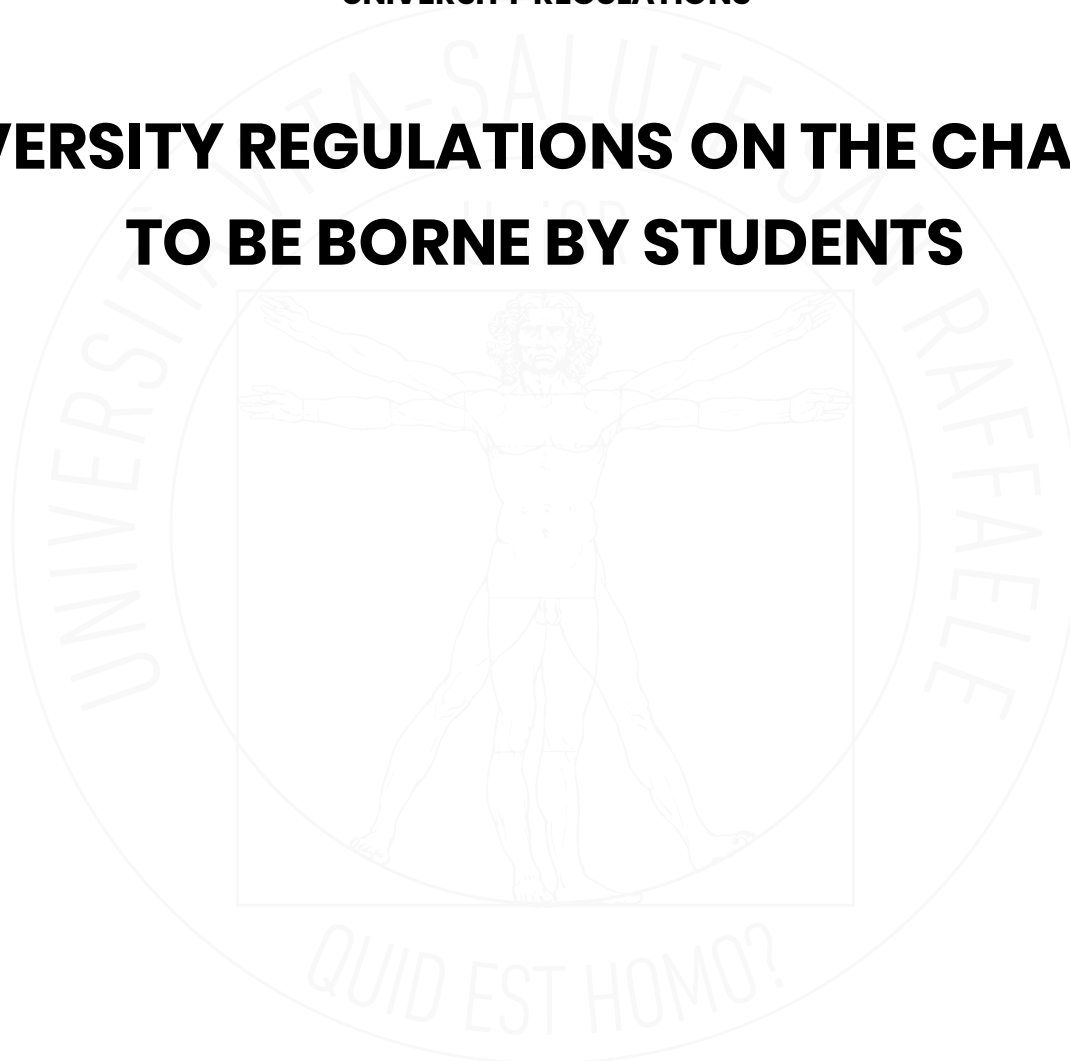


UNIVERSITY REGULATIONS

**UNIVERSITY REGULATIONS ON THE CHARGES
TO BE BORNE BY STUDENTS**



ISSUED BY RECTOR'S DECREE NO. 8224 OF 05/06/2023

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1 Purpose and Scope

ART.1 Purpose

1. These Regulations govern the charges to be borne by students in order to take part in one of the educational paths offered by Vita-Salute San Raffaele University (hereinafter also "UniSR" or "University"), as defined in Article 2 of these Regulations, as well as the criteria for exemption from fees and charges.

