated tobacco products, and any other items involving the inhalation of substances through combustion or vaporisation.
5. Discarding cigarette butts outside designated receptacles or on the ground is strictly prohibited.
6. All students are encouraged to cooperate in ensuring compliance with this ban and in contributing to the maintenance of a healthy and welcoming environment.

#### *ART.12 Health and safety protection and mandatory training*

1. Students are required to comply with all measures adopted by the University or its affiliated entities for the protection of the health and safety of all members of the academic community.
2. Students are required to complete mandatory training obligations related to health and safety protection and to comply with the instructions provided by the relevant offices and Preventive Medicine services, in accordance with the applicable regulations in force from time to time.

#### *ART.13 Conduct for the use of University premises*

1. Students, as well as any accompanying persons, are expected to comply with specific rules of conduct that uphold the dignity and decorum of the University and prevent harm to persons, property, and the environment. These rules also apply during graduation ceremonies and other celebratory events.
2. In particular, in addition to compliance with the relevant provisions of this Code, it is prohibited to:
  - use products that may damage or deface walls, streets, or other movable or immovable property of the University or surrounding areas;
  - use smoke bombs, firecrackers, or fireworks;
  - use confetti, similar materials, or any other objects that may damage the environment, compromise structural safety, or endanger people's safety;
  - enter or remain in University or affiliated premises in a state of psychophysical alteration due to intoxication or use of drugs;
  - introduce and/or consume alcoholic beverages or drugs on University premises;
  - introduce weapons into University premises;
  - deface internal or external spaces;
  - step on flowerbeds and fenced green areas;
  - leave bottles or other glass objects that may pose a danger;
  - post posters on walls or trees;
  - cause disturbance with shouting and singing, particularly given the proximity of hospital facilities or other workplaces;
  - stand or gather near wards, hospital entrances, emergency departments, inpatient areas, corridors, hallways, stairways, emergency exits, pedestrian or vehicular routes and, in general, along routes intended for emergency vehicles;
  - bring camping equipment (e.g., gas stoves, etc.) or light open fires;
  - move campus furniture, indoors or outdoors;
  - enter and remain with animals, except guide dogs, in University areas not expressly authorised and, in particular, in dining areas, classrooms, laboratories, study spaces, and student residences. Any exceptions (e.g., conferences, graduation ceremonies) must be agreed in advance with the Diversity and Inclusion Office;
  - tamper with, remove, or misuse safety equipment and facilities serving the University (e.g., barriers, fire extinguishers, signage, etc.);

- use drones;
- engage in other conduct incompatible with the decorum of the University.

#### *ART.14 Conduct during celebratory events*

1. Without prejudice to the provisions of Article 13, which apply in full, during celebratory events connected with university life, including, by way of example, the end of teaching activities, graduation sessions, and the award of diplomas, specialisations, master's degrees or PhDs, students and their guests are required to behave in a manner respectful of the dignity and decorum of the University, as well as of safety and the proper use of the premises.
2. Also considering that the campus is shared with operating hospital facilities, celebratory events must take place with full respect for the peace, privacy and needs of patients, family members, healthcare staff and all individuals accessing the hospital facilities in any capacity. The same respect must be maintained for the teaching, working and study needs of all those who access the University facilities.
3. Noise must be kept at a level compatible with the regular conduct of university and work activities and with the presence of healthcare facilities. Shouting, prolonged chanting, loud music, honking, whistles, drums and other instruments or conduct liable to cause disturbance must be avoided.
4. Celebratory events may take place only in areas identified and authorised by the University, in compliance with signage and instructions provided by the designated staff.
5. Photographs, audio recordings and video recordings must be made with respect for individuals' privacy and dignity. It is prohibited to record, even accidentally, patients, healthcare documentation, care activities or care environments, or to disseminate images or recordings in violation of applicable personal data protection legislation.
6. The student concerned by the celebration is required to inform their guests in advance of the provisions of this Code and of any further organisational instructions communicated by the University, and to invite them to comply.

#### *ART.15 Discriminatory conduct, harassment and acts harmful to the dignity of others*

1. In compliance with the measures adopted by the University and with the provisions of the Regulation for the Protection of the Dignity of Persons, students are required to maintain a respectful attitude towards every individual, refraining from committing acts or making statements that are demeaning, humiliating, or harmful to their moral and/or physical integrity.
2. Likewise, students are required to refrain from performing acts or making statements having discriminatory content regarding other individuals on grounds including sex, gender, age, religion, political orientation, and personal beliefs.
3. It is prohibited to engage in conduct that may constitute harassment, of any nature and against anyone.
4. The use of disrespectful or offensive language towards the University, individual members of the academic community, or any other persons is prohibited. Furthermore, in public settings, any expressions or conduct likely to damage the honour, reputation, or prestige of the University or other individuals are also prohibited.

#### *ART.16 Use of the UniSR logo and brand image and of University content, images and videos*

1. The use of the University's logo or brand identity in communications or public events must take place in compliance with the founding principles of the University and with the prior explicit authorisation of the University itself.

2. In dealings with the community and during political activities, it is expressly forbidden to associate the UniSR name or image with political parties, groups, movements, or political figures, in accordance with the provisions set out in the Code of Ethics.

3. Students must refrain from engaging in conduct that could in any way damage the image and honourability of UniSR.

4. Prior to the publication of any content relating to the University, it is the responsibility of the student to verify that no intellectual property rights or copyright are violated.