ART.2 Scope

1. The Regulations apply to those enrolled in one of the University's educational paths, hereinafter referred to as "students".

2. For the purposes of these Regulations, "University educational paths" means: Bachelor's Degree Courses, Master's Degree Courses, Single-Cycle Degree Courses, individual courses, Postgraduate School programmes and PhD Programmes.

ART.3 Relevant Regulations

1. The procedures relating to students' careers described in these Regulations are governed by the Student Regulations, the Postgraduate School Regulations and the PhD Programme Regulations, which are published on the University's institutional website.

2 Abbreviations Acronyms Definitions

| Abbreviation and definition | Description |
|------------------------------------|--|
| University | Vita-Salute San Raffaele University |
| Degree Course | Bachelor's Degree Courses, Master's Degree Courses and Single-Cycle Degree Courses |
| Course | Bachelor's Degree Courses and Postgraduate Schools and Residencies |

3 Provisions of the Regulations

3.1 Rules common to Courses, individual courses and PhD Programmes

ART.4 Charges to be borne by students

1. Each year, the Board of Directors decides on the amounts of the charges to be borne by students for each year of the course, including, where applicable, years enrolled as a repeating student, as well as the sole instalment arrangements allowed.

2. The amounts established by the Board of Directors include the amounts due to the University contained in the handling Fees Tariff document, published on the University's institutional website.

3. The charges to be borne by students are due for the full and total amount. In the event of career interruptions or outgoing transfers, only the amounts accrued up to the time of completion of the relevant applications will be due.

4. The amounts established by the Board of Directors, published on the University website on the pages dedicated to each Course, individual course or PhD programme, refer only to the academic year for which they are established.

5. The amounts referred to in the preceding paragraphs shall be paid in the manner specified by the University.

6. There shall be no reimbursement of the amounts paid, except as provided for in Articles 9(2) and 11(6) below.

ART. 5 Debt situations

1. Those who have debts of any kind with the University may not carry out any career-related actions.

2. A student who has an open debt situation may also not apply for any certificates relating to his or her career.

3.2 Degree Courses

ART. 6 Provisions for Bachelor's Degree Courses

1. For each Bachelor's Degree Course, the amounts established by the Board of Directors in accordance with the provisions of Article 4, which consist of the enrolment fee, regional fee and stamp duty, as well as academic charges are published on the University's institutional website.

2. The amounts referred to in the preceding paragraph are due from the time of enrolment and for each academic year of enrolment.

3. Failure to pay the first instalment means that the student cannot be considered enrolled.

4. Failure to pay the instalments subsequent to the first, by the deadlines indicated on the Bachelor's Degree Course page of the institutional website, shall result in the defaulting student being barred from carrying out any career-related actions from the fifteenth day following the instalment deadline and shall give rise to the application of a reminder fee as stated in the Fees Tariff. The student's administrative position is regularised by the payment of the instalments and the reminder fee applied.

ART. 7 Suspension of studies

1. An enrolled student who applies for suspension within the deadline set and communicated annually by the University will not have to pay the amounts due for the academic year for which suspension is requested, but will be required to regularise his or her administrative position in order for the application to be accepted.

2. If the application is submitted after the deadline referred to in the preceding paragraph, the student must settle any previous debts and pay the amounts accrued up to the time the application is submitted.

ART. 8 Career recognition following discontinuation of studies

1. Following discontinuation, students wishing to reactivate their careers must submit a recognition application by the deadline established annually and communicated by the University and, if accepted, pay the recognition fee, as set out in the Fees Tariff, for each academic year of discontinuation and at the same time settle any past debts.

2. If the recognition application is submitted after the deadline referred to in the preceding paragraph and amounts payable have accrued, they must be paid upon reactivation of the career, together with the recognition fee referred to in the preceding paragraph.

ART. 9 Withdrawal from studies

1. Students may submit a request to withdraw from their studies at any time.

2. The request to withdraw from studies does not entitle the student to any reimbursement of the sums already paid, unless a student enrolled in the first year of each degree course submits a request to

withdraw from studies by 30 November, in which case the student has the right to request partial reimbursement as established by the Board of Directors and published on the University's institutional website.

3. If the withdrawal request is submitted in a case not in line with that referred to in the preceding paragraph, it will be accepted and will take effect; however, any debts accrued by the student up to the request submission date remain unaffected and payable.

ART. 10 Enrolment in individual courses

1. For enrolment in individual courses, students must pay an amount equal to the total tuition fee for the Bachelor's Degree course and the relevant year, divided by 60 ECTS credits and multiplied by the number of ECTS credits provided for the individual course, together with a fixed amount, as stated on the University's institutional website in the individual courses section.

2. The amounts referred to in the preceding paragraph must be paid as a lump sum, with no possibility of instalment, when registering for the individual courses.

3. Charges paid for participation in individual courses do not give entitlement to reimbursement.

3.3 Postgraduate offerings

ART. 11 Postgraduate Schools and Residencies

1. For each Postgraduate School, the amounts established by the Board of Directors in accordance with the provisions of Article 4, which consist of the enrolment fee, stamp duty, academic charges and, for health area Postgraduate schools for non-physicians and psychology-area Postgraduate Schools, regional tuition fee, are published on the University's institutional website.

2. The amounts referred to in the preceding paragraph are payable in instalments as provided for by the Board of Directors.

3. Failure to pay the instalments following the first instalment by the deadlines indicated on the University's institutional website will result in the defaulting postgraduate student being barred performing career-related actions. The administrative position of the postgraduate student is regularised by the payment of the outstanding instalments.

4. A student transferring to a Postgraduate School of the University is required to pay the full charge for the academic year in which he/she enrolls by the deadlines indicated.

5. A postgraduate student who applies for suspension, in accordance with the Postgraduate School Regulations, is entitled to suspend payment of instalments until the end of the suspension period.

6. Sums paid will not be reimbursed except in the case of withdrawal from studies by postgraduate students enrolled in the first year of a health area Postgraduate School who have submitted the relevant application by the deadline set out in the national call for applications for the start of practical activities. In this case, the student will be refunded the full amount paid.

7. In the event of withdrawal or forfeiture, the amounts accrued up to the time of the career-ending action shall remain unaffected and payable.

ART. 12 PhD Programmes

1. For PhD Programmes, the amounts established by the Board of Directors in accordance with the provisions of Article 4, which consist of the registration fee, regional tuition fee, stamp duty and academic charges, are published on the University's institutional website.

2. The amounts referred to in the preceding paragraph are payable in instalments as provided for in the calls for applications and indicated on the University's institutional website.
3. The amounts referred to in the preceding paragraph are due from the time of enrolment and for each academic year of enrolment.
4. Failure to pay the first instalment means that the student cannot be considered enrolled.
5. Failure to pay the instalments subsequent to the first, by the deadlines indicated on the PhD Programme's page of the institutional website, shall result in the defaulting PhD student being barred from carrying out any career-related actions from the fifteenth day following the instalment deadline and shall give rise to the application of a reminder fee provided for by the Fees Tariff. The administrative position is regularised by the payment of the instalments and the reminder fee applied.
6. During the suspension periods provided for in the PhD Programme Regulations, the PhD student is not required to pay instalments until the end of the suspension period.
7. In cases of extensions, as governed by the PhD Programme Regulations, lasting up to 6 months, the PhD student is required to pay only the first fees and charges instalment. In the case of longer extensions and up to a maximum of 12 months, the PhD student is required to pay all fees and charges instalments.
8. In the event of withdrawal or forfeiture, the amounts accrued up to the time of the career-ending action shall remain unaffected and payable.

3.4 Exemptions

ART. 13 Requirements

1. The provisions of this section apply to those enrolled in Degree Courses, PhD Programmes and Postgraduate Schools.
2. Under the terms of these Regulations, registration fees and academic charges are waived:
 - a) for eligible students not receiving a regional scholarship;
 - b) for students receiving a regional scholarship;
 - c) for students with a recognised handicap pursuant to Article 3(1) or (3) of Italian Law 104/1992, or students with a recognised disability of 66% or more;
 - d) for foreign students receiving an annual scholarship from the Italian Government within the framework of development cooperation programmes and intergovernmental cultural and scientific agreements and their implementing programmes.
3. Students under letters a) and c) are also exempt from paying the regional fee.
4. Under the terms of these Regulations and in compliance with the provisions of Article 30 of Italian Law 118/1971, students who fall into one of the following categories are also exempt from payment of registration fees and academic charges:
 - a) amputees and civil invalids whose working capacity has suffered a reduction of more than two-thirds and who belong to a disadvantaged family;
 - b) children of recipients of incapacity pensions;
 - c) war orphans, civilian blind persons, persons maimed and made disabled during war, work, service or the sons/daughters of such a person.