#### *ART.17 Use of social networks and other means of communication*

1. The University promotes and encourages freedom of expression, active participation in university life, and the sharing of the academic experience through social media and similar tools, provided that this is done in compliance with current legislation, respect for individual rights, and the founding values of the University.

2. The use of social networks and other means of communication must be carried out in compliance with the principles adopted by the University.

3. In particular, students are required to refrain from engaging in any discriminatory, denigratory or harmful behaviour that impacts the dignity and integrity, whether moral or physical, of individuals, regardless of whether they are internal or external members of the academic community, as well as from any conduct liable to damage the image and reputation of UniSR.

4. When using personal channels, profiles, social media pages, or other personal digital tools, or when making public statements, students must exercise every caution so as not to induce anyone to believe that the opinions, judgments, and everything expressed therein represent an expression of the views and positions of the University.

5. The use of social media, or similar tools, for the purpose of sharing the university experience, public events, or scientific dissemination is permitted, provided it complies with regulations on copyright, privacy, and intellectual property as well as University regulations.

6. The recording, production, and dissemination of images, videos, audio, or any other digital content or material depicting the following are prohibited:

- violent, indecent, threatening, offensive, or discriminatory content;
- identifiable subjects (for example students, faculty, staff, visitors) who have not expressed their consent to publication, unless the event is public and open to external participants;
- personal data of oneself or others (for example addresses, telephone numbers, emails) in violation of data protection rules.

7. The recording, production, and dissemination of content for commercial and/or monetisation purposes (e.g. through sponsorships, advertising, partnerships, or sales) is prohibited, unless expressly authorised in advance by the University and any other party involved.

#### *ART.18 Sustainability and environmental protection*

1. The University pays particular attention to sustainability and environmental protection. For this reason, all students are expected to adopt responsible behaviours, actively contributing to the University's environmental sustainability in the use of services and available materials, also through the respect for common spaces, the reduction of waste, and recycling.

*ART.19 Offering of gifts, compensation or other undue benefits to members of the academic community*

1. Gifts, gratuities or other benefits that may give rise to doubts regarding the impartiality of UniSR teaching or administrative staff, or that may appear – even without further investigation – to be intended to obtain preferential treatment in academic activities, are not permitted.

**2.3 CHAPTER III – Provisions applicable in the performance of practical activities**

*ART.20 Protection of patient confidentiality, dignity and image*

1. Students engaged in training activities involving direct or indirect contact with patients or their caregivers, or who observe clinical, diagnostic, therapeutic or surgical activities, are required to behave in a manner respectful of every individual's dignity, physical and moral integrity, confidentiality and fundamental rights, with due regard for cultural and social differences, as well as choices regarding cultural and spiritual beliefs.

2. Students who, by reason of their educational pathway, come into possession of information, personal data or special categories of data concerning patients of the hospital or healthcare facilities where they undertake their training are subject to the strictest duty of confidentiality and are required to comply with applicable personal data protection legislation and with the relevant provisions adopted by the University or host facilities.

3. It is prohibited to acquire, record, photograph or film, using any device, patients, parts of their bodies, healthcare documentation, clinical, diagnostic, therapeutic or surgical activities, healthcare environments, or any other elements from which information concerning patients and/or other clinical and healthcare professionals may be inferred, unless prior authorisation has been expressly granted by the competent facility for educational or institutional purposes.

4. It is likewise prohibited to use images, recordings, data or other content acquired during training activities as source material for processing, alteration, reconstruction, simulation or content generation using digital tools, artificial intelligence systems or other post-production techniques, or for their subsequent publication or dissemination. This prohibition also applies when the content has undergone anonymisation or alteration and remains in force whenever there is a risk that the content may be linked, directly or indirectly, to patients, care activities, the host facility or the University.

5. The provisions of this Article shall continue to apply after completion of the training activity.

*ART.21 Compliance with the regulations of healthcare facilities and laboratories*

1. All students participating in training activities carried out at hospitals, research facilities, or other affiliated institutions are required to maintain conduct and behaviour appropriate to the nature and purposes of the host facilities and to comply with their regulations, operating procedures, organisational provisions, and health and safety measures.

2. Students are required to wear the clothing and equipment prescribed by the facility where they are carrying out their activity, taking care to respect the hygiene and health rules applicable from time to time. Outside healthcare facilities and laboratories, it is forbidden to wear lab coats and uniforms or other clothing associated with training activities.

3. Students must comply with the recommendations, protocols and guidelines adopted by the University and the host facilities in order to avoid the risk of infections, contagion and contamination.

4. The use of personal electronic devices in care, clinical, diagnostic, operating or laboratory areas is permitted only within the limits and in accordance with the procedures established by the host facility and, pursuant to Article 20 above, may under no circumstances involve the acquisition or dissemination of images, audio, video or information relating to patients, professionals or care activities.

## **2.4 CHAPTER IV – Disciplinary implications**

### *ART.22 Disciplinary implications*

1. Any violation of this Code that constitutes a disciplinary offence, pursuant to the Regulation for the application of disciplinary sanctions to students, to which full reference is hereby made, is subject to disciplinary proceedings.

## **3 Entry into force and transitional provisions**

### *ART.23 Transitional and final provisions – Entry into force*

1. This Regulation shall enter into force on the day following the issuance of the Rector's Decree.
2. This Regulation shall be published on the University website.
3. The applicable legal provisions shall apply for all matters not covered by this Regulation.
4. On the date this Regulation enters into force, the University Regulation on the Students' Code of Conduct issued by Rector's Decree No. 9697 of 18/09/2025 shall be repealed.