ART. 14 Submission of the application

1. The application for exemption, upon fulfilment of the requirements set out in Article 13 above, must be submitted by the deadline for enrolment or registration and in any case no later than 30 days thereafter, otherwise they will be excluded from the exemption benefit for the academic year.
2. Only in the cases in which the condition giving entitlement to exemption arose and/or was ascertained after the deadline referred to in the preceding paragraph, it is possible to submit the application for exemption after that deadline. In this case, the exemption takes effect from the moment the application is submitted.
3. When applying for exemption, the student must enclose all valid documentation proving entitlement to exemption as specified below:
 - for the categories referred to in Article 13(2)(c) it is necessary to submit the final report of recognition of the handicap or disability issued by the INPS;
 - for the category referred to in Article 13(2)(d) it is necessary submit the certification attesting to the award of the scholarship by the Italian Government;
 - for the category referred to in Article 13 (4)(a), it is necessary to submit the final recognition of disability report issued by the INPS together with the ISEE [Equivalent Financial Situation Indicator] certificate for subsidised university tuition benefits not exceeding €13,000;
 - for the category referred to in Article 13(4)(b), it is necessary to submit self-certification of the student's family status, a copy of the report issued by the Local Health Authority's medical commission certifying his/her parent's disability, and official documentation issued by the relevant pension institution;
 - for the category referred to in Article 13(4)(c), it is necessary to submit documentation attesting to the specific condition in which the applicant student falls.
4. For all the exemption categories referred to in article 13 of these Regulations, students are required to submit the relevant application for each academic year, in accordance with the procedures set out in the preceding paragraphs, and at the same time renew the attached documentation if it has expired.
5. In the case of disability assessment reports not subject to review only, when renewing their application, students will not be required to attach the report already submitted.

ART. 15 Assessment reports

1. In the case of disability assessment reports that are subject to review and for the purposes of granting exemption, the findings of the previous report will be taken into account during the procedure for the renewal of the report if it has already been filed with the University. In any event, the interested party is obliged to promptly submit any new report to the appropriate offices of the University and, in general, to provide any relevant information, communication and documentation, even during the year, for the purposes of maintaining or not maintaining the exemption.
2. If the new report does not confirm the requirements for exemption, the student forfeits the exemption benefit from the expiry date of the first report and will therefore be required to pay the unpaid amounts from the same date, without the application of the handling fee for the reminder sent for late payment of instalments.
3. Pending the review procedures for reports subject to review, if 6 months have elapsed since the review date, the student is obliged to submit appropriate documentation proving that the delay in the review is not attributable to him/her, otherwise he/she will forfeit the right to exemption.

ART. 16 Assessments

1. The University is entitled to carry out checks on the truthfulness of the declarations made regarding the possession of the requirements for the tuition and exemption benefit.
2. The check is carried out by the University using any means at its disposal.
3. In the event of untruthful declarations, the student will forfeit the benefit and will be required to pay the full amount due. This is in any case without prejudice to the adoption of disciplinary sanctions as well as the application of the relevant criminal law and special law regulations.

3.5 Other educational paths

ART.17 Master's and Postgraduate Programmes

1. For the rules on the fees and charges applicable to Master's and Postgraduate Programmes, see the provisions set out in the relevant calls for application for admission and the information published on the University's institutional website.

4 Validity and transitional rules

These Regulations shall enter into force on the day following the day of issue of the Rector's Decree. On the date of these Regulations come into force, the Regulations on charges to be borne by students issued by Rector's Decree no. 7740 of 1 August 2022 are repealed.

These Regulations are published on the University website.

For all matters not provided for in these Regulations, the applicable legal provisions shall apply.

The Italian version of this Regulations is the only legal means of communication of the relative contents and in case of dispute, the Italian version shall prevail.